**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**Regular Meeting Minutes**

**March 18, 2025**

The meeting was called to order by the **Chairman** at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Basile, Mr. Brown, Mr. Newton, Mr. Bomba

Via Phone or Internet: Dr. Racite

Absent:

Others Present: Mr. Telsey, Mr. O’Donnell, Mr. Testa, Mr. Cooksey, Mrs. Willis, Mrs. Zee

Others Via Phone or Internet:

Others Absent:

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Mr. Newton, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Motion to accept Re-Org/Regular Session minutes from the February 18, 2025 Meeting.

Motion Mr. Newton, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: Mr. Newton

MOTION CARRIED: 5-0-1

  **Old Business – Section 2**

1. Notice from contractor Bob Perna on the PG/CP Interconnection, **(CPSA 138)**. By 3/28/25 the interconnection is schedule to be complete and available for bypass pumping, the control panel installed and operable. Mr. O’Donnell said the project is still on track for the date and schedule. Connection will be made the end of this week. It is not needed yet, there are 350,000 gallons still available through the plant.
2. **Resolution 2025-25** Resolution Appointing Risk Management Consultant 2025-2026. No discussion. Motion to approve Connor, Strong and Buckelew as Risk Manager, Mr. Newton, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Notice from the State of New Jersey DEP, Division of Water Quality Water Pollution Management Element. TWA Approval No. **24-0529** for the Vesper Opportunities Fund 15 South Pennsville-Auburn Road **(CPSA 1034).** Approval is valid for two years from 3/14/25 issue date. Pennsville-Auburn Rd and Rt 48, they are good to go, no further action is needed tonight per Sean O’Donnell. Discussion ensued.

**Correspondence – Section 3**

1. Letter from USDA concerning the Sanitary Forcemain Expansion Loan #2 for $6,049,000.00 and Grant #3 for $276,000.00. Mr. O’Donnell said this is known as a “Get to Work Letter”. If the project is not done by January of 2026 we are in danger of losing the funds, USEDA contribution of $3,5000,000.00 and the USDA money could be lost by January 2027. The holdup has been due to the easements, permits, and no approval to bid until the prior issues are solved. Steve Testa is still waiting on the auditors to finish in order to get the figures needed to report. He is still working on the 2022 audit. Discussion ensued.

Decision to hire Mike Chapman as Project Mgr for this project. Mike Chapman will communicate with Triad, Steve Testa and the Board to try and save the $3,500,000. Will have weekly meetings with the Sub-committee, Pat Bomba, Ken Brown, Mike Chapman, and Adam Telsey. Motion to hire Mike Chapman for this project, Mr. Bomba, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: Mr. Newton

MOTION CARRIED: 5-0-1

 **New Business – Section 4**

1. Funding letters for 2026 Community Project Funding and 2026 Congressionally Directed Spending Request for the WWTP expansion. Letters have been signed and sent, looking for stipends to help with projects. No discussion

**Reports**

1. **Mr. Telsey, Solicitor Section 5**  **N/A**
2. **Mr. O’Donnell, Engineer** **Section 6**

Updated the Board on several projects. Tomorrow, 3/19/25 boaring locations will be staked out at the WWTP for Geotechnical work to start, the pre application meeting for submission of DEP letter of interpretation of the wetlands will take place the end of this month. Discussion ensued. Will provide a 3D model of the site next meeting.

1. **Mr. Cooksey, Plant Supervisor Section 7**

Reported the need for replacing the gear box that was in stock and used and paying $40,000 for a replacement box that might not be needed. Discussed refurbishing an old gear box or waiting until an emergency situation occurs and then have DEP replace. Discussion ensued.

**Resolution 2025-24** Resolution Declaring an Emergency and Authorizing a Replacement Pump on Line Street Pump Station. Motion to approve Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Mrs. Zee, Business Office Section 8 –**

Revenue and Operating Expense results for February 2025 were:

 Revenue: $194,728.53 Operating Expenses: $198,500.42

.. **Mrs. Willis, Business Office** –

 Reported on new billing rates to be effective July 1, 2025. Proposal to increase rates by 6%

 for 1 year. Discussion ensued. Notice of Open Rate Meeting to be held next month will be

 publicized. Motion to increase billing rate by 6% Mr. Bomba, 2nd Dr. Racite

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

 Continued Member participation in the South Jersey Power Cooperative for 2025-2026

 **Resolution 2025-26** Resolution for Member Participation in the South Jersey Power

 Cooperative. Motion Mr. Bomba, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

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1. **Mr. Testa, CFO Section 9 – N/A**

 **Public Session Section- 10**

1. Motion to go into Public Session Mr. Bomba, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 No public in attendance. Motion to close Public Session Mr. Bomba, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0

 **Closed Session - Section 11**

**Other Business – Section 12**  **N/A**

**Adjourn**

1. Motion to adjourn 6:22 PM.Motion Mr. Basile,2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0