**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**Re-Organization Meeting Minutes**

**February 18, 2025**

The meeting was called to order by the **Solicitor** at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Basile, Mr. Brown, Mr. Newton, Mr. Bomba

Via Phone or Internet: Dr. Racite

Absent:

Others Present: Mr. Telsey, Mr. O’Donnell, Mr. Biermann, Mr. Testa, Mrs. Willis

Others Via Phone or Internet: Mr. Cooksey

Others Absent: Mrs Zee

**Opening – Section 1**

1. Motion to appoint **Ken Brown Authority Chairman** for the term February 2025 through January 2026. Motion Mr. Bomba, 2nd Mr. Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Motion to appoint **Pat Bomba Vice Chairman** for the term February 2025 through January 2026. Motion Mr. Newton, 2nd Mr. Brown.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Motion to appoint **Larry Basile Treasurer** for the term February 2025 through January 2026. Motion Mr. Bomba, 2nd Mr. Brown.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Motion to appoint **Joe Racite Secretary** for the term February 2025 through January 2026. Motion Mr. Brown, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

 MOTION CARRIED: 5-0-0

1. Motion to appoint **Charlie Newton Alternate Treasurer/Secretary** for the term February 2025 through January 2026. Motion Mr. Brown, 2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-07** Resolution Authorizing Contract for CPTSA **Solicitor** for the 2025-2026 year. Motion to appoint **Telsey Law, LLC** Mr. Bomba, 2nd Dr. Racite.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-08** Resolution Authorizing Contract for CPTSA **Engineering Services** for the 2025-2026 year. Motion to appoint **Sickels and Associates, Inc** Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-09** Resolution Authorizing Contract for CPTSA **Bond Counsel** for the 2025-2026 year. Motion to appoint **Parker McCay** Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-10** Resolution Authorizing Contract for CPTSA **Accountant/Auditor** for the 2025-2026 year. Motion to appoint **Bowman and Company LLP** Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-11** Resolution Authorizing Contract for **Financial Consultant** for the 2025-2026 year. Motion to appoint **Romano, Hearing, Testa & Knorr** Mr. Basile, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-12** Resolution Appointing Board Members to the **Sewer Infrastructure Committee** for the 2025-2026 year. Motion to appoint **Ken Brown & Pat Bomba,** Mr. Newton, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-13** Resolution Appointing Board Members to the **Personnel Committee** for the 2025-2026 year. Motion to appoint **Joe Racite & Larry Basile,** Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-14** Resolution Appointing Board Members to the **Finance Committee** for the 2025-2026 year. Motion to appoint **Pat Bomba &** **Larry Basile**, Dr. Joe Racite, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-15** Resolution Authorizing **Depository for Authority Funds – Fulton Bank of New Jersey, Ocean First Bank, and State of NJ Cash Management Fund** for the 2025-2026 year. Motion to authorize Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-16** Resolution Authorizing Acceptance of **Cash Management Plan** for the 2025-2026 year. Motion to accept Mr. Bomba, 2nd Dr. Racite.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-17** Resolution **Compliance with the Open Public Meetings Act Official Newspapers – South Jersey Times and The Elmer Times** for the 2025-2026 year**.** Motion Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Resolution 2025-18** Resolution Providing Tax Sale Authorization to be held in 2025. Motion Mr Bomba, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Motion to accept all properly audited vouchers. Motion Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Motion to accept Regular Session minutes from the January 21, 2025 Regular Meeting.

Motion Mr. Bomba, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Bomba

 Nay: None

 Abstain: Mr. Newton

MOTION CARRIED: 4-0-1

  **Old Business – Section 2** N/A

1. Sanitary Sewer Review No. 4, 1 & 3 Collins Drive, **(CPSA 1050)** Amendments to Preliminary and Final Site Plans prepared by Marathon Engineering & Environmental Services. Mr. O’Donnel informed the Board Sickels reviewed the amended plans and are satisfied they are appropriate for the proposed use. No discussion
2. **Resolution 2025-20** Resolution Establishing Performance Bond and Escrow Fee Amounts for D2 Collins, LLC. **(CPSA 1050),** 1 & 3 Collins Drive – Bldg. C. Mr. O’Donnell informed the Board they are recommending a Performance Bond/Guarantee Amount (w/20% Contingency) of $130,248.00 and an Escrow Fee Amount of $11,327.00. No discussion

Motion to approve Mr. Bomba, 2nd Mr. Newton

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

**Correspondence – Section 3**

1. **FYI** – Final Notice from Teamsters Health & Welfare, the Collective Bargaining Agreement expired November 30, 2024. The Fund will suspend the members benefits effective February 13, 2025 if a new Collective Bargaining Agreement or signed Interim Benefit Agreement is not received. Mr. Telsey informed the Board this was a non-issue as the new contract was going to be approved at this meeting.

1. **FYI** –Notice from the State of New Jersey, DEP, that the Game Creek Pump Station TWA Permit was extended from 11/9/2024 to 11/9/2025. Mr. O’Donnel informed the Board the initial time period had run out. The project should be started within the next year and no additional extension should be needed. No discussion.
2. Request by Shell Road Urban Renewal, LLC **(CPSA 1031)** to extend the Sewer Capacity Reservation Agreement by an additional 24 months. Current Agreement expires 3/27/2025. Mr. Telsey informed the Board he spoke with the company and informed them extensions have been granted in the past, usually with the additional 50% of the fee posted. Mr. David Erlbaum, representing Shell Road LLC addressed the Board. He would like to defer the 2nd half of the fee. The Board informed him the fee is required or the extension would not be granted. Discussion ensued.

**Resolution 2025-22** Resolution Extending Sewer Capacity Reservation Agreement to March 27, 2027. Motion Mr. Newton, 2nd Mr. Bomba.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. Copy of letter sent to ABS Electric from Sickels. **(CPSA 142)** Contract Agreement/Notice to Proceedwith the Gateway Pumping Station Standby Power System Improvements. Project to be completed by October 20, 2025. Mr. O’Donnel informed this was just FYI only.

 **New Business – Section 4**

**Reports**

1. **Mr. Telsey, Solicitor Section 5**

Reported on progress from the attorney working on the Imminent Domain properties, Jordan/Johnston and Amazon. **(CPSA 134)** Discussion ensued.

Reported on Union Contract MOU. Few changes were made. Rate change, money for certifications and licenses increase, and on call money increase. Dr.Racite questioned the Union saying they were going to suspend the benefits if a new contract was not reached. Mr. Telsey responded. Discussion ensued. Board and Office approved for the same increase as the Union Members. 3.5% increase per year beginning 12/1/2024 for office, 1/1/2025 for Board, final increase 12/1/2026

**Resolution 2025-21** resolution Approving Collective Bargaining Agreement with Teamsters Local Union No. 676. Motion Mr.Basile, 2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

**Resolution 2025-23** Resolution Authorizing Salary Increases for Board and Office Staff

Motion Dr. Racite, 2nd Mr. Newton

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

1. **Mr. O’Donnell, Engineer** **Section 6**

Updated Board on PGSA Interconnection **(CPSA 138)**. Discussion ensued.

Updated Board on WWTP Expansion Project **(CPSA 136)** Discussion ensued.

1. **Mr. Cooksey, Plant Supervisor Section 7**

RBC bearing went down in the plant, shaft was not damaged, contractor is waiting for part and RBC should be repaired within the next 2 weeks. New pump up and running at the Margaret St Station which was lost in explosion. New transfer switch placed in Miller St station. No discussion

1. **Mrs. Willis, Business Office Section 8 –**

Revenue and Operating Expense results for January 2025 were:

 Revenue: $341,859.97 Operating Expenses: $271,092.83

.. **Mrs. Willis, Business Office** –

 Reported on new computers for Plant and Office.

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1. **Mr. Testa, CFO Section 9 –**

Provided copy of Escrow report to Board Members for review.

**Resolution 2025-19 –** Resolution to adopt the 2025 Budget. Budget was introduced last meeting in January. No changes. Motion to adopt Mr. Bomba, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

 2nd reimbursement request submitted for Lafayette Road Project

 **Public Session Section- 10**

1. Motion to go into Public Session Mr. Bomba, 2nd Mr. Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 Motion to close Public Session Mr. Bomba, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0

 **Closed Session - Section 11**

**Other Business – Section 12**  **N/A**

**Adjourn**

1. Motion to adjourn 6:27 PM.Motion Mr. Basile,2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0