**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**Regular Meeting Minutes**

**January 21, 2025**

The meeting was called to order by the Chairman at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Basile, Mr. Brown, Dr. Racite, Mr. Newton, late arrival at 5:44 PM, Mr. Bomba, late

 arrival at 6:10 PM

Via Phone or Internet:

Absent:

Others Present: Mr. Telsey, Mr. O’Donnell, Mr. Testa,

 Mrs. Zee, Mrs. Willis

Others Via Phone or Internet: Mr. Cooksey

Others Absent: Mr. Biermann

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Dr. Racite, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite

 Nay: None

 Abstain:

MOTION CARRIED: 3-0-0

1. Motion to accept Regular Session minutes from the December 17, 2024 Regular Meeting.

Motion Mr. Basile, 2nd Dr. Racite.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite

 Nay: None

 Abstain:

MOTION CARRIED: 3-0-0

  **Old Business – Section 2** N/A

**Correspondence – Section 3**

1. **FYI** - Notice from Parker McCay informing the Board the I-Bank has determined that the Authority’s outstanding Lafayette Road Sanitary Sewer Note **(CPSA 122)** is subject to 100% principal forgiveness and will be completely forgiven by the I-Bank. Mr. O’Donnell said this was unexpected but great news. Hypothesized this was due to changing the pump station to an energy efficient station, changing from electricity to gravity sewer. No discussion
2. **FYI** – Final Approval for the Road Opening Permit #3554, Delaware Ave, County Road #675, received from the Salem County Engineer’s Office. **(CPSA 138)** Mr. O’Donnel informed the Board the detour was also approved. Crews will be back onsite Thursday due to the cold weather. Discussion ensued.
3. **FYI** – Archer Public Affairs notified the Board of the filing of form L-2, Designation of Governmental Affairs Agent. Mr. Telsey said this was concerning the Lobbying Company who had assisted CPTSA in getting needed permits. No discussion

 **New Business – Section 4**

1. Proposal between CPTSA and Phoenix Advisors as a financial advisor to assist with obtaining funding for the Sewer Expansion Project. Cost not to exceed $17,500.00. Mr. Telsey and Mr. Testa explained process further. Discussion ensued.

**Resolution 2025-02** Resolution Authorizing Proposal from Phoenix Advisors, LLC to assist with obtaining funding for the Sewer Expansion Project. Motion Dr. Racite, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile

 Nay: None

 Abstain:

MOTION CARRIED: 3-0-0

1. **FYI** – A copy of the Carneys Point Township Resolution 2025-RO-33, appointing Charles Newton to the Carneys Point Township Sewerage Authority for a 5 year period from February 1, 2025 through January 31, 2030. No discussion.
2. **Resolution 2025-04** Resolution in Compliance with the Open Public Meeting Act. This is concerning advertising our CPTSA Board Meetings. Discussion ensued. Mr. Telsey informed the Board the South Jersey Times would no longer be publishing Public Notices as of January 31, 2025. They will publish digitally through February. Motion Mr. Basile, 2nd Mr. Newton

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain:

MOTION CARRIED: 4-0-0

**Reports**

1. **Mr. Telsey, Solicitor Section 5**

Reported on lack of progress from the attorney working on the Imminent Domain properties, Jordan/Johnston and Amazon. **(CPSA 134)** Mr. Telsey informed the attorney he had 60 days to obtain a court order saying we have control of property. Permits are in place, waiting to start work. Discussion ensued.

1. **Mr. O’Donnell, Engineer** **Section 6**

Updated Board on current projects. Reached out to Fione Miller, the government liason about project **CPTSA 134** and the permits are now in place.

Project **CPTSA 136**, meeting this Friday, 1/24/25 with Consultant to discuss soil drilling for the WWTP Expansion Project foundation. For any one acre of wet lands disturbed, CPTSA will have to buy/adopt three acres of wetlands within the county. Discussion ensued.

1. **Mr. Cooksey, Plant Supervisor Section 7 – N/A**
2. **Mrs. Zee, Business Office Section 8 –**

Revenue and Operating Expense results for December 2024 were:

 Revenue: $363,904.90 Operating Expenses: $364,451.06

 Mailed 110 Consumption bills for the 4th quarter 2024 on 1/8/25 at a cost of $75.90.

 Anticipated revenue is $248,024.63

 Mailed 972 Delinquent bills for the 4th quarter 2024 on 1/14/25 at a cost of $670.68.

 Anticipated revenue is $477,938.69.

.. **Mrs. Willis, Business Office** –

 **Resolution 2025-03** Resolution Authorizing Refund of Payments from lien holder for tax sale

 properties that were Penns Grove properties, not Carneys Point. Discussion ensued.

 Motion Dr. Racite, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain:

MOTION CARRIED: 4-0-0

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1. **Mr. Testa, CFO Section 9 –**

Provided copy of Schedule of Existing Long Term Indebtedness Not to be Refinanced to the Board. This was requested by Triad in trying to obtain financing for the WWTP Project. CPTSA would prefer to not use Federal funds such as USDA in order to avoid premiums. Discussion ensued.

**Resolution 2025-05 –** Resolution Ratifying the Late Introduction and Submission of the Fiscal 2025 Budget. Motion Mr. Newton, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain:

MOTION CARRIED: 4-0-0

**Resolution 2025-06 –** Resolution Approving the Capital Budget of the Carneys Point Sewerage Authority for the fiscal year beginning December 01, 2024 and ending November 30, 2025. Motion Mr. Basile, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain:

MOTION CARRIED: 4-0-0

Discussion ensued on timeline for completing 2022 and 2023 Audits in order to obtain bank funding.

 **Public Session Section- 10**

1. Motion to go into Public Session Mr. Basile, 2nd Dr. Racite

 RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 Motion to close Public Session Mr. Basile, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0

 **Closed Session - Section 11 6:18 PM -6:30 PM**

1. **Resolution 2025-01** Resolution Authorizing Executive Session to Discuss Contract Renewal of Mike Chapman as Consulting Special Projects Manager. Motion Mr. Basile, 2nd Dr. Racite.

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 Motion to close Executive Session Dr. Racite, 2nd Mr. Bomba.

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0

Following Closed Session a Motion to approve Mike Chapman’s contract for another year as Special Projects Manager. Amount not to exceed $40,000. Motion Dr. Racite, 2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain:

MOTION CARRIED: 5-0-0

**Other Business – Section 12**  **N/A**

**Adjourn**

1. Motion to adjourn 6:31 PM.Motion Dr. Racite,2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: None

MOTION CARRIED: 5-0-0