**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**Regular Meeting Minutes**

**October 15, 2024**

The meeting was called to order by the Chairman at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Brown, Mr. Basile, Mr. Bomba, Dr. Racite

Via Phone or Internet:

Absent: Mr. Newton

Others Present: Mr. Telsey, Mr. Biermann, Mr. O’Donnell, Mr. Testa,

 Mr. Cooksey, Mrs. Zee

Others Via Phone or Internet:

Others Absent: Mrs. Willis

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Dr. Racite had questions for Ron Cooksey on some invoices. All answered to satisfaction. Motion Dr. Racite, 2nd Mr. Bomba.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Bomba

 Nay: None

 Abstain: None

MOTION CARRIED: 4-0-0

1. Motion to accept Regular Session minutes from the September 17, 2024 Regular Meeting.

Motion Dr. Racite, 2nd Mr. Basile.

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Basile

 Nay: None

 Abstain: Mr. Bomba

MOTION CARRIED: 3-0-1

  **Old Business – Section 2**

1. Receipt of Sealed Bids and recommendation of award for **CPSA-142**, Gateway Pumping Station Standby Power System Improvements. Bids came in below estimates. Sickels recommends ABS Electric, with the lowest bid of $143,975.00. Financial Consultant, Mr. Steve Testa provided a Certification of Availability of Funds.

**Resolution 2024-61** Resolution Authorizing Contract for Gateway Pumping Station Standby Power System Improvements to ABS Electric. Motion Dr. Racite, 2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Bomba

 Nay: None

 Abstain: None

MOTION CARRIED: 4-0-0

1. Receipt of Sealed Bids and recommendation of award for **CPSA-138** Delaware Ave Pump Station PGSA Interconnection. Bids came in above estimates. Sickels recommends Perna Finnigan, Inc. with the lowest bid of $937,372.70. Discussion ensued. Financial Consultant, Mr. Steve Testa provided a Certification of Availability of Funds.

**Resolution 2024-62** Resolution Authorizing Contract for Delaware Ave Pump Station PGSA Interconnection Project to Perna Finnigan, Inc. Motion Mr. Basile, 2nd Dr. Racite.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Bomba

 Nay: None

 Abstain: None

MOTION CARRIED: 4-0-0

1. Signed Certifications of Completion Treatment Works Approval Permit 18-0314, Lafayette Road Pump Station, **CPSA-122**; and Permit 22-0310, DPIF 3, Game Creek Urban Renewal LLC, **CPSA-1035.** Mr. O’Donnell explained this was part of the process for closing out the projects. Discussion ensued.
2. Sanitary Sewer Review No. 3, 1 & 3 Collins Drive – Amended, **CPSA-1050.** Mr. O’Donnell told the Board they were not recommending approving the amended sewer connection application form D2 Collins,LLC at this time. Discussion ensued.

**Correspondence – Section 3**

1. Copy of notice from Teamsters Local Union No. 676 giving notification that it is the Union’s intention to negotiate a new Collective Bargaining Agreement to take the place of the Agreement currently in effect. FYI only. Mr. Telsey will discuss with sub-committee following the meeting.

 **New Business – Section 4**

1. Application for Sewer Service – Amended from D2 Collins, LLC. This was discussed in item number 6. Sickels is not recommending approving at this time.
2. Report from Mr. Chapman on Zoom Meeting with Triad Associates and the Infrastructure Committee with an additional update from Triad on the expansion of the WWTP. Mr. Chapman had discussions with Nikhil Bhalja of the USDA on preparing a pre-application to USDA for funding in order to get the project on their radar as it is too soon to put an actual application in. Triad will be assisting with funding through USDA, NJDEP, and I-Bank. Mr. Chapman also checked with the Pollution Control Committee for interest in funding. Discussion ensued.

**Resolution 2024-64** Authorizing Triad to proceed with the pre-application for the Sanitary Sewer Treatment Facility for Rural Development at a cost of $8,250. Motion Mr. Bomba, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Bomba

 Nay: None

 Abstain: None

MOTION CARRIED: 4-0-0

**Reports**

1. **Mr. Telsey, Solicitor Section 5 –** **N/A**

1. **Mr. O’Donnell, Engineer** **Section 6**

Reported Sickels met with Mr. Bomba and Mr. Chapman and discussed the LOI signature needed from Nemours DuPont for the WWTP site. They can now submit the LOI.

Reported a small explosion at the Line Street Pump Station on Friday, 10/11/2024. Hydrogen sulfide gas filled up in the area due to a hatch being left open, a spark from a non-explosive proof light is being investigated as the cause as well as a severed pump wire. Discussion ensued. Safety training will be updated. Mr. Testa asked on cost to repair, if an emergency repair needs to be stated.

1. **Mr. Cooksey, Plant Supervisor Section 7 –**

Informed the Board the Hickory Station upgrade is complete, he is working on the 2025 Operating and Capital Budget, and Annual PCB testing has been performed.

1. **Mrs. Zee, Business Office Section 8 -** Revenue and Operating Expense results for September 2024 were:

 Revenue: $167,791.99 Operating Expenses: $172,598.38

 Mailed 110 Consumption bills 10/3/2024 and 775 Delinquent bills on 10/11/2024.

 **Resolution 2024-63** Resolution Authorizing Refund of Payment of $6,120.66 to Christiana

 Trust for payment applied to incorrect account. The block and lot they were trying to pay

 does not have a sewer account as indicated on the check used for payment.

 Motion Mr. Basile, 2nd Dr. Racite

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Dr. Racite, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

.. **Mrs. Willis, Business Office** – **N/A**

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1. **Mr. Testa, CFO Section 9 –**

Monitoring revenue expenses and started Budget Prep for 2025. Finance meeting is being planned before introducing new budget. Discussed Rt 40/48 project financing options through USDA and I-Bank. Discussion ensued.

 **Public Session Section- 10**

1. Motion to go into Public Session Mr. Bomba, 2nd Dr. Racite

 RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

 Motion to close Public Session Mr. Bomba, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile

 Nay: None

 Abstain: None

MOTION CARRIED: 4-0-0

 **Closed Session - Section 11 N/A**

**Other Business – Section 12**  **N/A**

**Adjourn**

1. Motion to adjourn 6:42 PM.Motion Dr. Racite,2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Bomba, Dr. Racite, Mr. Basile

 Nay: None

 Abstain: None

MOTION CARRIED: 4-0-0