**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**JANUARY 17, 2023**

The meeting was called to order by Vice-Chairman Brown at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Via Phone or Internet:

Absent: Mr. Rullo

Others Present: Mr. Telsey, Mr. O’Donnell, Mr. Cooksey, Mrs. Zee, Mrs. Willis, Mr. Testa

Others Via Phone or Internet:

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Mr. Newton, 2nd Mr. Bomba

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. Motion to accept Regular Session minutes from the December 20, 2022 Regular Meeting.

  Motion Mr. Bomba, 2nd Mr. Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

**Old Business – Section 2**

1. Sanitary Sewer Review No. 2, Deepwater Diner Pumping Station-Modifications **(CPSA -1004)**. Sickels approved the design modification plan, meeting was scheduled last week with Mr. Telsey, owner, his attorney and owner’s contractor to review. Contractor was a no show for the meeting. Additional cost information is needed. Discussion ensued. Mr. Telsey will write letter extending time line to respond.

**Correspondence – Section 3**

**New Business – Section 4**

1. Copy of Carneys Point Township Resolution 2023-RO-31 Appointing Mr. Joseph F. Racite to the Carneys Point Township Sewerage Authority for five (5) years commencing February 1, 2023 through January 31, 2028. This was an FYI only. No comments or discussion.

1. **Resolution 2023-01** Resolution Certifying Review of Annual Audit for year ending November 30, 2020. A copy of the Summary or Synopsis of Fiscal Year 2020 CPTSA Audit Report was attached for review. Mr Testa went into detail explaining the Audit. He will prepare a Corrective Action plan as required for the next CPTSA Meeting on February 21, 2023. Audit will be publicized in paper. Discussion ensued.

 Motion to approve Mr. Bomba, 2nd Mr. Newton.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Resolution 2023-02** Resolution Ratifying the Late Introduction and Submission of the 2022 Budget December 1, 2022 to November 30, 2023. M Testa explained the need for the Late Introduction. No Discussion. Motion to approve Mr. Bomba, 2nd Mr. Newton.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Resolution 2023-04** 2022 Authority Budget Resolution December 1, 2022 to November 30, 2023.. Mr Testa gave a review of the Budget and anticipated funding for it. Discussion ensued. Motion to approve Mr Newton, 2nd Mr. Bomba

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Resolution 2023-03** Resolution Approving Appraiser. Mr Telsey explained appraisal is needed for professional evaluation to allow for an easement on private properties on Courses Landing behind Amazon to install a force main. A fair offer will be given to the property owners in approximately 3 weeks. Mr. Bierman commented if no agreement is made adverse action can be taken. i.e. Imminent Domain. All CPTSA Board members were opposed to adverse action. Discussion ensued. Motion to approve Mr. Bomba, 2nd Mr Newton.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

 **Reports**

1. **Mr. Telsey** **Section 5** N/A
2. **Mr. Biermann/Mr. O’Donnell** **Section 6 –** No Action items**.**

In reference to the Lafayette Road Sanitary Sewer Project Mr. O’Donnell said they will go to I Bank for funding and will start the application process. Process can take 6 months. Permits are already in place. Sickels will update the Board at the next meeting.

Mr. O’Donnell informed the Board the former owner of the Amazon property wanted to transfer the maintenance bond to the new owner. Once a new maintenance bond and escrow is in place the previous owner could be released and escrow returned.

1. **Mr. Cooksey Section 7 –** Informed Board he purchased a new digester mixer motor from AC Schultes at a cost of $2,058.00. Old motor will be rebuilt and kept as a spare.

A new influent pump VFD needed to be purchased following recent heavy rains. Drive failed.

1. **Mrs. Zee Section 8 -** Revenue and Operating Expense results for December 2022 were:

 Revenue: $291,047.15 Operating Expenses: $166,140.62

 4th qtr 2022 Consumption Bills were mailed out 1/6/2023. 106 bills were mailed at a cost of $60.42.

 Anticipated revenue including past due balances is $299,115.76.

 4th quarter 2022 Delinquent Bills were mailed out 1/13/2023. 970 delinquent bills were mailed at a

 Cost of $552.90. Anticipated revenue including past due balances of $447,461.59

 Informed Board of request by Jay Perry of JPB Properties to have account 2820-2 be changed to a

 residential account the same as 2820-1. 2820-2 is currently a consumption account. Property is a

 duplex. Board requested further investigation, as property had previously been a hair salon. i.e. was a

 CO or building permits ever requested from the Codes Office to convert property.

1. **Mrs. Willis** **Section 8** – Informed board of Moratorium on the Sewerage Bills still in place. Pers annual appropriations bill was received. RFP’s are in the Binders to review for the February 2023 CPTSA Reorg Board meeting. It is time again for Elected official training, e-mails will be sent to Board members. We will now need a new check signer since Tony Rullo will not be on the CPTSA Board effective Feb 1, 2023. Mr. Basile, the Board Secretary, will be a new check signer.

1. **Mr. Testa Section 9–** Items were covered under New Business Section

 **Public Session Section**

 Motion to go into Public Session Mr. Bomba, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

Motion to go out of Public Session Mr. Bomba, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

 **Closed Session Section 10** N/A

**Other Business – Section 11** – N/A

**Adjourn 6:41 pm** Motion Mr. Bomba, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0