**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**DECEMBER 20, 2022**

The meeting was called to order by Vice-Chairman Brown at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Via Phone or Internet:

Absent: Mr. Rullo

Others Present: Mr. Telsey, Mr. O’Donnell, Mr. Cooksey, Mrs. Zee, Mrs. Willis, Mr. Testa

Others Via Phone or Internet:

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Mr. Newton, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

1. Motion to accept Regular Session minutes from the November 15, 2022 Regular Meeting.

Motion Mr. Basile, 2nd Mr. Newton

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton

Nay: None

Abstain: Mr. Bomba

MOTION CARRIED: 3-0-0

**Old Business – Section 2**

1. Copy of letter from Sickels to the NJDEP, Division of Water Quality, Permit Administration Section regarding Hickory Ave Pump Station Improvements. Mr O’Donnell informed the Board this was just an FYI. Moving to Technical approval and should be another 3 months before approved. No discussion.
2. **Resolution 2022-70** Resolution Authorizing Contract with response Time International. Mr. O’Donnell informed the Board this was for the fire alarm replacement at the treatment plant. This was tabled from the last meeting. Contractor is still waiting for public works contractor registration which expired. Mr. O’Donnell recommended tabling again until next meeting as it will take approximately 7 weeks for the contractor to obtain new registration. Mr. Telsey reminded the Board the Resolution was written subject to when they get the new Registration, and suggested voting now to approve so as not to hold up process. Board agreed. Motion to approve Mr. Basile, 2nd Mr Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

1. State of NJ Dept of Transportation, notice of intent to approve application for crossing Rt 295 for the forcemain project and request for Restoration Guarantee check in the amount of $10,000.00 and Permit Fee check in the amount of $200.00. Mr O’Donnell informed the Board the DOT permit has been received. The $10,000 is money to cover any mistakes we might make and will need to correct, the $200.00 is for a permit application. $10,000 will be returned if not needed. No further discussion.

**Correspondence – Section 3**

1. **FYI** -Copy of letter from Teamsters Health & welfare Fund regarding 2019, 2020, & 2021 Audit. No additional money due. No discussion.
2. Notice from JIF of change in carrier due to previous carrier leaving market. No changes to our coverage. Mr Brown further reiterated this as he is a member of the JIF Board. No further discussion.
3. Notice to NJDEP following request for project status to: Permanently remove UV Disinfection and Filter System Improvements – Project No S3400502-09; place on temporarily inactive list, Lafayette Road Sanitary Sewer – S340502-08. Mr. O’Donnell informed the Board this was a request from the NJDEP, Sickels requested after consulting with Mr. Testa to keep the Lafayette Road project in case the Board wants to pursue funding, currently on 4th year of extending project. Discussion ensued.

**New Business – Section 4**

1. Letter from Sickels recommending release of Performance Bond and Resolution releasing Performance Bond for **CPTSA 1003, Layton’s lake subdivision**, **Tri-County Real Estate**

**Resolution 2022-71** Resolution Authorizing Release of Performance Bond. Discussion ensued. All contingencies to be met.

Motion to approve Mr. Basile, 2nd Mr. Brown.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

1. Letter from Sickels determining Performance Bond Estimate & Escrow Fee for **CPTSA 1040, RPI Construction equipment** and Resolution authorizing amounts.

**Resolution 2022-72** Establishing Performance Bond and Escrow Fee Amounts. Mr. O’Donnell said all requirements have been met, recommend approval of connection. Discussion ensued. Motion to approve Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

1. **Resolution 2022-74** Resolution Authorizing Release of Performance Bond, Habitat for Humanity, **CPTSA 1041.** Mr. O’Donnell said final item was being addressed. Resolution is being written to reflect the release is contingent on completion. Habitat has asked for 2 year maintenance bond be waived. Sickels does not object. Mr Telsey will re-write the Resolution to say release of Perfomance Bond, not Maintenance Bond. Discussion ensued. Motion to approve Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

1. **Resolution 2022-75** Resolution Authorizing Contract with JF Wilson, Inc to install bypass at the Hickory Street Pumping Station. Mr. Cooksey said he purchased all the equipment needed, JF Wilson will supply the labor. No Discussion. Motion to approve Mr. Bomba, 2nd Mr. Newton.

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

**Reports**

1. **Mr. Telsey** **Section 5**- Requested to discuss in Closed Session.
2. **Mr. Biermann/Mr. O’Donnell** **Section 6–** Mr. O’Donnell requested a Resolution to allow the Vice-Chairman to be able to sign permits for the PG/CP Interconnection Project. Permit Applications can not be submitted until details with PG are worked out. NJDEP TWA will require a formal Resolution to be submitted with the applications. Discussion ensued.

**Resolution 2022-76** Authorizing Execution of Permits. Motion to approve Mr. Bomba, 2nd Mr. Newton

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

1. **Mr. Cooksey Section 7 –** Informed Board on the McLane Station Pump, PCB testing, Replaced broken flight boards on final settling tanks, and AC Schultes installed new gearbox on East Side High Density RBC unit.
2. **Mrs. Zee Section 8 -** Revenue and Operating Expense results for November 2022 were:

Revenue: $96,207.39 Operating Expenses: $162,450.18

4th qtr 2022 & 1st qtr 2023 bills were mailed out 11/22/2022. 2,229 bills were mailed at a cost of

$1,270.53. Anticipated revenue including past due balances of $531,439.00

1. **Mrs. Willis** **Section 8** – Informed board of Moratorium on the Sewerage Bills still in place.

1. **Mr. Testa Section 9–** Exit conference on11/30/2020 Audit. Went well and will be presented at January 2023 meeting. Advised the Board he is still working on the 2023 Budget. Discussion ensued.

**Public Session Section**

1. Motion to go into Public Session Mr. Basile, 2nd Mr Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Public in Attendance, No questions. Motion to Close Public Session Mr. Basile, 2nd Mr Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

**Closed Session Section 10 6:12 PM**

1. **Resolution 2022-73** Authorizing Closed Session Deepwater Diner

Motion Mr. Bomba, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Motion to end Closed Session at 6:25 PM Mr. Bomba, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

**Other Business – Section 11 – N/A**

**Adjourn 6:25 pm** Motion Mr. Basile, 2nd Mr. Bomba

RECORDED VOTE: Aye: Mr. Brown, Mr. Basile, Mr. Newton, Mr. Bomba

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0