**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**APRIL 19, 2022**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Rullo, Mr. Brown, Mr. Basile, Mr. Bomba

Via Phone or Internet: N/A

Absent: Mr. Newton

Others Present: Mr. Telsey, Mr. O’Donnell, Mr. Biermann, Mr. Cooksey, Mrs. Zee, Mrs. Willis, Mr Kiel

Others Via Phone or Internet: N/A

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Mr. Brown, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. Motion to accept Regular Session minutes from the March 15, 2022 Regular Meeting.

  Motion Mr. Bomba, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

**Old Business – Section 2**

1. Sanitary Sewer Review No. 3, Vesper Opportunity Fund, and Sanitary Sewer Bond Estimate & Escrow Fee, 25 N Golfwood Road (CPSA 1027), Mr O’Donnell reported this was an FYI only, previously approved by the board, applicant is seeking a pre-construction meeting, no action needed from the Board at this time.

**Correspondence – Section 3 - N/A**

1. E-mail and associated correspondence concerning Post-Obligation Meeting for the USDA Water & Waste Disposal Grant/Loan award for the Sewer System Expansion Project. Meeting is Tuesday, April 26th at 10:00 am. Mr Biermann commented on Letter of Conditions. Project funding is a total of $9,825,000.00, USDA Loan is $6,049,000.00, USDA Grant is $276,000.00, USEDA Grant is $3,5000,000.00. Detailed anticipated project costs are complete including construction and soft costs. Anticipated schedule starts with Land & Easement Acquisition July 2022 to Final Completion March 2024. Sickels will be preparing documentation along with CFO and Solicitor. Details will be discussed at meeting on April 26th.

**New Business – Section 4**

1. D2 Harding Highway Sanitary Sewer Review No. 3 (CPSA 1032) Resolution 2022-34 Authorizing Sewer Capacity Reservation Agreement and Sewer Reservation Agreement. Mr Telsey informed Board this was for another warehouse developer, Sickels reviewed. D2 is paying $164,465.00 which is ½ of connection fee. Remainder will be due when getting construction code permit. If they do nothing in 2 years the payment is forfeited.

Motion to Approve Mr. Brown, 2nd Mr Bomba

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. Performance Bond Release- Sanitary Sewer Improvements Tri-State Distribution Center, (CPSA 1009). Mr O’Donnell reported this was the Amazon site. They have completed all requirements. Maintenance Bond has been obtained. Recommend releasing Performance Bond.

**Resolution 2022-36** Authorizing Release of Performance Bond. Motion Mr. Bomba, 2nd Mr. Brown

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Resolution 2022-29** Resolution Appointing Risk Management Consultant, Connor,Strong and Buckelew. Motion Mr. Rullo, 2nd Mr. Bomba.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Resolution 2022-30** Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier One requirements, and

**Resolution 2022-31** Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier Two requirements, and

**Resolution 2022-32** Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier Three Requirements

Mrs. Willis commented these were requirements from JIF and MEL in order to be reimbursed for our deductible of $25,000. Mr Basile commented on the security.

Motion to approve Mr. Brown, 2nd Mr Bomba

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Resolution 2022-33** Resolution for Member Participation in the Salem County Cooperative Pricing System ID# 75-SCCPS. Mrs Willis explained this was a 2 year enrollment to obtain lower Atlantic City Electric rates through the co-op. If our current rates should be lower, we will continue with ours instead.

Motion Mr. Bomba, 2nd Mr Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

**Reports**

1. **Mr. Telsey** – Updated the Board on the Deepwater Diner issue. Complaint filed one week ago on Order to Show Cause. Waiting for Judge to sign document. Defendants will have to go before Judge to explain why they have not complied with our reviews.

Deferred to Sickels on the letter from TRIAD concerning the Booker Application for the WWTP.

**Mr Biermann** explained they needed the scope of work for the WWTP and total cost of $1,630,800.00. Requested funds $1,200,000.00 and CPTSA contribution of $430,800.00. TRIAD will submit on our behalf to Senators Booker & Mendez tomorrow. Cost for TRIAD to submit will not exceed $3,000.00. Mr Brown said we will go forward whether we get this money or not. This is a grant application. Mr Kiel will comment on our ability to cover the $430,800.00.

**Resolution 2022-37** Resolution Authorizing Contract with Triad Associates for Congressionally Directed Spending – Booker Application. Motion Mr. Bomba, 2nd Mr. Basile

RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

 **Mr. Kiel** stated we are on track with our Capital Plan. $3,500,000.00 current

 Surplus. $2,000,000.00 in Ocean First. Suggested closing this account and moving to our Fulton

 Bank account. Discussion ensued.

 **Mr Rullo** chastised the professionals for not keeping the Board informed timely on projects.

 **Resolution 2022-35** Approval To Submit a Request for Funding and Execute a Funding Agreement

 Through the Federal Congressionally Directed Spending Program for Engineering Related to Site

 Evaluation and Preliminary Design for the WWTPP. Motion Mr. Bomba, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. **Mr. Biermann/Mr. O’Donnell** **–** Mr. Birmann commented on pre-construction meeting with Habitat for Humanity. Two housed being built on Monroe Ave. Need to install a small individual pump station, separate laterals. Breaking ground May 2nd. Discussion ensued.
2. **Mr. Cooksey -** Reported on new pump controller at Hickory Street Station needed due to the failure of the original mercury switch control system, and corrections completed from Fire Inspection citations. Discussion ensued.
3. **Mrs. Zee -** Revenue and Operating Expense results for March 2022 were:

 Revenue: $ 84,903.04 Operating Expenses: $205,607.83

 1st Quarter Consumption Bills were mailed out on April 5, 2022. 102 bills were mailed at a cost

 of $54.06. Anticipated revenue including past due balances and interest is $278,835.80

 1st Quarter Delinquent Bills were mailed out on April 12, 2022. 948 bills were mailed at a cost of

 $502.44. Anticipated revenue including past due balances and interest is $445,749.96.

1. **Mrs. Willis** – Commented on training for Board, Financial Disclosure Statements, and compromised check issue with Teamsters

1. **Mr. Kiel** – Commented on ACH rules for electronic payments, Reporting on balances in capital

 accounts for Board review on a quarterly basis. Discussion ensued on increasing customer

 rates. Township contribution to CPSA.

 **Public Session Section 6 - N/A**

 **Closed Session Section 7 – N/A**

**Other Business – Section 8**

**Adjourn 6:31 pm** MOTION Mr. Basile, 2nd Mr. Bomba

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Bomba

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0