**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**OCTOBER 19, 2021**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building.

The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Basile, Mr. Brown, Mr. Newton, Mr. Rullo, Dr. Racite

Via Phone or Internet:

Absent:

Others Present: Mr. Telsey, Mr. Biermann, Mr. O’Donnell, Mrs. Zee, Mrs. Willis, Mr. Kiel, Mr. Cooksey

Others Via Phone or Internet:

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Mr. Brown, 2nd Mr. Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Dr. Racite, Mr Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

Dr. Racite questioned invoices from Envirep TLC, Triad USDA & USEDA, and Rt 40 & 48 Sickels. All answered to satisfaction.

1. Motion to accept Regular Session minutes from the September 21, 2021 Regular Meeting.

Motion Mr. Brown, 2nd Mr. Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr. Newton

 Nay: None

 Abstain: Dr. Racite

 MOTION CARRIED: 4-0-1

**Old Business – Section 2**

1. Sewer application requested documentation for 337 Jefferson Street. Emergency situation. Resident had failed sewer lateral from their house. Lateral was back pitched. Pump station installed. Extension of riser. Sewer service re-established. Resident paid costs
2. Application extension for Treatment Works Approval Permit Lafayette Pump Station. Mr O’Donnell reported 1 year extension approved plus 2 more may be requested if needed. Discussion ensued concerning property built on top of line. Pump station to be removed, gravity line installed.
3. Revised Escrow Agreement between CPTSA and Shell Road Urban Renewal LLC. Mr Telsey informed Board Shell Road Urban Renewal had requested a minor change as to when Escrow would be refunded. Mr Telsey saw no issue with this and made the revision. FYI only.
4. Deepwater Diner Pumping Station and Force Main Construction Punch list still outstanding. Mr Biermann informed Board they are waiting for Deepwater Diner’s contractor to make corrections. Letter needs to be sent to owner giving deadline. This has been going on for over a year. Discussion ensued. Option to disconnect them from service.

**Correspondence – Section**

1. Copy of letter to Mr Jack Palumbo, Construction Official regarding Bypass Pump Connection TCO recommendation, Tri-State Distribution Center. No discussion

1. Copy of Public Notice from the Carneys Point Township Land Use Board. A Public Hearing will be held on October 26,2021 for the purposes of investigating and determining whether certain properties within CPT qualify as a non-condemnation “area in need of redevelopment. No discussion.

**New Business – Section 4**

1. **Resolution 2021-44** – **Resolution Adopting Revised Personnel Policies and Procedures Manual**. Mr Telsey reported this was a JIF required revision that is done bi-annually. We will get reductions in insurance premiums for complying. Mr Telsey reviewed and all looks good.

Motion Dr Racite, 2nd Mr. Basile.

 RECORDED VOTE BY ROLL CALL: Yes:

 Mr. Brown, Mr. Rullo, Mr. Basile, Mr Newton, Dr Racite

 No: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Shahib V, LLC, CPSA 1014 Request for Performance Bond Release/Safety and Stabilization Guarantee Release. Sickels had recommended release. The facility now has a different use then original intent of a Barber Shop. Now a food preparation facility. Sickels is questioning if a grease trap is installed. Will need a revised design. **Recommendation to table this to next meeting**. Motion Mr. Basile, 2nd Dr. Racite.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Mr Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Resolution 2021-45** – **Authorizing Release of Performance Bond and Safety and Stabilization Guarantee. HOLD NO VOTE**

**Reports**

1. **Mr. Telsey** – No Report
2. **Mr. Biermann/Mr. O’Donnell** - Mr Biermann reported on LaFayette Road sewer project, recommends holding off on public bids at this time until discussion of financing and priorities occurs.

Informed Board a meeting is scheduled with Bill Bowden at 9am, 10-21-21 on Penns Grove – CPTSA Sewer Project feasibility. Would like authorization from Board to proceed. Mr Kiel reported funds are available. Dr Racite requested to wait till end of meeting to authorize following financing and prioritizing discussion. Discussion ensued including State approved exception on not having to go out to bid for services.

At end of meeting: Motion to Approve Feasibility Study contingent on approval of Penns Grove going forward with the Penns Grove/CPTSA connection. Motion Mr Basile, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Basile, Dr. Racite, Mr Newton

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Mr. Cooksey** **–** Reported on malfunctioning VFD (variable frequency drive) pump controller, needs to be replaced. New one ordered at a cost of $3925.00. Also received cost for new UV system, $75,000. Concern about compatibility with new plant. Discussion ensued. Working with vendor to retro fit installation of new pump at Delaware Ave station. Cost estimated at $10,000 to $15,000.

1. **Mrs. Zee -** Revenue in September 2021 was $225,021.17. Operating Expenses were $120,545.01. 3rd quarter Consumption bills (99 accounts) totaling $195,814.16 were mailed 10/4/2021 at a cost of $50.49. 3rd quarter Delinquent bills (965 accounts) totaling $334,957.60 were mailed 10/14/2021 at a cost of $511.45.
2. **Mrs. Willis** – Required Training still needed from Board, FEMA Grant withdraw application sent, computers were denied.

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1. **Mr. Kiel –** Discussed Capital Budget and amount of surplus for projects. $3,000,000.00 total. Dr Racite requested to prioritize projects. 1) Rt 40/48 extension or LaFayette Ave pump station, 2) Penns Grove connection. Suggestion to go to I Bank or raise rates rather than go to Surplus monies. Lengthy discussion ensued. Requested help in locating properties that may not be paying for sewerage, or paid connection fees. Hire someone temporary or utilize operators from plant.

 **Public Session N/A**

 **Closed Session – Section 9 N/A**

**Other Business – Section 10**

**Adjourn 7:14 pm** MOTION Mr Brown, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr. Newton, Mr. Basile, Dr Racite

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0