**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**April 20, 2021**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

 **Roll Call**

Present: Mr. Basile, Mr. Brown, Mr Rullo

Via Phone or Internet: Mr Newton, Dr Racite

Others Present: Mrs. Zee, Mrs. Willis, Mr. Kiel, Mr. Whittaker, Mr Cooksey

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr O’Donnell.

**Opening – Section 1**

1. Motion to accept all properly audited vouchers. Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton & Mr. Basile,

 Dr Racite

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to accept Regular Session minutes from the March 20, 2020 Regular Meeting. Motion Mr. Newton, 2nd Mr Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: Dr. Racite

 MOTION CARRIED: 4-0-0

**Old Business – Section 2**

1. **FYI** – Repayment schedule for reimbursement between Carneys Point Sewerage Authority and The Pollution Control Financing Authority for the financing of the Feasibility Study on the WWT Expansion. Financing is through a Grant and additional Monies. Repayment is once a year for 10 years starting on 4/28/2022 for $7,063.51 towards the additional Monies. No discussion ensued.
2. Copy of Letter and Escrow Agreement from Archer Attorneys at Law regarding CP Land South, LLC. Escrow Agreement previously passed under Resolution 2021-22. No discussion ensued.
3. Letter of Sanitary Sewer **Review 1** DPIF2 Acquisition Co, LLC, Application for service. Mr Biermann

stated No Action needed. This is for 30 North Game Creek Rd development. (CPSA 1035) Still waiting for some outstanding items to be completed prior to recommending application.

1. Letter of Sanitary Sewer **Review 2** DPIF2 Acquisition Co, LLC, Application for service. Mr Biermann stated No Action needed. This is for 30 North Game Creek Rd development. (CPSA 1035) Still waiting for some outstanding items to be completed prior to recommending application.
2. Letter o Sanitary Sewer **Review 2** Vesper Opportunity Fund, LP Application for service. This is for 25 North Golfwood Rd. Mr O’Donnell stated No Action needed. (CPSA 1027) Still waiting for some outstanding items to be completed prior to recommending application.

**Correspondence – Section 3**

1. Letter from Sickels requesting release of the Inspection Escrow in the amount of $288.82 for NFI Real Estate, (CPSA 1007). Mr Biermann recommended release and Board vote on this. Mr Telsey agreed. Motion Mr. Brown, 2nd Mr Newton.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton & Mr. Basile,

 Dr Racite

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **FYI** – Letter from the State of New Jersey Dept of Environmental Protection, Division of Water Monitoring and Standards, Bureau of Environmental Analysis, Restoration and Standard, regarding the revision to the Lower Delaware Water Quality Management Plan, Salem County Wastewater Management Plan. Mr Biermann stated no action is needed. This is for Deepwater Diner regarding forcemain across their property and tying to the 295 pump station. Deepwater Diner is being taken out of the Wastewater Management Plan as their designated entity since they have their own septic system. Now they are part of the CPTSA service area.

**New Business – Section 4**

1. Request for release of escrow in the amount of $545.55 from Schaeffer Family Homes LLC/Point One Investments LLC (CPSA 1005). Mr Biermann stated this was for the Cornerstone sub-division on Golfwood Ave. Township released their Performance Bond. CPTSA is unable to find a Performance Bond. Sickels has no objection to releasing escrow. Mr Telsey advises sending a letter along with the escrow check requesting if they had a Performance Bond and informing Schaffer Family Homes we are unable to find a Performance Bond. Letter should come from Business Office. Value of Performance Bond is unknown as project was started by previous engineer in 2008.

 Motion Mr Brown, 2nd Mr Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton, Dr Racite &

 Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-28** –Appointing Connor, Strong , and Buckelew as Risk Management Consultant for 1 year, expiring April 21, 2022.

 Motion to release Mr. Brown, 2nd Mr. Newton.

 RECORDED VOTE BY ROLL CALL: Mr. Brown Yes, Mr. Rullo Yes, Mr

 Newton Yes, Dr Racite Yes & Mr. Basile Yes

 No: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-29 –**. Resolution Establishing Policy in Connection with Foreclosed Properties. Mr

 Telsey explained the Resolution. Discussion of wording in this Resolution, specifically section ii, c, “The

 municipality has authorized the property to be used by any organization, whether paying or not; and/or”.

 Decision to remove section ii, c from Resolution 2021-29 and have a Roll Call for approval of revised

 Resolution. Motion Mr. Brown, 2nd,  Mr Basile

 RECORDED VOTE BY ROLL CALL: Mr. Brown Yes, Mr. Rullo Yes, Mr

 Newton Yes, Dr Racite Yes & Mr. Basile Yes

 No: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Reports**

1. **Mr Telsey** – N/A

1. **Mr. Biermann, Mr. O’Donnell** – No Action Items. Mr ODonnell informed the Board the Clemente Farm Sanitary Sewer connection should be issued the following morning. Will need with applicant later in the week. Will keep the Board updated
2. **Mr. Cooksey –** Informed the Board of the situation on the Hickory Ave Pump Station failure. Collection system backed up on Justice Ave. In the past we had paid for the clean up of the residents homes. Insurance company said we did not have to pay. Asked Board for decision. Discussion ensued. Mr Basile asked for cost impact. Discussion of sending letter to residents affected by this. We will not pay for clean up in the future if residents check valve fails and house gets waste water flooding. CPTSA Rules and Regulations cover this. Lengthy discussion/debate ensued.

Motion to approve CPTSA paying cost for the clean up this time only Mr Racite, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton, Dr Racite &

 Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 Informed the Board of the Plant Electrical issue in 2 of the RBC units due to water shorting out wires.

 Bow and Gant will give estimate to repair. Discussion ensued.

 Updated Board on NJDEP inspection letter received in 2020 and the documents they are requesting.

 Asked for 90 day extension to obtain requested items. Training documents, etc.

 Received quotes for a Ford Ranger truck to replace existing aging vehicle. Cost is $33,092.50.

 Motion to allow Ron to purchase vehicle Dr. Racite, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton, Dr Racite &

 Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Mrs. Zee -** Revenue in March 2021 was $231,342.48, Operating Expenses were $104,855.51.

98 1st Qtr Consumption Bills were mailed April 6, totaling $214,211.47, postage $49.98.

926 1st Qtr Delinquent accounts were mailed April 13, totaling $330,254.58, postage $472.26.

Mr Brown asked if the delinquincies were always the same accounts. Discussion on initiating cut offs for delinquent accounts.

1. **Mrs. Willis** – Informed Board Business Office is working with FEMA to recover costs associated with COVID, i.e. lap top, desk top computer, desk chairs.

Need for new desk and filing space. Discussed using Iron Mountain. Cost prohibited.

Informed Board of incorrect paper work sent on ETS contract. Contract is for 3 years, paperwork stated 2 years. Corrected paperwork submitted.

1. **Mr. Kiel – N/A.**

Dr. Racite questioned Tim on the additional $50,000 due to Triad. Tim explained it gets paid next year, he had missed it. Dr Racite requested Tim make a statement on record. Tim stated on record “that after further discussions with TRIAD I was informed the additional $50,000 will not need to be paid out of this current Capital Budget and will be included in next year’s Capital Budget and a Budget amendment will not need to be made”. Dr Racite was satisfied with the statement.

 **Public Session N/A**

**Closed Session – Section 8**

1. **Resolution 2021-27** Executive Session for Personnel Matters

Increase in Health insurance for Plant Operators

Mrs Willis Review

Motion Mr. Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton, Dr Racite &Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Other Business – Section 9**

**Adjourn 6:51 pm**

MOTION Mr Rullo, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Mr. Rullo, Mr Newton, Dr Racite &Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0