**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**Reorganization Meeting**

**February 16, 2021**

The meeting was called to order by AdamTelsey, CPTSA Solicitor at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

 Mr Telsey administered the oath of office to CPTSA appointed Board Member Larry Basile, for a five year term beginning

 February 1, 2021 through January 31, 2026

 **Roll Call**

Present: Mr. Basile, Mr. Brown, Mr Rullo

Via Phone or Internet: Dr. Racite, Mr Newton

Others Present: Mrs. Zee, Mrs. Willis, Mr. Whittaker

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr O’Donnell, Mr. Gant, Mr. Cooksey, Mr. Tim Kiel,

**Opening – Section 1**

1. Motion to appoint Tony Rullo Authority Chairman for the term February 2021 through January 2022.

 Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to appoint Ken Brown Authority Vice-Chairman for the term February 2021 through January 2022.

Motion Mr Basile, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to appoint Charlie Newton Authority Treasurer for the term February 2021 through January 2022.

Motion Mr. Brown, 2nd Mr Basile

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to appoint Mr Basile Authority Secretary for the term February 2021 through January 2022.

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to appoint Joe Racite Authority Alternate Treasurer/Secretary for the term February 2021 through January 2022.

Motion Mr. Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-07** Authorizing Telsey & Telsey as Authority Solicitor

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-08** Authorizing Sickels &Associates as Authority Engineers

Motion Mr. Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-20** Authorizing Environmental & Technical Services, LLC as Authority Licensed Operator Services.

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-09** Authorizing Parker McCay as Authority Bond Counsel.

Motion Mr Newton, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-10** Authorizing Bowman and Company LLP as Authority Accountant/Auditor.

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-11** Authorizing Romano, Hearing, Testa & Knorr as Authority Certified Financial Officer.

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-12** Authorizing Fulton Bank of New Jersey and Ocean First Bank as Authorized Depository for Authority Funds.

Motion Mr Newton, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-13** Authorizing acceptance of the Cash Management Plan.

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-14** Authorizing South Jersey Times and Elmer Times as Open Public Meeting Act Official Newspapers.

Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-15** Authorizing compliance with the Open Public Meeting Act.

Motion Mr Newton, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to accept all properly audited vouchers. Motion Mr Newton, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to accept Regular Session minutes from the January 19, 2020 Regular Meeting. Motion Mr. Brown, 2nd Dr Racite

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Old Business – Section 2**

1. **Resolution 2021-06** Authorizing a Shared Service Agreement between Salem County and CPTSA for services of Qualified Purchasing Agent Deborah Turner-Fox. Motion Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-04** Authorizing contract to provide USEDA Implementation Services for the Sanitary Sewer System Expansion Project with Triad Associates. Motion Mr Brown , 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Correspondence – Section 3**

1. FYI – 2021 Invoice from the PERS (Public Employees Retirement System) for the Employer Liability Annual Pension Contribution of $56,052.00 due April 1, 2021.
2. FYI – copy of publicized Carneys Point Township Sewerage Authority Reorganization Meeting through NJ Advance Media held on February 16,2021
3. FYI – Notification from DPIF3 NJ6 Game Creek Road, LLC of the Permit Application submission to construct 2 industrial warehouse buildings within 200 feet of CPTSA property. No action by needed by CPTSA per Mr Biermann.

**New Business – Section 4**

1. **Resolution 2021-05** AuthorizingEstablishment of Sewer Infrastructure Committee.Motion Mr Brown, 2nd Mr Basile

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-19** Appointing Board Members Ken Brown & Joe Racite to the Sewer Infrastructure Committee. Motion Mr Brown, 2nd Mr Basile.

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-16** Authorizing Tax Sale for delinquent accounts of $25 or more from 4th quarter 2019 through 3rd quarter 2020. Motion Mr Basile, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-17** Appointing Board Members Tony Rullo & Larry Basile to Personnel Committee.

Motion Mr Newton, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Resolution 2021-18** Appointing Board Members Larry Basile & Joe Racite to Finance Committee

 Motion Mr Basile, 2nd Dr Racite

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Request by Marathon Engineering and Environmental Service, Inc to purchase Equivalent Dwelling Units from CPTSA for a Vesper Opportunity Fund, LP project located at 15 S. Pennsville-Auburn Rd. Mr Telsey commented this was for a re-development project. More information would be brought up at the March 16, 2021 meeting.
2. **Resolution 2021-03** Request for Maintenance Bond Release for Gateway Business Park Expansion. CPSA-1006, Matrix Development Group. Sickels recommends release. A final inspection has been completed. Motion Mr Brown, 2nd Mr Newton.

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Reports**

1. **Mr Telsey** – N/A
2. **Mr. Biermann** - Thanked Board for Re-appointing Sickels as Authority Engineer. Commented Escrow Agreement with the Kelly Farm developer (Rt 40 & 48 Forcemain Extension) was not quit ready as anticipated. Authority’s counsel and Developer’s counsel were still working out details.

Also noted there was another sludge digester problem over the weekend. Standing approval is needed for Delcora to accept sludge. Sickels is reaching out to ACUA to get approval to take sludge there. Delcora approval will be good for 4 years once received. Would like to have standing approvals from other utilities so there will always be a place to discharge sludge. Mr Brown asked why we could not use Penns Grove. Mr Biermann said they could not handle the volume. Dr Racite questioned how this was handled in the past.

1. **Mr. O’Donnell** – Reiterated it would be a 4 year approval with Delcora and also said to pursue another approval with ACUA for back up. Mentioned the operators opened a gravity line which would help balance the system. Estimated an out of pocket cost to do this without an approval could cost $200,000.00. Discussion ensued. Request for the new operators to keep a check list of items to inspect on a routine basis. Mr O’Donnell informed the Board a request had been made to the Salem County Pollution Control Financing Authority in regards to the WWTP study. Anticipating a response on March 2nd.

1. **Mr. DeBlock –** Sent in report for review
2. **Mr. Cooksey –** No report, thanked Board for the opportunity as new Superintendent at the plant through ETS, LLC.
3. **Mrs. Zee -** Revenue in January 2021 $226,079.76, Operating Expenses were $175,207.87.
4. **Mrs. Willis** – Reported on upcoming training from JIF.
5. **Mr. Kiel –** No report

 **Public Session N/A**

1. Andy Whittaker, plant foreman, suggested keeping Steve Lee on until the end of the month to work through the change over from DeBlock to ETS. Decision to not keep Steve on.

**Closed Session – Section 8 N/A**

**Other Business – Section 9**

1. Adam Telsey thanked the Board for his re-appointment as Solicitor

**Adjourn 6:10pm**

Motion Mr Brown, 2nd Mr. Basile

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton & Mr. Basile

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0