**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**January 19, 2021**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Pleura, Mr. Brown, Mr Rullo

Via Phone or Internet: Dr. Racite, Mr Newton (late log on)

Others Present: Mrs. Zee, Mrs. Willis, Mr. Whittaker, Mr. Kiel

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr O’Donnell, Mr. Robert DeBlock

**Opening – Section 1**

1. Motion to accept all properly audited vouchers, Motion Mr. Pleura, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

 Dr Racite had questions on the ALS Bills. High volume of bills for the month due to additional samples being taken

 due to high fecal samples. Questions answered to satisfaction.

1. Motion to accept Regular Session Minutes from December 19, 2021 meeting. Motion Mr Brown, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

**Old Business – Section 2**

1. Declaration of Emergency Condition Sludge Digester Cleaning and Rehabilitation. Mr Biermann confirmed they are going forward with the work. And due to it being an emergency, they do not have to go out for bid.
2. Declaration of Emergency Condition RBC Gear Drives. Mr Biermann explained due to emergency they are being replaced without going to bid.

**Correspondence – Section 3**

1. FYI – Revised Payment RBC, 1B, 2A, and 2C Repairs. Mr O’Donnell advised final payment of $12,000 will be recommended to be paid. All work has now been completed.

**New Business – Section 4**

1. Escrow Agreement Shell Road Urban Renewal LLC. Mr Telsey advised they are interested in setting up $15,000 escrow agreement to start process.

**Resolution Authorizing Escrow Agreement 2021-01** Motion Mr Brown, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

Mr Telsey explained Premier Packaging contacted us to dispose of some effluent in excess of our parameters. They will put in a pre- treatment facility to remove the excess. We can test 4 times a year and Premier will pay the cost.

 **Resolution Authorizing Memorandum of Agreement 2021-02** Motion Mr Pleura, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

1. Matrix Salem Land Development, LLC application for Sewerage Service. Mr O’Donnel reported this was for a new warehouse

 in Gateway Business Park. Sickles did their first review and will report on this later.

1. FYI notice of new appointment to CPTSA. Mr. Larry Basille. Mr Basille will take the place of Mr Pleura
2. Request for final payment of $9,113.00 to Journey Contracting Company, Inc for the Treatment Plant Roof Replacement – Roof B. Mr O’Donnell recommend payment be made, all work was completed to satisfaction. Motion to pay Mr. Pleura, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

**Reports**

1. **Mr Telsey** – Informed the Board the proposed escrow agreement with the Kelly Farm project he is working on with Brad Carney, Kelly Farm is requesting a **Recapture Agreement.**  Mr Telsey feels a Standing Committee to deal with infrastructure of the project should be formed. Mr Kiel reminded Mr Telsey we already have a Finance Committee. Mr Telsey said a separate committee would be more appropriate. Discussion ensued. Decision to establish an Infrastructure Committee.
2. **Mr. O’Donnell** - All RBC Repair done to satisfaction as mentioned under correspondence. Final payment of $12,000 previously with held recommended for payment. Dried up organics were cleaned out from the system causing the scraping issue. Motion to pay Mr. Brown, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0

Reservation of Sewer Capacity Agreement has been prepared for Verizon at 2 Collins Drive. Reservation is for 2 years. If not used deposit will go back to CPTSA. Resolution 2020-49 to prepare agreement was approved at previous meeting. No further action needed.

**Mr. Biermann** – RT 40&48 Force Main extension. FYI - Sickels will not begin their work on the project until direct authorization from CPTSA Board that funding is in place.

WWTP Expansion Feasibility Study FYI – Scope of work prepared. USDA Grant money received of $25,000.00. USEDA Grant money of 3.5 mil. Federal Grant application will be made to USEDA for $150,000 with $75,000 match from CPTSA. Discussion ensued. Dr Racite suggested going to the Salem County Pollution Control for a Grant or low interest loan to cover the match.

1. **Mr. DeBlock –** Flows are up, well below capacity
2. **Mrs Zee -** Revenue in December 2020 $212,251.33, Operating Expenses were $169,479.82. 1,068 Delinquent notices for Jan 1, 2021 billing date were mailed out 1/12/21 at a cost of $534.00. Anticipated revenue from the mailing is $359,200.42
3. **Mrs Willis** – Reported No problems with the new payroll company, Paychex. Advertising reminder of payments due on Channel 9 and the board has increased payments received. Debbie Turner-Fox will be our new QPA and a Resolution will be made for next board meeting.
4. **Mr. Kiel –** Reported on changes to Budget accounts. Meeting will be held next week to go over this.

 **Public Session N/A**

 Meeting will be open to the Public

**Closed Session – Section 8**

**Other Business – Section 9**

Mr Pleura thanked everyone with whom he had worked with. This is Mr Pleura’s last meeting on the CPTSA Board

**Adjourn 6:27pm**

Motion Mr Pleura, 2nd Mr. Brown

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 4-0-0