**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**September 15, 2020**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Dr. Racite, Mr. Pelura, Mr. Brown, Mr. Rullo

Via Phone or Internet: Mr Newton

Others Present: Mrs. Zee, Mrs. Willis, Mr Tim Kiel, Mr. Wittaker

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr Robert DeBlock, and Mr. Sean O’Donnell,

**Opening – Section 1**

1. Motion to accept all properly audited vouchers, Motion Mr. Brown, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

Dr Racite had a questions on the Triad bills, Tim explained they should be split funded and will be reclassified

Dr Racite questioned the English disposal charge on Hickory Ave pump station, Mr DeBlock explained that was for deep wet well cleaning, explained they charged by the gallon

Dr Racite had concerns on Franc Environmental, Mr DeBlock explained they do our routine wet well cleaning.

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Motion to accept Regular Session Minutes from August 18, 2020 meeting. Motion Mr Pleura, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

At this point Dr. Racite requested welcoming Mrs Willis to the CPTSA and her first Board Meeting. Welcomed by all.

**Old Business – Section 2**

FYI - copy of USDA confirmation letter of $27,630 grant for feasibility study expanding the sewer treatment plant

FYI - copy of Award of Contract letter to Journey Contracting Co for Treatment Plant Roof B replacement

FYI - copy of letter from Sickels & Assoc to Nova Bilders for final request for As-Built Plans or money will be deducted

 from bond

Proposal for Professional Service from Sickels & Assoc for the WWT Plant Expansion Study. Motion to Authorize Sickels to proceed. Motion Dr Racite, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Correspondence – Section 3 N/A**

**New Business – Section 4**

1. **Resolution 2020-34 – Performance Bond, Courses Landing Urban Renewal, LLC**

Mr Telsey reviewed and advised the Perfomance Bond was acceptable.

Motion Mr Brown, 2nd Mr Pleura.

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Reports**

1. **Mr Telsey** – Discussion with Mr Allen, the attorney for the developer of Kelly Farm, would like to start looking at

 stores for the property and our current Waste Water Management Sewer Serice plan. Mr. Bierman added in order to add the property the current plan will have to be amended. Explained the procedure. Mr Brown said “Brad” who was working with the township was coordinating the buy in by the developers. Mr Telsey suggested making a motion to include Kelly Farm in the Sewer Service Area. Motion Mr Brown, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Mr. Biermann/Mr O’Donnell** – Mr O’Donnell reported the WWT roof repair started today and should be done by

 Monday. Reported the RBC repairs will start soon. Contractor is awaiting renewal of

 Public Works Contractor Registration. Mr Kiel elaborated on this. Mr Pleura asked

 why we need to wait on this contractor and not move on to one of the other bidders. Mr

 O’Donnel reminded the Board of the cost from the other contractors.

 Mr O’Donnell informed the Board he had sent the permit extension on the LaFayette

 Road project via the Project Extension Act of 2020

 Possible additional Warehouse Projects

1. **Mr. DeBlock –** Chain link fence at the North Front Row settlement pen broken, Plant staff made repairs. South Primary

Drained.

1. **Mrs Zee -**  Revenue in August 2020 was $117,989.81, Operating Expenses were $128,010.17.

**7. Mr Kiel -**  Request to purchase individual e-mails, computer firewall protection, and a CPTSA laptop for virtual

 meetings. Motion to authorize purchases Mr Pleura, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Public Session**  Mr Don Redfield inquired again if any discussion on his property at 253, 255, & 257 Shell Road had occurred. This is one building, one water line, only one sewer line, but he receives 3 sewer bills. No discussion by the Board at this time. Mr Kiel said the new budget would be introduced next month and his issue would be included.

**Executive Session** – **N/A**

**Other Business** **– N/A**

**Adjourn September 15, 2020 at 6:14 pm**

 Motion to Adjourn Mr Brown, 2nd Mr. Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0