**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**November 17, 2020**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Brown, Mr. Rullo

Via Phone or Internet: Dr. Racite, Mr Pleura, Mr Newton

Others Present: Mrs. Zee, Mrs. Willis, Mr Tim Kiel, Mr. Whittaker

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr Robert DeBlock, and Mr. Sean O’Donnell,

**Opening – Section 1**

1. Motion to accept all properly audited vouchers, Motion Mr. Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

Motion to accept Regular Session Minutes from October 20, 2020 meeting. Motion Dr Racite, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Old Business – Section 2 N/A**

**Correspondence – Section 3**

1. FYI – Notice of Violation from the State of NJ Dept of Labor and Workforce Development, Division of Public Safety and Occupational Safety & Health, Bureau of Boiler and Pressure Vessel Compliance. Violation – Boiler, Pressure Vessel and Refrigerations Systems Violation. Mr DeBlock said repairs were made and Certification form was submitted. No action required by board

**New Business – Section 4**

1. Maintenance Bond Release recommendation for Gateway Business Park Expansion, Matrix Development Group.

 Mr. Biermann says Sickels is not recommending release at this time due to items still needing to be addressed. Letter was

 sent to developer

1. Request by OceanFirst Bank to sign **their** “Resolution” authorizing Anthony Rullo and Charles Newton as Authorized

 Signors for the bank account. OceanFirst only has the authorization prior to them taking over the bank. Mr Pleura suggested putting our Resolution number on the document and the Board vote. Adam Telsey concurred. This became our **Resolution 2020-39**. Motion to sign Mr Pleura, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Reports**

1. **Mr Telsey** – Clint Allen, Development of Kelly Farm by CP Land South, wants to extend sewer line. Wants to post $455,000 escrow for engineering work prior to a grant. Will review and discuss with Eric Bierman and report at next CPTSA Board mtg.
2. **Mr. Biermann/Mr O’Donnell –** RBC repairs have been completed. Operators are “spinning them up” to be started. It was discovered one of the Gear Boxes from Cape May was not in good shape. Would like to see the Authority have a gear box on hand, one left handed and one right handed. Sickels will get some quotes. Tim Kiel requested a Ball park figure. $30,000 - $35,000. Recommend paying the contractor $78,400 for 66% of RBC work completion. Motion to pay amount Mr Brown, 2nd Mr Newton

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 2nd Action Item: Pump replacement quotes were obtained by Steve Lee and Andy Whittaker for replacement of

 Pump at Lafayette Pump Station. Operators suggested the pump currently being rented be left in place and purchased

 for $5,952.50. Motion to purchase Mr Newton, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

* Bog Turtle survey looking for habitats starts tomorrow, 11/18/20. Requirement by USEDA and USDA
* Would like to include additional language in new applications for Sewer Service on Route 48 corridor, forcemain. Referencing limited capacity and requesting developer contribution to the waste water treatment system. Requested input from Mr Telsey and the CPTSA Board. Mr Telsey supported language. Discussion ensued. Board agreed.
* Verizon is building a Data Centere at 2 Collins Drive, Business Park.
1. **Mr. DeBlock –** NJAW damaged a water main, repairs were made.

SPPP training was give to 5 of 7 operators, additional training scheduled for next week

1. **Mrs Zee -**  Revenue in October 2020 $315,513.04, Operating Expenses were $83,989.97.
2. **Mrs Willis** - Invoices submitted to the State of NJ for the Rt 130-Plant St to High Hill Rd in the amount of

$3,187.63

 - QPA replacement for Frank Hartman due to retirement, Call was made to Debbie Turner-Fox. This

 would be shared service with Salem County. She will be responding after 11/23/20.

 - Direct deposit not an option with Fulton Bank. Inquiries made with several payroll companies for

 services. Paychex, CASA, Kevin Crouch, and ADP. Will follow up with the Board in the December

 meeting.

 - Fulton Bank will begin charging $3 each for paper statements after 12/1. E-Statements will be available.

 - 4 old escrow accounts were closed at Fulton Bank per Tim Kiel 11/5/20. Balances were consolidated to

 avoid fees.

1. **Mr. Kiel -** Executive Order 190, which pertains to no interest being charged during the Covid crisis applies to Water

 accounts only not Sewer.

 - Following phone call with Jake Botticello the Budget will have to be submitted late. Budget will need to

 be revised to include funds to cover the Grant/Loan from USDA and USEDA thru Triad. Budget will

 need to be refigured to include costs. Forcemain will cost $187,000 per year. Lengthy discussion on

 budget needs. Resolution 2020-37 and 2020-38 were read aloud as they were submitted late.

 **Resolution - 2020-37 ratifying the late introduction and submission of the 2021 (Fiscal year 2020-**

 **2021) Budgets.** Motionto approve Mr Brown, 2nd Mr Newton

RECORDED VOTE PER ROLL CALL: Yes Mr. Brown, Yes Dr. Racite, Yes Mr. Rullo,

 Yes Mr. Newton, and Yes Mr. Pelura

 No: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 **Resolution 2020-38 Authority Budget Resolution Carneys Point Township Sewerage Authority**

Motion to approve introduction of Budget Mr Brown, 2nd Mr Newton

 RECORDED VOTE PER ROLL CALL: Yes Mr. Brown, Yes Dr. Racite, Yes Mr.

 Rullo, Yes Mr. Newton, and Yes Mr.

 Pelura

 No: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Public Session - N/A**

**Executive Session** –

1. **Resolution 2020-40 - Personnel Matters**

 Motion to accept Dr Racite, 2nd Mr. Pleura

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Motion to go back into **Public Session** at 7:06 pm Mr Brown, 2nd Mr Rullo

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Other Business** **– N/A**

**Adjourn November 17, 2020 at 7:07 pm**

1. Motion to Adjourn Dr Racite, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0