**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**August 18, 2020**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Dr. Racite, Mr. Pelura, Mr. Brown, Mr. Rullo

Via Phone or Internet: Mr Newton

Others Present: Mrs. Zee, Mr. Wittaker

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr Robert DeBlock, Mr. Sean O’Donnell, and

 Mr. Tim Kiel

**Opening – Section 1**

1. Motion to accept all properly audited vouchers, Motion Mr. Pleura, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Dr Racite had a question on where the money was coming out of for the roof replacement fund. Mr Kiel responded it was coming from the Sewer Capital Budget Program Amendment Resolution that was being presented tonight. Money would actually be drawn from Surplus. Surplus is approximately 1.8 million .
2. Dr Racite questioned the charge on the Rt 40/48 Sanitary Sewer Feasibility Study, was it also being drawn from surplus. Mr Kiel confirmed. Expected cost to be about $150,000.
3. Dr Racite had concerns on Sahib Barber Shop/Sunoco charge on Sickels bill, money was charged to general escrow account. TDK escrow is linked to Core 5, needs to be corrected.
4. RBC bent shaft repair charged to R&R account. Needs to be reclassed. Charges to R&R should be approved by the Board. Tim explained the R&R account will be replaced by an emergency account within the Capital Budget Account. Mr Pleura questioned the repair criteria to be met in order to charge Capital. Mr Kiel stated all charges to Capital will need to be approved.

Motion to accept Regular Session Minutes from July 21, 2020 meeting. Motion Mr Pleura, 2nd Dr Racite

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Old Business – Section 2**

1. Declaration of Emergency Condition for RBC’s 1B, 2A, & 2C. Mr O’Donnell recommended Mountain Machine Works to perform repairs at a cost of $120,000. Motion to approve **Resolution 2020-30** Declaring an emergency situation and authorizing Mountain Machine Works to perform repairs. Motion Mr Pleura, 2nd Dr Racite

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Copy of letter to NJDEP requesting extension on the Lafayette Road Sanitary Sewer Project permit 18-0314, issued 9/10/2018. This was FYI only. Mr Bierman commented on the upcoming Permit Extension Act of 2020, due to go into effect 9/9/2020 which would eliminate fees associated with the request. Fee would be $200 otherwise.

**Correspondence – Section 3**

1. Letter from “Sam”, Shailesh Shah, owner of account 2906-1, Block 220/Lot 1, 632 S. Pennsville-Auburn Rd requesting to have Sewer Line capped for restaurant. Mr DeBlock commented that the Authority would inspect the line, the owner would cap the line, not the Authority. If he wanted to open the line again he would have to pay the application and connection fees. Mr Shah was linked to the meeting, Mr Kiel advised his bill was revised to $240 from $8,467.38. Mr Shah withdrew his request to cap. Payment would be credited to account. Transferred to 2nd account
2. Letter of notification from R.E. Pierson Construction work on NJDOT Rt 130 would begin August 24, 2020. This was FYI only.
3. Comment on Mr. DiNicola’s letter to the board concerning his bill and the lack of response to his concerns. This letter was not on the Agenda, it was emailed to the Board members only. Board felt discussion on the subject was warranted. Tim explained his reason for lack of response and commented the account increased from $330 to $478 per quarter. Usage was correct. Tim will contact Mr DiNicola.

**New Business – Section 4**

1. Request from Sickels for Performance & Payment Bond Release, Rt 295 Pump Station Force Main Rehab. Per Erik

 Bierman, this was not a cash bond and the project has been complete for a year. Motion to approve **Resolution 2020-32.**

Motion Dr Racite, 2nd Mr Pleura.

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. Request by Mr. O’Donnell for discussion only on 89 S. DuPont Road: as-built plans for project closeout. Owner and Nova Builders has not responded to request for plans as stipulated for project approval. Sickles would like authorization to send a letter of notification that if the plans are not supplied they will pull their bond in order to complete the plans. Bond is $2,800. Motion to send letter Mr Pleura, 2nd Mr Brown.

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Reports**

1. **Mr Telsey** – none
2. **Mr. Biermann/Mr O’Donnell** - Recommendation to award WWTP Roof repair bid to Journey Construction Company at

 a cost of $32,630. Quote was reviewed and approved by Mr Telsey

 **Resolution 2020-33** to approve award of contract to Journey Construction Company.

Motion Mr Rullo, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 Mr O’Donnell noted that interest is also being expressed on two properties for two

 additional warehouse projects.

1. **Mr. DeBlock -** Operations had 3.5 million gallons of flow during the recent storms, flows still remain high. Rt 295 pump

 station lost power. Hickory Ave pump station issues resulted in surcharges in collection system, alarms

 failed, pump clogged, two residents had waste water back up in their basements, one on Hickory Ave &

 one on Justice Dr. Discussion ensued.

16. **Mrs Zee -**  Revenue in July $218,115.24, Operating Expenses were $122,619.75.

 **Resolution 2020-29** Authorizing tax sale for previous years account balances through the tax office

effective 7/24/2020. Motion Dr Racite, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

1. **Mr Kiel -**  Requested to have Kast Distributers bill adjusted due to problems with high water usage. A new vendor

was filling up their trucks with water from his property. Water was not going down the sewerage drains.

 Also, water is being taken to the new site until NJAW sets up water.

 Motion to authorize adjustment to bill Dr Racite, 2nd Mr Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton, and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

 **Resolution 2020-31** Adopting/Amending 2020 Sewer Capital Program. Charts provided showing a

proposed Capital Budget and a 5 year Capital Improvement Plan. This topic was referenced in section 1 at

 the beginning of the meeting. Additional questions from Dr Racite, discussion ensued.

 Motion Mr Brown, 2nd Mr Newton

 ROLL CALL RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton,

 and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

**Public Session**  Mr Don Redfield inquired if any discussion on his property at 253, 255, & 257 Shell Road had been discussed. This is one building, one water line, only one sewer line, but he receives 3 sewer bills. Mr Pleura assured him they would be discussing his situation. Consumption rates were still being reviewed.

**Executive Session** – **N/A**

**Other Business** – Mr Brown informed Board that the grant from USDA for $27,000 has been approved for the sewer line. The

 larger grant for $150,000 from USEDA will be coming in shortly. Mr Brent Carney, (redevelopment/sewer

 consortium), would like permission to tell the inquiring incoming developers the cost for taking care of the

 sewer plant and lines. A plan needs to be developed, price decided on. Mr Pleura suggested Mr Telsey meet

 with Mr Carney. Mr Telsey agreed.

**Adjourn August 18, 2020 at 7:24 pm**

Motion to Adjourn Dr Racite, 2nd Mr. Pleura

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0