**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**REGULAR MEETING**

**April 21, 2020**

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Brown, Mr. Rullo.

Via Phone or Internet: Mr Newton, Dr. Racite, Mr Pelura

Others Present: Mrs. Zee, Mr Tim Kiel

Others Via Phone or Internet: Mr. Telsey, Mr. Biermann, Mr Robert DeBlock, and Mr. Sean O’Donnell

Absent: Mr Andrew Whittaker

Motion to accept all properly audited vouchers, Motion Mr. Newton, 2nd Mr. Brown

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, and Mr. Pelura

 Nay: None

 Abstain: Mr Newton

 MOTION CARRIED: 4-0-1

Dr Racite had questions about the POs’ for Wilson Web Service, One Call Concepts, Sickels charge of East End Pump Manhole Replacement, and Mr Telsey’s additional charges. All answered to satisfaction. Mr Telsey’s additional charges will be debited from the specific escrow accounts.

Motion to accept Regular Session Minutes from March 17, 2020 meeting.

**Old Business – Section 2 N/A**

**Correspondence – Section 3**

2 letters from State of NJ Dept of Environmental Protection. One for adoption of Amendments for Stormwater Mgt rules and implementation, one for Annual Fee Report for NJ Pollutant Discharge Elimination System permit, all were FYI, no action needed per Mr Biermann. Copy of JIF 2018 Annual Report

**New Business – Section 4**

Award of Contract for Risk Management Consultant to Conner, Strong & Buckelew for the term ending 4-21-2021, **Resolution 2020-19**. Motion to approve 2020-19 Mr Brown, 2nd Mr Newton Roll Call Vote

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

Sanitary Review No 1 for proposed Flex Center Warehouse, Gateway Business Park. Mr Biermann stated an application was submitted. They will have to install a small pump station, and show proof their plans will not conflict with other sanitary sewer facilities and utilites as Sickels requested prior to approval.

**Reports**

Mr Telsey - none

Mr Biermann- 1) East End manhole has been rehabbed.

 2) TDK Enterprises has a sewer connection they did not make application for, nor are they being charged for.

 Advise investigating connection. Discussion followed Letter will be drafted by Tim Kiel informing TDK of

 Investigation and need to access property.

 3) AGRO Foods, Verde Farms needs to get back to Sickels about any additional flow. Suggested reaching out

 to Oldmans Twp Construction Code, Planning Board, and Zoning Board offices to remind AGRO they need

 to get approval from CPTSA

 4) Additional applications and inquiries from Gateway Business Pk, Game Creek Rd.

Mr. DeBlock – Staffing assignments proposal due to current Covid-19 issue. 3 at plant, 3 from home.

 Union has been advised and is ok. Need for PPE and usage. Motion to approve: Dr Racite, 2nd Mr Pleura

 RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-1

Mrs Zee – Report on Revenue and Operating expenses for March 2020.

 Informed Board on switch from Verizon phones to Comcast effective April 13, 2020.

 Marie Stout gave Tim a contact at Fulton Bank to discuss Bank fees for direct deposit, no further action at this time

Mr Kiel - **Resolution 2020-21** Approval for Copier Agreement and implementation. Motion Mr Browm, 2nd Mr Newton

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-1

**Public Session**

Meeting open to the public N/A

**Other Business**

Tim Kiel opened Sewer Rate Increase Hearing. Advertised per requirements, no public attended.

**Resolution 2020-20 Ammended Sewerage Rate**. Provided ammended rate chart showing proposed rate adjustments. Explained need to move commercial accounts to consumption accounts utilizing a base rate and NJAW usage. Rates charged to Nursing Homes, Hotels, & Senior Centers will be charged per room. Re-evaluate after 6 months. Grace period reduced from 40 days to 10 days. Discussion followed. Resolution will be for 3 years Motion Mr Brown, 2nd Mr Newton,

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton and Mr. Pelura (Roll Call)

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0

Tim brought up the resumes for Office Mgr position. Decision to extend deadline for accepting resumes from 3/31/20 due to COVID19 restrictions preventing interviews at this time. Mr Telsey suggested advertising new deadline until July 1, 2020

**Executive Session - N/A**

**Adjourn April 21, 2020 at 7:07 pm**

Motion to Adjourn Mr Pleura, 2nd Dr. Racite

RECORDED VOTE: Aye: Mr. Brown, Dr. Racite, Mr. Rullo, Mr. Newton and Mr. Pelura

 Nay: None

 Abstain: None

 MOTION CARRIED: 5-0-0