

*Authority Budget of:*

*Carneys Point Township Sewerage Authority*

State Filing Year                      2019

*For the Period:*

*December 1, 2019                      to                      November 30, 2020*

[www.carneypointsewerage.org](http://www.carneypointsewerage.org)

Authority Web Address

Department Of



Community  
Affairs

**APPROVED COPY**

*Division of Local Government Services*

**2019 AUTHORITY BUDGET**

**Certification Section**

2019

**CARNEYS POINT TOWNSHIP SEWERAGE  
AUTHORITY BUDGET**

FISCAL YEAR: FROM DECEMBER 1, 2019 TO NOVEMBER 30, 2020

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 11/18/2019

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**2019 PREPARER'S CERTIFICATION**

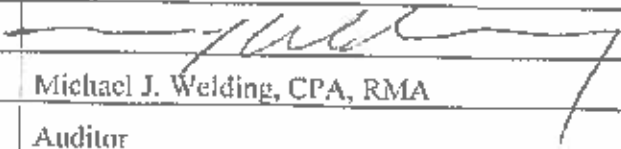
**CARNEYS POINT TOWNSHIP SEWERAGE**

**AUTHORITY BUDGET**

FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael J. Welding, CPA, RMA		
Title:	Auditor		
Address:	6 North Broad Street, Suite 201 Woodbury, NJ 08096		
Phone Number:	856-783-2892	Fax Number:	856-782-5092
E-mail address	mwelding@bowmanllp.com		

**2019 APPROVAL CERTIFICATION**

**CARNEYS POINT TOWNSHIP SEWERAGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Carneys Point Township Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 15th day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:	<i>Wayne Palura</i>		
Name:	<i>Joseph F. Racine Wayne Palura</i>		
Title:	Secretary		
Address:	303 Harding Highway Carneys Point, NJ 08069		
Phone Number:	856-299-5210	Fax Number:	856-299-6921
E-mail address	cptsaa@verizon.net		

## INTERNET WEBSITE CERTIFICATION

Authority's Web Address: http://carneyspointsewerage.org/

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

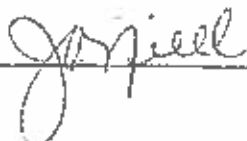
Name of Officer Certifying compliance

Joanne O'Neill

Title of Officer Certifying compliance

Business Manager

Signature

  
\_\_\_\_\_

# 2019 AUTHORITY BUDGET RESOLUTION CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

**FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020**

WHEREAS, the Annual Budget and Capital Budget for the Carneys Point Township Sewerage Authority for the fiscal year beginning, December 1, 2019 and ending, November 30, 2020 has been presented before the governing body of the Carneys Point Township Sewerage Authority at its open public meeting of October 15, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,040,000.00, Total Appropriations, including any Accumulated Deficit if any, of \$2,401,540.00 and Total Unrestricted Net Position utilized of \$361,540.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and


WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Carneys Point Township Sewerage Authority, at an open public meeting held on October 15, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Carneys Point Township Sewerage Authority for the fiscal year beginning, December 1, 2019 and ending, November 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Carneys Point Township Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 19, 2019.

  
\_\_\_\_\_  
(Secretary's Signature)

11/12/19  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Anthony Russo	X			
Kenneth Brown	X			
Charles Newton	X			
Joseph Racite	X			
Wayne Pelura	X			

**2019 ADOPTION CERTIFICATION**

**CARNEYS POINT TOWNSHIP SEWERAGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Carneys Point Township Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19<sup>th</sup> day of, November, 2019.

Officer's Signature:			
Name:	Joseph F. Racite		
Title:	Secretary		
Address:	303 Harding Highway Carneys Point, NJ 08069		
Phone Number:	856-299-5120	Fax Number:	856-299-6921
E-mail address	cptsa@verizon.net		



# 2019 ADOPTED BUDGET RESOLUTION

## CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Carneys Point Township Sewerage Authority for the fiscal year beginning December 1, 2019 and ending, November 30, 2020 has been presented for adoption before the governing body of the Carneys Point Township Sewerage Authority at its open public meeting of November 19, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,040,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,401,540.00 and Total Unrestricted Net Position utilized of \$361,540.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Carneys Point Township Sewerage Authority, at an open public meeting held on November 20, 2018 that the Annual Budget and Capital Budget/Program of the Carneys Point Township Sewerage Authority for the fiscal year beginning, December 1, 2019 and, ending, November 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
(Date)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Anthony Rullo

Kenneth Brown

Charles Newton

Joseph Racite

Wayne Pelura

**2019 AUTHORITY BUDGET**  
**Narrative and Information Section**

# 2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

## CARNEYS POINT TOWNSHIP SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Board has prepared a comprehensive budget that does not impose a rate increase at this time. Appropriation variances noted that are +/- 10% are as follows:

- Interest payments on Debt decreased due to decrease in interest rate on project note.
- R&R Reserve increase by \$50,000.00 in case a capacity study is approved.
- Engineering decrease due to allocation to Operations & Management.
- Operations & Management increase due to allocation from Engineering.
- Accounting & Auditing increased due to engaging a fee accountant, \$20,000.00.
- Trustee fee decrease based on previous two-year history.
- Other +/-10% changes on detail appropriation page are immaterial amounts.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

Only change in anticipated revenue is the anticipation of connection fee revenue based on collections from the last two years.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of local economy has remained constant with no major changes affecting the Annual Budget and Capital Budget during the past fiscal year.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position was utilized in the FY 2020 Proposed Budget to balance the budget and fund the Municipal/County Appropriation.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

Not Applicable.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

Not Applicable.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See Attachment. There has not been a change in the rate structure since the prior year budget submission.

## AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Carneys Point Township Sewerage Authority		
<b>Federal ID Number:</b>	21-6008661		
<b>Address:</b>	303 Harding Highway		
<b>City, State, Zip:</b>	Carneys Point	NJ	08069
<b>Phone: (ext.)</b>	856-299-5210	<b>Fax:</b>	856-299-6921

<b>Preparer's Name:</b>	Michael J. Welding		
<b>Preparer's Address:</b>	6 North Broad Street, Suite 201		
<b>City, State, Zip:</b>	Woodbury.	NJ	08096
<b>Phone: (ext.)</b>	856-782-2892	<b>Fax:</b>	856-782-5092
<b>E-mail:</b>	<a href="mailto:mwelding@bowmanllp.com">mwelding@bowmanllp.com</a>		

<b>Chief Executive Officer:</b>	Anthony Rullo		
<b>Phone: (ext.)</b>	856-299-5210	<b>Fax:</b>	856-299-6921
<b>E-mail:</b>	<a href="mailto:cptsa@verizon.net">cptsa@verizon.net</a>		

<b>Chief Financial Officer:</b>	Joanne O'Neill		
<b>Phone: (ext.)</b>	856-299-5210	<b>Fax:</b>	856-299-6921
<b>E-mail:</b>	<a href="mailto:cptsa@verizon.net">cptsa@verizon.net</a>		

<b>Name of Auditor:</b>	Michael J. Welding		
<b>Name of Firm:</b>	Bowman & Company, LLP		
<b>Address:</b>	6 North Broad Street, Suite 201		
<b>City, State, Zip:</b>	Woodbury,	NJ	08096
<b>Phone: (ext.)</b>	856-782-2892	<b>Fax:</b>	856-782-5092
<b>E-mail:</b>	<a href="mailto:mwelding@bowmanllp.com">mwelding@bowmanllp.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 16
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$430,330.50
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO** If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **YES** If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO** If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO**If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO** If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees. See Page N-3 (3 of 3)**  
Authority's Board of Commissioners review and approve payments for compensation and reimbursement to any employee of the Authority.

- 11) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **NO**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**Question 10 Narrative Response:**

There are no "Highly Compensated" individuals, as defined in this budget package, employed by the Authority. The maximum compensation for Commissioners is prescribed by Municipal Ordinance as follows:

***ORDINANCE NO. 671: AN ORDINANCE AMENDING CHAPTER 40 OF THE CARNEYS POINT TOWNSHIP CODE AND PROVIDING COMPENSATION FOR MEMBERS OF THE CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY***

*"Members of the Carneys Point Township Sewerage Authority may receive from the Authority compensation for their services in such amount as the Authority may determine; provided, however, that no member shall receive in excess of \$1,500.00 per year as compensation for services as such member. This provision of the Carneys Point Township shall be retroactive to January 1, 1989."*

The Superintendent is an employee of a sub-contractor retained by the Authority Consulting Engineer to provide Utility Management, Licensed Operational Coverage, and Technical Support to the Authority, retained under the "Fair and Open" process. The Business Manager is an at-will employee of the Authority whose compensation is set by a Resolution of the Board.



**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020**

*Complete the attached table for all persons required to be listed per #1-4 below:*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

Carneys Point Township Sewerage Authority  
November 30, 2020

A B C D E F G H I J K L M N O P Q R S T

For the Period December 1, 2019 to November 30, 2020

Name	Title	Average (Times per Week) Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Form of Compensation	Base Salary/ Salary	Bonus	Other (Auto Allowance, Medical, Dental, Life Insurance, Pension, etc.)	Estimated amount of other compensation from the authority (Fees for services, etc.)	Estimated amount of other compensation from other public entities (Retirement, Health Insurance, Life Insurance, etc.)	Estimated amount of other compensation from other public entities (Retirement, Health Insurance, Life Insurance, etc.)	Total Compensation All Public Entities
1 Anthony Ruffa	Chairman		X					\$ 1,500						\$ 1,500
2 Kenneth Brown	Vice Chairman		X					1,500						1,500
3 Joseph Ruzic	Secretary		X					1,500						1,500
4 Charles Slawick	Treasurer		X					1,500						1,500
5 Thomas Polusa	Att. Sec./ Treasurer		X					1,500						1,500
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
<b>Total:</b>								\$ 7,500		\$ -	\$ -	\$ -	\$ -	\$ 7,500
														\$ 18,576
														\$ 26,076

Note: "None" in this column for each line item indicates that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Carneys Point Township Sewerage Authority  
 For the Period December 1, 2019 to November 30, 2020

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage					\$			\$		#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family	7		20,887		146,209	7	18,988	132,917	13,292	10.0%
Employee Cost Sharing Contribution (enter as negative -)					(13,555)			(13,555)	(1,232)	10.0%
Subtotal	7				132,654	7		120,594	12,059	10.0%
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0					0				#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage										10.0%
Parent & Child										10.0%
Employee & Spouse (or Partner)										10.0%
Family	1		4,463		4,463	1	4,057	4,057	406	10.0%
Employee Cost Sharing Contribution (enter as negative -)										10.0%
Subtotal	1		22,630		22,630	1	20,573	20,573	2,057	10.0%
Employee Cost Sharing Contribution (enter as negative -)										10.0%
Subtotal	2				27,093	2		24,630	2,463	10.0%
<b>GRAND TOTAL</b>	<b>9</b>				<b>\$ 159,746</b>	<b>9</b>		<b>\$ 145,224</b>	<b>\$ 14,522</b>	<b>10.0%</b>

is medical coverage provided by the SHBP (Yes or No)? [Place Answer in Box]  
 No  Yes or No

is prescription drug coverage provided by the SHBP (Yes or No)? [Place Answer in Box]  
 No  Yes or No

Note: Remember to enter an amount in rows for Employee Cost Sharing



# Schedule of Shared Service Agreements

For the Period December 1, 2019 to November 30, 2020  
Carneys Point Township Sewerage Authority

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box  X

**2019 AUTHORITY BUDGET**

**Financial Schedules Section**

**SUMMARY**

Carneys Point Township Sewerage Authority  
 For the Period December 1, 2019 to November 30, 2020

	FY 2020 Proposed Budget					FY 2019 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	Total All Operations			
<b>REVENUES</b>								
Total Operating Revenues	\$ 2,040,000	\$ -	\$ -	\$ -	\$ 2,040,000	\$ 1,940,000	\$ 100,000	5.2%
Total Non-Operating Revenues	-	-	-	-	-	-	-	W/DIV/OI
Total Anticipated Revenues	2,040,000	-	-	-	2,040,000	1,940,000	100,000	5.2%
<b>APPROPRIATIONS</b>								
Total Administration	689,300	-	-	-	689,300	659,000	30,300	4.6%
Total Cost of Providing Services	1,135,700	-	-	-	1,135,700	1,121,600	14,100	1.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	258,625	-	-	-	258,625	258,625	-	0.0%
Total Operating Appropriations	2,083,625	-	-	-	2,083,625	2,039,225	44,400	2.2%
Total Interest Payments on Debt	22,915	-	-	-	22,915	30,505	(7,590)	-24.9%
Total Other Non-Operating Appropriations	295,000	-	-	-	295,000	245,000	50,000	20.4%
Total Non-Operating Appropriations	317,915	-	-	-	317,915	275,505	42,410	15.4%
Accumulated Deficit	-	-	-	-	-	-	-	W/DIV/OI
Total Appropriations and Accumulated Deficit	2,401,540	-	-	-	2,401,540	2,314,730	86,810	3.8%
Less: Total Unrestricted Net Position Utilized	361,540	-	-	-	361,540	374,730	(13,190)	-3.5%
Net Total Appropriations	2,040,000	-	-	-	2,040,000	1,940,000	100,000	5.2%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	W/DIV/OI

## Revenue Schedule

Carneys Point Township Sewerage Authority

For the Period December 1, 2019 to November 30, 2020

### FY 2020 Proposed Budget

							Total All Operations	FY 2019 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	M/A	M/A	M/A	N/A	N/A				
<b>OPERATING REVENUES</b>										
<b>Service Charges</b>										
Residential	1,900,000						\$ 1,900,000	\$ 1,900,000	\$ -	0.0%
Business/Commercial										#DIV/0!
Industrial										#DIV/0!
Intergovernmental										#DIV/0!
Other	40,000						40,000	40,000		0.0%
<b>Total Service Charges</b>	<b>1,940,000</b>						<b>1,940,000</b>	<b>1,940,000</b>		<b>0.0%</b>
<b>Connection Fees</b>										
Residential	100,000						100,000		100,000	#DIV/0!
Business/Commercial										#DIV/0!
Industrial										#DIV/0!
Intergovernmental										#DIV/0!
Other										#DIV/0!
<b>Total Connection Fees</b>	<b>100,000</b>						<b>100,000</b>	<b>100,000</b>		<b>#DIV/0!</b>
<b>Parking Fees</b>										
Meters										#DIV/0!
Permits										#DIV/0!
Fines/Penalties										#DIV/0!
Other										#DIV/0!
<b>Total Parking Fees</b>									200,000	#DIV/0!
<b>Other Operating Revenues (List)</b>										
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
Type In (Grant, Other Rev)										#DIV/0!
<b>Total Other Revenue</b>										#DIV/0!
<b>Total Operating Revenues</b>	<b>2,040,000</b>						<b>2,040,000</b>	<b>1,940,000</b>	<b>100,000</b>	<b>5.2%</b>
<b>NON-OPERATING REVENUES</b>										
<b>Other Non-Operating Revenues (List)</b>										
Type In										#DIV/0!
Type In										#DIV/0!
Type In										#DIV/0!
Type In										#DIV/0!
Type In										#DIV/0!
Type In										#DIV/0!
<b>Total Other Non-Operating Revenue</b>										#DIV/0!
<b>Interest on Investments &amp; Deposits (List)</b>										
Interest Earned										#DIV/0!
Penalties										#DIV/0!
Other										#DIV/0!
<b>Total Interest</b>										#DIV/0!
<b>Total Non-Operating Revenues</b>										#DIV/0!
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,040,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,040,000</b>	<b>\$ 1,940,000</b>	<b>\$ 1,000,000</b>	<b>5.2%</b>



# Prior Year Adopted Revenue Schedule

Carneys Point Township Sewerage Authority

## FY 2019 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	1,900,000						\$ 1,900,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other	40,000						40,000
Total Service Charges	1,940,000						1,940,000
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees							-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees							-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue							-
Total Operating Revenues	1,940,000						1,940,000
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues							-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest							-
Total Non-Operating Revenues							-
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 1,940,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,940,000</b>

## Appropriations Schedule

Corney's Point Township Sewerage Authority  
For the Period December 1, 2019 to November 30, 2020

	<b>FY 2020 Proposed Budget</b>						<b>FY 2019 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 82,000						\$ 82,000	\$ 80,000	\$ 2,000	2.5%
Fringe Benefits	31,000						31,000	29,000	2,000	6.9%
Total Administration - Personnel	113,000						113,000	109,000	4,000	3.7%
<i>Administration - Other (Misc)</i>										
See Attached	576,300						576,300	550,000	26,300	4.6%
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Miscellaneous Administration*										#DIV/0!
Total Administration - Other	576,300						576,300	550,000	26,300	4.8%
Total Administration	689,300						689,300	659,000	30,300	4.6%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	475,000						475,000	462,000	13,000	2.8%
Fringe Benefits	136,000						136,000	134,000	2,000	1.5%
Total COPS - Personnel	611,000						611,000	596,000	15,000	2.5%
<i>Cost of Providing Services - Other (Misc)</i>										
See Attached	524,700						524,700	525,600	(900)	-0.2%
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Miscellaneous COPS*										#DIV/0!
Total COPS - Other	524,700						524,700	525,600	(900)	-0.2%
Total Cost of Providing Services	1,135,700						1,135,700	1,121,600	14,100	1.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	258,625						258,625	258,625	-	0.0%
Total Operating Appropriations	2,083,625						2,083,625	2,039,225	44,400	2.2%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	22,915						22,915	30,505	(7,590)	-24.9%
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve	200,000						200,000	150,000	50,000	33.3%
Municipality/County Appropriation	90,000						90,000	90,000	-	0.0%
Other Reserves	5,000						5,000	5,000	-	0.0%
Total Non-Operating Appropriations	317,915						317,915	275,505	42,410	15.4%
<b>TOTAL APPROPRIATIONS</b>	<b>2,401,540</b>						<b>2,401,540</b>	<b>2,314,730</b>	<b>86,810</b>	<b>3.6%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,401,540</b>						<b>2,401,540</b>	<b>2,314,730</b>	<b>86,810</b>	<b>3.6%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	90,000						90,000	80,000	-	0.0%
Other	271,540						271,540	284,730	(13,190)	-4.6%
Total Unrestricted Net Position Utilized	361,540						361,540	364,730	(3,190)	-0.9%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,040,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,040,000</b>	<b>\$ 1,675,000</b>	<b>\$ 365,000</b>	<b>21.8%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 104,181.25 \$ - \$ - \$ - \$ - \$ - \$ 104,181.25

## Prior Year Adopted Appropriations Schedule

### Cameys Point Township Sewerage Authority

	<i>FY 2019 Adopted Budget</i>						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 80,000						\$ 80,000
Fringe Benefits	29,000						29,000
Total Administration - Personnel	109,000	-	-	-	-	-	109,000
<i>Administration - Other (List)</i>							
See Attached	550,000						550,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	550,000	-	-	-	-	-	550,000
Total Administration	659,000	-	-	-	-	-	659,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	462,000						462,000
Fringe Benefits	134,000						134,000
Total COPS - Personnel	596,000	-	-	-	-	-	596,000
<i>Cost of Providing Services - Other (List)</i>							
See Attached	525,600						525,600
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	525,600	-	-	-	-	-	525,600
Total Cost of Providing Services	1,121,600	-	-	-	-	-	1,121,600
Total Principal Payments on Debt Service In Lieu of Depreciation	258,625	-	-	-	-	-	258,625
Total Operating Appropriations	2,039,225	-	-	-	-	-	2,039,225
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	30,505	-	-	-	-	-	30,505
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	150,000						150,000
Municipality/County Appropriation	90,000						90,000
Other Reserves	5,000						5,000
Total Non-Operating Appropriations	275,505	-	-	-	-	-	275,505
<b>TOTAL APPROPRIATIONS</b>	<b>2,314,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,314,730</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>2,314,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,314,730</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	90,000	-	-	-	-	-	90,000
Other	284,730						284,730
Total Unrestricted Net Position Utilized	374,730	-	-	-	-	-	374,730
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 1,940,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,940,000</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 101,961.25    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 101,961.25

2019  
AUTHORITY BUDGET  
**CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY**  
**FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2020**  
**ATTACHMENT TO APPROPRIATION PAGES F-4 AND F-5**

<u>ADMINISTRATION &amp; OTHER EXPENSES</u>	2019		%
	2020 PROPOSED BUDGET	CURRENT YEAR'S ADOPTED BUDGET	
<u>ADMINISTRATIVE &amp; GENERAL</u>			
IT SERVICES	15,000.00	15,000.00	0.0%
RENT	2,500.00	2,500.00	0.0%
DUES	3,500.00	3,500.00	0.0%
TELEPHONE	6,000.00	4,500.00	-33.3%
OFFICE SUPPLIES	4,500.00	3,500.00	-20.0%
ADVERTISING	2,000.00	2,000.00	0.0%
MISCELLANEOUS SUPPLIES & SERVICES	1,000.00	1,000.00	0.0%
INSURANCE	48,000.00	45,000.00	-6.3%
POSTAGE AND SHIPPING	5,000.00	4,250.00	-15.0%
PUBLIC EDUCATION	2,000.00	2,000.00	0.0%
<u>COMMERCIAL BILLING &amp; COLLECTION</u>			
BILLING FORMS & EXPENSES	2,000.00	2,000.00	0.0%
PROFESSIONAL SERVICES - ENGINEERING	124,000.00	144,000.00	13.0%
PROFESSIONAL SERVICES - OPERATIONS & MANAGEMENT	154,000.00	141,000.00	-8.0%
PROFESSIONAL SERVICES - LEGAL	9,000.00	9,000.00	0.0%
PROFESSIONAL SERVICES - ACCOUNTING/AUDITING	56,000.00	43,000.00	-23.2%
PROFESSIONAL SERVICES - OTHER	12,000.00	12,000.00	0.0%
TRUSTEE FEE	4,000.00	11,000.00	+63.0%
FERS, OCRP & PAYROLL TAXES	106,800.00	100,800.00	-5.6%
<b>TOTAL</b>	<b>\$78,300.00</b>	<b>\$50,800.00</b>	
<u>COST OF PROVIDING SERVICE &amp; OTHER EXPENSES</u>			
<u>COLLECTION SYSTEMS AND OTHER EXPENSES</u>			
CHEMICAL TREATMENT	12,000.00	12,000.00	0.0%
SLUDGE AND HAULING LIQUID	21,000.00	21,000.00	0.0%
UNDERGROUND MARKOUTS	2,500.00	2,800.00	+10.7%
UNIFORMS	9,200.00	7,200.00	-22.8%
WIRELESS PHONES	700.00	600.00	-14.3%
TRAINING	1,000.00	1,000.00	0.0%
MISCELLANEOUS OTHER EXPENSES	2,000.00	2,000.00	0.0%
<u>TREATMENT AND DISPOSAL OTHER EXPENSES</u>			
CHEMICAL TREATMENT	55,000.00	55,000.00	0.0%
SLUDGE AND HAULING LIQUID	53,000.00	53,000.00	0.0%
PLANT PERMIT	27,000.00	29,000.00	+7.4%
POWER & FUEL	64,000.00	66,000.00	+3.1%
WATER RENTS	7,500.00	8,000.00	+6.7%
TRAINING	3,000.00	3,000.00	0.0%
TRASH DISPOSAL	2,800.00	3,000.00	+7.1%
TELEPHONE	3,500.00	3,000.00	-14.3%
LABORATORY EXPENSES OUTSIDE	25,000.00	25,000.00	0.0%
MISCELLANEOUS SUPPLIES & EXPENSES	40,000.00	40,000.00	0.0%
<u>PUMPING EXPENSES</u>			
POWER & FUEL - ELECTRIC	40,000.00	40,000.00	0.0%
POWER & FUEL - NATURAL GAS	2,500.00	2,500.00	0.0%
WATER RENTS	3,500.00	3,000.00	-14.3%
MISCELLANEOUS SUPPLIES & EXPENSES	2,000.00	2,000.00	0.0%
<u>MAINTENANCE EXPENSES</u>			
GENERAL EQUIPMENT	4,000.00	4,000.00	0.0%
PUBLIC GROUNDS - LANDSCAPING SERVICE	2,500.00	2,500.00	0.0%
MAINTENANCE OF PUBLIC GROUNDS	1,500.00	1,500.00	0.0%
COLLECTION SYSTEM REPAIRS, OUTSIDE SERVICES	20,000.00	20,000.00	0.0%
COLLECTION SYSTEM SUPPLIES AND SERVICES	26,000.00	25,000.00	-3.8%
PUMPING SYSTEM REPAIRS, OUTSIDE SERVICES	37,000.00	37,000.00	0.0%
PUMPING SYSTEM SUPPLIES AND SERVICES	6,000.00	6,000.00	0.0%
TREATMENT & DISPOSAL, OUTSIDE SERVICES	18,000.00	18,000.00	0.0%
TREATMENT & DISPOSAL SUPPLIES AND SERVICES	5,500.00	5,500.00	0.0%
TRANSPORTATION EQUIPMENT - FUEL	5,000.00	5,000.00	0.0%
TRANSPORTATION EQUIPMENT SERVICE AND SUPPLIES	5,000.00	5,000.00	0.0%
<b>TOTAL</b>	<b>\$24,700.00</b>	<b>\$25,600.00</b>	

## Debt Service Schedule - Principal

Cameys Point Township Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in							Total Principal Outstanding	
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025		Thereafter
Sewer									
Project Photo	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000	
SCPCA Loan Payable	110,000	110,000	110,000	110,000	110,000	110,000	110,000	650,000	
Cameys Point Interlocal	38,625	38,625	38,625	38,625	38,625	38,625	38,625	270,375	
N/A									
<b>Total Principal</b>	<b>258,625</b>	<b>258,625</b>	<b>258,625</b>	<b>258,625</b>	<b>258,625</b>	<b>258,625</b>	<b>148,625</b>	<b>1,480,375</b>	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 258,625</b>	<b>\$ 258,625</b>	<b>\$ 258,625</b>	<b>\$ 258,625</b>	<b>\$ 258,625</b>	<b>\$ 258,625</b>	<b>\$ 148,625</b>	<b>\$ 1,480,375</b>	

Indicate the Authority's most recent bond rating and the year of the rating by entering service.

Moody's	_____	Standard & Poor's	_____
Age	_____	_____	_____
Year of Last Rating	1997	_____	_____

## Debt Service Schedule - Interest

Carneys Point Township Sewerage Authority

If Authority has no debt X this box

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in					Total Interest Payments Outstanding
			2021	2022	2023	2024	2025	
<i>Sewer</i>								
Project Note	\$ 17,000	\$ 11,000	annual project notes					
SCPCFA Loan Payable	3,460	3,465	1,970	2,475	1,980	1,485	890	\$ 11,000
Carneys Point Interlocal	9,545	8,450	7,349	6,252	5,155	4,058	2,961	13,965
N/A								36,088
<b>Total Interest Payments</b>	<b>30,505</b>	<b>22,915</b>	<b>10,319</b>	<b>8,727</b>	<b>7,135</b>	<b>5,543</b>	<b>3,951</b>	<b>60,453</b>
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
<b>Total Interest Payments</b>								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
<b>Total Interest Payments</b>								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
<b>Total Interest Payments</b>								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
<b>Total Interest Payments</b>								
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 30,505</b>	<b>\$ 22,915</b>	<b>\$ 10,319</b>	<b>\$ 8,727</b>	<b>\$ 7,135</b>	<b>\$ 5,543</b>	<b>\$ 3,951</b>	<b>\$ 60,453</b>

# Net Position Reconciliation

Carneys Point Township Sewerage Authority  
 For the Period December 1, 2019 to November 30, 2020

## FY 2020 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
	\$ 11,298,646						\$ 11,298,646
	9,999,761						9,999,761
	1,298,885						1,298,885
	873,878						873,878
	1,022,750						1,022,750
	322,509						322,509
	(343,800)						(343,800)
	1,426,467						1,426,467
	271,540						271,540
	90,000						90,000
	361,540						361,540
	\$ 1,064,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,064,927

**TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)**  
 Less: Invested in Capital Assets, Net of Related Debt (1)  
 Less: Restricted for Debt Service Reserve (1)  
 Less: Other Restricted Net Position (1)  
**Total Unrestricted Net Position (1)**  
 Less: Designated for Non-Operating Improvements & Repairs  
 Less: Designated for Rate Stabilization  
 Less: Other Designated by Resolution  
 Plus: Accrued Unfunded Pension Liability (1)  
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)  
 Plus: Estimated Income (Loss) on Current Year Operations (2)  
 Plus: Other Adjustments (attach schedule)

**UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET**  
 Unrestricted Net Position Utilized to Balance Proposed Budget  
 Unrestricted Net Position Utilized in Proposed Capital Budget  
 Appropriation to Municipality/County (3)  
**Total Unrestricted Net Position Utilized in Proposed Budget**  
**PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR**  
 Last Issued Audit Report (4)

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 104,181 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 104,181
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019  
CARNEYS POINT  
TOWNSHIP  
SEWERAGE  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM



# 2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

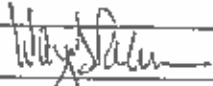
## CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the \_\_\_\_\_ Authority, on the \_\_\_\_\_ day of \_\_\_\_\_.

OR

It is hereby certified that the governing body of the Carneys Point Township Sewerage Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): The Authority is concentrating on the completing the four capital projects authorized in prior year's budget.

Officer's Signature:			
Name:	<del>Joseph T. Racite</del> Wayne Peluso		
Title:	Secretary		
Address:	303 Harding Highway, Carneys Point, NJ 08069		
Phone Number:	856-299-5210	Fax Number:	856-299-6921
E-mail address	cptsa@verizon.net		

# 2019 CAPITAL BUDGET/PROGRAM MESSAGE

## CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

FISCAL YEAR: FROM: DECEMBER 1, 2019 TO: NOVEMBER 30, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes, the MUA has consulted with the Township on all major projects.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes, the Authority is in the process of developing such an assessment.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

# Proposed Capital Budget

Carneys Point Township Sewerage Authority  
 For the Period December 1, 2019 to November 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>					
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

Carneys Point Township Sewerage Authority  
 For the Period December 1, 2019 to November 30, 2020

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2020	2021	2022	2023	2024	2025
<i>Sewer</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

Carneys Point Township Sewerage Authority  
 For the Period December 1, 2019 to November 30, 2020

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -				
Balance check	-				

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

SECTION 11 – SCHEDULE OF RATES

Every property owner connected to the Authority systems or who is required to connect to the Authority system shall pay for service charges and other charges in accordance with the following schedule:

Schedule 1 – FLAT RATES

Classification of Building Connected to the Sewerage System

QUARTERLY RATES for 2013  
Revised (February 19, 2013)

Sewer Rates Commencing 2nd Qtr. 2013

1. Residential Single Family.....\$110.00
2. Senior Citizen or Disabled (Qualified)\*,\*\*.....\$ 55.00

\* Residential single family dwelling occupied and solely owned in fee by a person sixty-five (65) or more years of age or permanently disabled and fifty-five (55) or more years of age who, in addition, must have qualified for tax deduction pursuant to NJSA 54:4-8.40 et. Seq. Anyone charged this rate that later is found to be not qualified for it will be assessed and must pay the arrearage constituting the retroactive difference between amount actually charged and the amount that they should have been charged for all prior quarters and years.

\*\* A multi-family dwelling occupied by persons 62 or more years of age or permanently disabled or handicapped who, in addition, all meet the "very low income" limits established by HUD (U.S. Dept of Housing and Urban