

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY
REGULAR MEETING August 20, 2019

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

- **Roll Call**

Present: Mr. Rullo, Dr. Racite, Mr. Brown, Mr. Newton, Mr. Pelura

Others Present: Mr. Biermann, Mr. James DeBlock, Mr. Telsey, Mr. Whittaker and Mrs. O'Neill

- **Payment of Vouchers:**

Dr. Racite asked on the CW Sales is it all miscellaneous supplies? Mr. DeBlock believes it was all small items and will re-confirm. Dr. Racite asked in regards to cost of out bound mail was this for a specific project? Mrs. O'Neill replied that the plant had to return equipment/part. Dr. Racite asked about the Sickels' renewal & replacement are correct? Mr. DeBlock to review. Dr. Racite asked about the plant manager at \$14,000 is that the normal number? Mr. DeBlock stated that this is under Erik Biermann's bill. This was significantly higher last month as a result of the work we are doing in recalculating the payroll for the past several years. Mr. DeBlock has reviewed all pay from 2014 to present and corrected a number of them to make sure that the June payroll was as accurate as possible based on the union contract. During the course of this we found several issues that were detailed in a memo last month and another that was sent out today and we are working thru them. In regards to retro there is one employee that actually owes the authority money back for the period of December 1, 2018 thru June 1, 2019 and once we review the 2017 the amount owed will be more. At some point when salaries were calculated on December 1, 2017 that the office staff on their spreadsheet put an extra dollar in incorrectly when they did the calculation. As a result, this employee has been paid an extra dollar an hour since that time. With that said when we prepared the retro Joanne has to work with the auditors on how that gets applied regards to the pension plan.

On motion by Mr. Brown, second by Mr. Newton, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Pelura and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-1

- **Approval of Minutes:**

On motion by Mr. Newton, second by Dr. Racite to accept Regular Session minutes from the June 18, 2019 meetings.

RECORDED VOTE: Aye: Mr. Rullo and Mr. Brown

Nay: None

Abstain: Mr. Pelura

MOTION CARRIED: 4-0-1

- **Old Business – Section 2:** n/a

- **Correspondence – Section 3:**

1. "Call to Action" Letter from Association of Environmental Authorities. Please see attached letter. Mr. DeBlock stated that the two bills the Assoc of Environmental Authorities are discussing that if passed will eliminate the requirement of public referendum of selling a sewerage authority. The Association wanted to make aware of what their position is, why they don't think it's a good thing and why we should advocate against it. Dr. Racite asked the superintendent what his opinion is? Mr. DeBlock responded when it comes to the purposes of privatization his personal opinion is that it is never in the interest of the rate payers of the town. As a resident of a community you would want our officials to have control of these things. This keeps pricing and costs down. Mr. Biermann added that this would change the calculation of the dio of the system. The prior way included what the capital expenditures were not the grant funds, etc. The Association is strongly opposed. Mr. Telsey ok'd the using this model resolution.

On motion to support the rejection of Bill S3870/A5391 by Mr. Brown, seconded by Mr. Newton.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Pelura and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

2. Harding Hwy Distribution Center Application Letter. Please see attached letter. Mr. Biermann stated this is the public notice for the Harding Highway Distribution Center. This is the same notice that went to the township committee and made a presentation.
3. \$550,000 Project Notes, Series 2019, the Carneys Point Township Sewerage Authority. Please see attached letter. Mrs. O'Neill explained that this is the proposal request for the annual renewal of the Project Note.

On motion to approve the proposal request Dr. Racite, seconded Mr. Newton

RECORDED VOTE: Aye: Mr. Rullo, Mr. Pelura and Mr. Brown

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

4. Department of Transportation's ability to issue of payment for water and sewer services for NJDOT facilities within your municipality. Please see attached waivers:

a) The State of New Jersey Standard Terms and Conditions/Waivered Services Contract

b) Waivered Contracts Supplement forms

Mr. Telsey stated this is a supplement to their standard terms and conditions if you have contracts or purchase agreements with The State of NJ. This was sent out as informational purposes. As we do not have any contracts/purchase agreements we can disregard this correspondence.

5. Email from Churchill Consulting Engineers Contact Letter. Please see attached email and letter. Bierman stated this is a correspondence that Churchill sent out to all municipalities along the southern end of the turnpike up to mile post #44. As Carney's Point Township is in this stretch of highway, they are asking what facilities are within their right of way. Mr. Biermann provided them with some information and the force main that runs along the turnpike from their own rest station in Oldsman Township to our Layton's Lake Pump Station. There is nothing else that crosses there except for the force main that crosses at Rt 48.

6.

7. Email from Oldmans Township asking for a letter from our Authority stating that Carney's Point Sewerage does not have capacity to support the residents of Oldmans Township. Please see attached email. Mrs. O'Neill received a phone call yesterday from Melinda Taylor requesting this letter. Mrs. O'Neill asked her to send the request via email to present to the board to request this letter. Mr. Biermann added he doesn't have any concerns to produce this letter stating CPTSA does not have the capacity to serve Oldsman Township.

On motion to approve the letter request that we do not have the capacity for Oldsman Township Mr. Brown, seconded Mr. Pelura

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

• **New Business – Section 4:**

Resolution 2019-19 Authorizing Release of Maintenance Bond for Electrical Renovations-Municipal Maintenance Co.

On motion to approve Resolution 2019-19 to authorize the maintenance bond Mr. Pelura, seconded Mr. Brown

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2019-20 Authorizing Release of Maintenance Bond for Phase 2 Sanitary Sewer Improvements-Pioneer Pipe

On motion to approve Resolution 2019-20 to authorize the maintenance bond Mr. Newton, seconded Mr. Pelura

RECORDED VOTE: Aye: Mr. Rullo, Mr. Brown and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Contractors.

Resolution 2019-21 Authorizing Release of Maintenance Bond for Rt. 295 Ps Gravity Main

On motion to approve Resolution 2019-21 to authorize the maintenance bond Mr. Brown, seconded Mr. Pelura

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

- **Reports:**

- **Solicitor's Report:**

Mr. Telsey was contacted by Courses Landing in regards to entering into a sewer service capacity reservation agreement. They sent Mr. Telsey a proposed agreement which is still being worked on and should be submitted to the committee. Mr. Brown asked if this was the big warehouse and Mr. Telsey stated yes.

This concludes the Solicitor's Report

- **Engineer's Report:**

Mr. Biermann stated that with Gateway Business Park there is one proposed warehouse that reached out to us in regards to their proposed connection. They are closing on the property tomorrow and want clarification of connection fees. A few years back Matrix had the breakdown of flows from the original purchase multiple hundreds of thousands of gallons, which some has been used by the business park. They now want to use some of it for the expansion across the street and reallocated for the undeveloped parcel. This particular parcel has 2000 gallons per day associated with it. They want to increase it to 4500. The question is how do they get the 4500? Mr. Biermann responded that the authority would allow it if you pay the additional connection fee. They asked if there is already additional units available for this park, but Mr. Biermann explained that the additional units are allocated to other properties.

The commercial connection at 253-255-257 Shell Rd. This is Mr. Savarese and Mr. Redfield. Mr. Rullo asked is this should be under closed session as per Mr. Telsey's request. Mr. Biermann agreed to discuss this under closed session.

Dr. Racite asked where TDK Enterprises is at 9 Florence Ave? Mr. Biermann stated they are no where and this is a holding place and waiting for them to come back in and we presume they are not connected. If they are connected, they are connected illegally. Dr. Racite stated that they have been there a long time (it's the old Moose Lodge). Mr. Brown stated that this is the property where the zoning board, etc. have been having problems with also.

This concludes the Engineer's Report.

- **Superintendent's Report:**

The completed the building of pump #1. The big issue is disinfection. We are preparing the monthly discharge monitoring report of the treatment plant and certify it the DEP tomorrow. For the month of July, we had 3 weekly exceedings for fecal coliform as a geometric mean. The geometric mean for the month was in compliance as fines and penalties are based on the monthly average. Our UV's are not in great shape and been piecing together the capital plan to upgrade the UV units. In the process we are supplementing with sodium hypochlorite. It appears that the Sodium Hypochlorite was not sufficiently strong enough with no mixing designs. We have had erratic fecal coliform results over the course of the month. The operators address it by increasing the Sodium Hypochlorite doses but we did have those few violations. We are soliciting quotes to do additional work on the old units. We have been trying to hold off because the capital project is coming shortly and any money we spend on the old units will be wasted. Now if we enter the capacity issue and we have exceeding reports for fecal coliform then we have a sewer moratorium.

The boiler was cleaned and inspected within the last month.

Average daily flow for July was 959,900 gallons per day. The capacity did come down a little bit which is good. August to date is 786,900 gallons a day. Rolling average for July was 1.2011 million gallons a day. The trigger that enters us into capacity assurance is 1.235 million gallons a day. If our number to date hold for this month we will be at 1.210 MGD. We start to get a little more breathing room in September. We are keeping a very close eye on this

We will need approval to make the retro salary payments. We emailed the board the retro payments for your review. We do have a challenge in executing the retro due to the pensionable amount of retro. Our office should communicate directly with the auditors to work thru the hurdles and implement the retro. With the one employee that has been overpaid the board offer the employee the opportunity to repay the payment of the same duration that they were paid. This is Mr. DeBlock's recommendation. The December 1, 2017 thru November 30, 2018 amounts will be brought to the September meeting for action and approval.

This concludes the Superintendent's Report.

- **Business Office Report:**

Mrs. O'Neill's report reflects operating revenue and expense results for July 2019 are:

Revenue: \$188,308.24 Operating Expenses: \$65,186.64

We are expecting good results with the recently mailed delinquency letters and the current tax sale.

This concludes the Business Office Report.

- **Public Session:** n/a

- **Closed Session:**

On motion to approve Resolution 2019-22 go into closed session Mr. Pelura, seconded Dr. Racite

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton and Mr. Brown

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Mr. Telsey requested closed session meeting in regards to 253-255-257 Shell Rd. Please see copy of Mr. Savarese email. Mr. Telsey stated that he and Mr. Biermann had a conversation in regards to the above email. Mr. Biermann sent Mr. Telsey a map where the sewer line is and where the new sewer line would be put in. We spoke about the rules in regards to ownership of the sewer line and the fact that our rules state it is to the edge of the property line. Since then Mr. Telsey has learned that the blockage has been cleared and they know where the line goes. This can change a lot of things. Mr. Biermann stated that we need to let the property owner know that we found where the lateral goes but we also found a problem and we need to do an inspection of your facility. We need to know if that both facilities have grease traps and that they are doing what they need to do to pre-treat their wastewater before we receive it. This does require a site visit. We would need a recommendation from Mr. DeBlock as what is needed. Mr. DeBlock stated that each facility that is connected to the common lateral.

On motion to go back to open session Mr. Brown, seconded Mr. Pelura

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton and Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

- **Other Business:**

- **Adjourn:**

On motion by Dr. Racite, second by Mr. Pelura

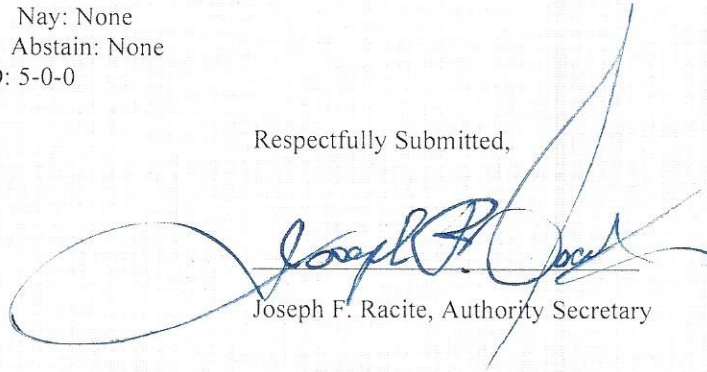
RECORDED VOTE: Aye: Mr. Brown, Mr. Brown and Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Respectfully Submitted,



Joseph F. Racite, Authority Secretary