

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY  
REGULAR MEETING  
October 17, 2017

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Pelura, Mr. Gatanis

Others Present: Mr. Biermann, Mr. James DeBlock, Mr. Telsey, Mrs. Cleary

Absent: None

**Payment of Vouchers**

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Rullo, Mr. Newton, Mr. Gatanis, Mr. Pelura

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Approval of Minutes**

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to approve the Regular minutes of the meeting of September 19, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Rullo, Mr. Newton, Mr. Gatanis, Mr. Pelura

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Old Business**

1. 2018 Budget for the Carneys Point Township Sewerage Authority will be adopted at the November 21, 2017 board meeting.

**Correspondence**

2. State of New Jersey correspondence dated September 18, 2017 regarding Treatment Works Approval No. 17-330 for the Deepwater Diner. The DEP has given permit and approval to construct and operate force main adjacent to the 295 Pump Station of the Carneys Point Township Sewerage Authority. The connection fees and escrow must be paid to the Carneys Point Township Sewerage Authority prior to construction.
3. Dunn & Bradstreet correspondence to James DeBlock regarding action required for the Carneys Point Township Sewerage Authority Delinquency Predictor Score. Mr. Robert

DeBlock responded to this and stated that this is just an advertisement, there is no action required on behalf of the Carneys Point Township Sewerage Authority.

4. Sickels & Associates, Inc. correspondence dated September 21, 2017 regarding Commercial Development Feasibility for Block 250, Lots 1, 1.01, 2, 2.02, 7, 8, 8.03 with ARBOK Partners, LLC. As the Carneys Point Township Sewerage Authority Engineer, Sickels & Associates, Inc. has prepared this letter in response to the Applicant's request for evaluation of the sanitary sewer availability and capacity for the referenced site. Due to the technical nature of this project and the many variables at play, Sickels & Associates, Inc. would be pleased to discuss this in more detail with ARBOK Partners, LLC.
5. Sickels & Associates, Inc. correspondence dated October 10, 2017 referencing correspondence dated October 3, 2017 from Langan regarding the McLane Distribution Center Expansion. It was recommended by Mr. Erik Biermann from Sickels & Associates, Inc. to approve the McLane Distribution Center Expansion through a resolution.

**New Business –**

**Resolution 2017-43 Authorizing Partial Payment No. 2 for Hickory Avenue Pump Station Generator Replacement.**

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to adopt Resolution 2017-43.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Resolution 2017-44 Authorizing Sanitary Sewer Connection for the McLane Distribution Center Expansion, Block 252, Lot 6, Carneys Point Township, New Jersey.**

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to adopt Resolution 2017-44.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Resolution 2017-45 Authoring Executive Session –** On motion by Mr. Newton, second by Mr.

Gatanis, it was moved to adopt Resolution 2016-45 and enter executive session at 6:02 p.m. to

interview two finalists for the Office Manager position that will be open as of October 23, 2017.

RECORDED VOTE: Aye: Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Resolution 2017-46 Approving the hiring of Joanne S. O'Neill for the Full-Time Business Manager Position.**

***A roll call was taken:***

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to adopt Resolution 2017-45.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis

Nay: None



Abstain: None

MOTION CARRIED: 5-0-0

### **Reports**

#### **Solicitor's Report**

Mr. Telsey had nothing to report.

#### **Engineer's Report**

Mr. Biermann reported the following:

Route 295 Pump Station Gravity Main Reconstruction and Phase 2 Sewer Replacement Projects have not been closed out as final payment has not been requested from the contractor of each of the projects. Once final payment is requested and paid, the projects will be able to be closed.

#### **Superintendent's Report**

Mr. DeBlock reported the following:

RBC 2C remains off line pending shaft replacement.

Average daily flow for the month of September was 0.727 MGD. Average daily flow for the month of October to date is 0.709 MGD.

The control panel at the Line Street Pump Station failed and required replacement. The new control panel was installed today, October 17, 2017. Currently awaiting for the invoice from Deltronics for this repair. Mr. Robert DeBlock would like to request approval for this payment to be charged to Renewal & Replacement (R&R).

#### **Business Office Report**

Mrs. Cleary's report reflects September monthly revenue of \$118,341.22. Operating expenses of \$72,635.22. In addition, a payment to The Bank of NY Mellon for the 2016 Project Note Pay Down in the amount of \$129,701.06. Total payments in September were \$202,336.28.

Mrs. Cleary attached a letter dated September 28, 2017 as formal resignation of the Business Manager Position effective Friday, October, 20, 2017.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to accept the resignation from Mrs. Michele Cleary as Business Manager of the Carneys Point Sewerage Authority.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

An agreement for part-time employment with Mrs. Cleary is attached for the board's review and approval to assist with the transition of the new Business Manager.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to transfer Mrs. Michele Cleary's employment status from full-time to part-time with the Carneys Point Sewerage Authority.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

Interviews with 2 candidates to fill the Business Manager position will be held at the end of the board meeting.

The new part-time office clerk, Teresa Garrison is doing a great job transitioning into this role. Teresa has offered to temporarily work 8:00 – 4:30 Monday through Friday to keep the office open until the new Business Manager begins work.

**Public Session**

No one from the public wished to be heard.

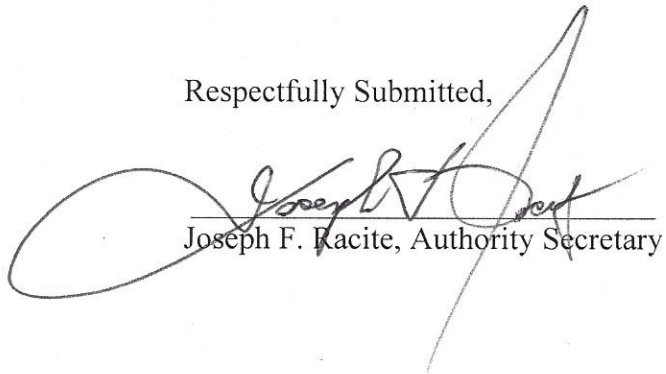
**Closed Session**

A closed session was not necessary at this time.

**Adjourn**

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to adjourn the meeting at approximately 6:45 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary