

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY
REGULAR MEETING
March 21, 2017

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call

Present: Present: Mr. Pelura, Mr. Gatanis, Mr. Rullo, Mr. Newton, Dr. Racite

Others Present: Mr. Biermann, Mr. Robert DeBlock, Mr. Telsey, Mrs. Cleary

Absent: None

Payment of Vouchers

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes

On motion by Mr. Newton, second by Mr. Gatanis, it was moved to approve the Regular and Executive minutes of the meeting of February 21, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Old Business

1. Letter dated February 10, 2017 from resident Mr. Ronald Meyer requesting to discontinue sewer billing on a vacant lot adjacent to his property in which the sewer has been capped. Property location is 16 Maplewood Avenue, Block 180 Lot 7. Mr. Robert DeBlock verified an inspection had been completed on the property and confirmed the proper capping of the sewer line was done. Mr. DeBlock recommended to discontinue sewer billing on this property as requested by the owner, Mr. Ronald Meyer.

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to discontinue sewer billing for 16 Maplewood Avenue.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

2. Resolution 2017-2 Reduction of billing for Red Carpet Inn. Mr. Robert DeBlock communicated to the board that he had been in contact with the owner of the property and the contractor regarding an inspection that is required in order to confirm the proper capping of the sewer line. The contractor relayed that they are scheduled for this week to excavate the main and expose the capping of the sewer line. An inspection will be done after the main is exposed to confirm the sewer line is properly capped.

On motion by Mr. Pelura, second by Dr. Racite, it was moved to table this resolution at this time.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Correspondence

3. Sickels & Associates, Inc. letter dated March 3, 2017 regarding Lafayette Pump Station Evaluation Engineer's Report & Recommendation CPTSA Wastewater Treatment Facility. Mr. Biermann presented the following rehabilitation options for the Lafayette Street Pump Station:

- No Action
- Station Rehabilitation & New Force Main
- Construction of a Gravity Sewer Network & Pump Station Abandonment

The board recommended to contact the authority Accountant/Auditor, Michael Welding from Bowman & Company, to analyze the authority's financial situation for funding of this project and possibly additional projects.

4. Sickels & Associates, Inc. email dated March 17, 2017 regarding a sewer capacity study for various potential COAH projects as requested by Frank Banisch, the COAH Special Administrator. Mr. Biermann confirmed he has responded to the projects in question in which there is existing sewer information. The board agreed to wait to see if additional information is requested regarding the remaining projects and determine how it will be handled at that time.

5. Sickels & Associates, Inc. email dated March 17, 2017 regarding a request for engineering and inspection records to be obtained from PCI Engineers for the Layton's Lake development project and authorization for the Carneys Point Sewerage Authority to pay for the expenses associated with providing such records.

On motion by Mr. Pelura, second by Dr. Racite, it was moved to approve payment by the Carneys Point Sewerage Authority to pay PCI Engineers for the expenses associated with providing the engineering and inspection records for the Layton's Lake development project, up to a maximum expense of \$1,000.00

RECORDED VOTE: Aye: Mr. Pelura, Mr. Rullo, Dr. Racite, Mr. Newton

Nay: Mr. Gatanis

Abstain: None

MOTION CARRIED: 4-1-0

6. Route 48 Properties, LLC John Bibeau letter dated March 20, 2017 regarding the Layton's Lake Development Project (Block 233, Lot7). Mr. Bibeau requested the payment received on March 22, 2007 by the sewer authority in the amount of \$70,112.50 to reserve EDU's to be credited in the amount of \$1,000.00 per building lot toward the current sewer connection fee applicable at the time the application is submitted for sewer connection for the Layton's Lake Project. The letter stated the balance of the connection fee will be paid by Ryan Homes.

On motion by Mr. Gatanis, second by Mr. Rullo, it was moved to credit each building lot at Layton's Lake Development Project \$1,000.00 toward the current sewer connection fee applicable at the time the application is submitted for sewer connection. A resolution will be presented at the next board meeting for approval.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

New Business –

Resolution 2017-24 Authorizing Final Payment No. 5 to Municipal Maintenance Company, Inc. and Establishment of the Maintenance Bond Amount and Period for Electrical Renovations to the Waste Water Treatment Plant

– This resolution confirms the consent of Carneys Point Township Sewerage Authority for Final Payment No. 5 in the amount of \$4,382.38 and acceptance of a Maintenance Bond 019049487M in the amount of \$170,119.00 for the Electrical Renovations to the Wastewater Treatment Plant Project. On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adopt Resolution 2017-24.

RECORDED VOTE: Aye: Mr. Pelura, Mr. Gatanis, Mr. Rullo, Dr. Racite, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-25 Awarding Hickory Avenue Pump Station Generator Replacement –

This resolution confirms the Carneys Point Sewerage Authority awards the contract for the Hickory Avenue Pump Station Generator Replacement to ABS Electric, Inc. in an amount not to exceed \$54,850.00. On motion by Mr. Newton, second by Mr. Gatanis, it was moved to adopt Resolution 2017-25.

RECORDED VOTE: Aye: Mr. Pelura, Mr. Gatanis, Mr. Rullo, Dr. Racite, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

On **motion** by Dr. Racite, second by Mr. Newton, it was moved that the 3-month probationary period has expired for Mrs. Cleary and that she is eligible for a salary increase to \$40,000.

Reports

Solicitor's Report

Mr. Telsey had nothing to report.

Engineer's Report

Mr. Biermann reviewed items from his report during the correspondence session.

Superintendent's Report

Mr. DeBlock reviewed items in his report:

On March 20, 2017 a notice was received that the Fecal Coliform results from March 15, 2017 were high. Compliance is anticipated for the month, however, the lack of timely reporting of the analytical data from the lab could result in compliance issues in the future. Mr. DeBlock is concerned with the response time from QC Eurofins and will be contacting them on a weekly basis for the lab results.

The anaerobic digester experienced an upset as a result of insufficient alkalinity. Soda ash was ordered and it has returned to normal operating conditions. It was agreed to keep a supply of soda ash on hand in the event of this situation reoccurring and immediate treatment can begin.

Average daily flow for the month of February was 0.772 MGD. Average daily flow for the month of March to date is 0.702 MGD.

Line Street, Delaware Avenue and Layton's Lake Pump Station wet wells had their quarterly cleaning by Frank Environmental.

Gary Avenue Update: The pilot bioxide feed system and HRS monitoring of Gary Avenue are operational. Reports from the supplier are pending. There have not been any additional complaints from the residents of Gary Avenue.

Business Office Report

Mrs. Cleary's report reflects February monthly revenue of \$115,830.36 and expenses of \$148,533.14.

Mrs. Cleary reported that all required paperwork was submitted to Edmunds to proceed with developing the auto-payment option via the website for the sewer authority.

Mrs. Cleary reported that Terrance R. Layfield Computer and Networking Consultant has not provided all the necessary information to compare and evaluate a Virtual Server option to properly back up the authority's data.

Public Session

No one from the public wished to be heard.

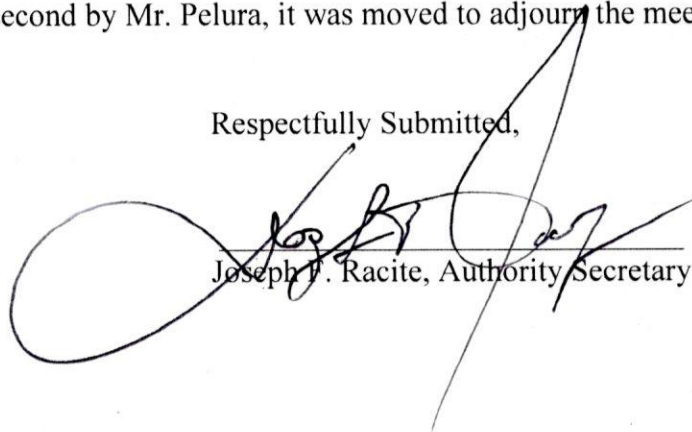
Closed Session

A closed session was not necessary at this time.

Adjourn

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to adjourn the meeting at approximately 6:23 p.m.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, featuring a large loop on the left and a long, sweeping stroke on the right.

Joseph P. Racite, Authority Secretary