

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REORGANIZATION MEETING

February 21, 2017

The meeting was called to order by the Business Manager, Mrs. Michele Cleary at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Solicitor Telsey administered the oath of office to the re-appointed Board Member, Dr. Joseph F. Racite, for a five-year term beginning February 1, 2017 through January 31, 2022.

Roll Call:

Present: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Others Present: Mr. Telsey, Mr. Robert De Block, Mrs. Cleary

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Anthony Rullo as Authority Chairman.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

The meeting was turned over to Chairman Rullo.

On motion by Mr. Newton, second by Mr. Pelura, it was moved to appoint Richard Gatanis as Authority Vice-Chairman.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to appoint Charles Newton as Authority Treasurer.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Pelura, second by Mr. Newton, it was moved to appoint Joseph Racite as Authority Secretary.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Rullo, second by Mr. Newton, it was moved to appoint Wayne Pelura as Authority Alternate Treasurer/Secretary.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Properly Audited Vouchers:

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes:

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to approve the minutes of the Meeting of January 17, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Old Business

None.

Correspondence

None.

New Business

Resolution 2017-4 Authorizing 2017 Connection Fee

On motion by Mr. Gatanis, second by Dr. Racite, it was moved maintain the 2017 connection fee at the current amount.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-5 Authorizing Depository

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved designate Fulton Bank and Ocean First Bank as the Authority's official depositories.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-6 Authorizing Signatures

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to authorize the signature cards to include the committee Chairman, Committee Treasurer and the Authority Office Manager.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-7 Acceptance of Cash Management Plan

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to accept the attached Cash Management Plan for the time period February 21, 2017 to February 19, 2018.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-8 Newspaper Publications

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to designate South Jersey Times and Elmer Times as the newspapers for public notices according to the "Notice of Public Meetings Act".

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-9 Compliance with Open Public Meetings Act

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to post the dates and times of the Sewerage Authority monthly meetings.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-10 Tax Sale Authorization

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to authorize the creation and execution of a tax sale for delinquent sewerage accounts.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-11 Qualified Purchasing Agent

On motion by Mr. Pelura, second by Mr. Newton, it was moved to keep the bid threshold at \$40,000.00, when purchases are made with the approval of Frank Hartman, the Authority's Qualified Purchasing Agent.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-12 Appointment of Authority Solicitor

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to appoint Telsey & Telsey LLC, the Solicitor for the Authority for a 1-year term expiring February 20, 2018.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-13 Appointment of Authority Engineer

On motion by Mr. Pelura, second by Mr. Newton, it was moved to appoint Sickles & Associates, Inc., the Engineer for the Authority for a 1-year term expiring February 20, 2018.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-14 Appointment of Authority Accountant/Auditor

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to appoint Bowman & Company LLP, the Accountant/Auditor for the Authority for a 1-year term expiring February 20, 2018.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-15 Appointment of Authority Bond Counsel

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Parker McCay, P.A., the Bond Counsel for the Authority for a 1-year term expiring February 20, 2018.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-16 Authorizing Bond Release and Additional Escrow for 7 Gateway Boulevard

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to adopt Resolution 2017-16.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-17 Establishing Performance Bond Amount and Escrow for Gateway Business Park Expansion

On motion by Mr. Rullo, second by Mr. Pelura, it was moved to adopt Resolution 2017-17.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-18 Awarding Miller Avenue Pump Station Electrical Improvements Project

On motion by Mr. Newton, second by Mr. Pelura, it was moved to adopt Resolution 2017-18.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-19 Establishing Performance Bond Amount and Escrow for 9 Gateway Boulevard Sanitary Sewer Improvement

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to adopt Resolution 2017-19.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-20 Authorizing Design of the New Jersey Department of Transportation (NJDOT) Route 130 / Hollywood Avenue Intersection Improvements

On motion by Mr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2017-20.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-21 Authorizing Consent of the Carneys Point Township Sewerage Authority for a Treatment Works Approval (TWA) Application by Multani Brothers, Inc. for the Deepwater Diner Sanitary Sewer Pumping Station and Force Main

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to adopt Resolution 2017-21.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-22 Authorizing Public Advertisement a Request for Bids for the Hickory Avenue Pump Station Electrical Improvements

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to adopt Resolution 2017-22.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Motion for the Rejection of Quotations Received and Request for Public Advertisement for the Hickory Avenue Pump Station Electrical Improvements.

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to reject quotations for the Hickory Avenue Pump Station Electrical Improvements.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mr. Telsey had nothing to report.

Engineer's Report

Mr. Biermann reported the following:

The Route 130 & Hollywood Avenue Roundabout (NJDOT Project) that Sickels & Associates has reviewed the documentation submitted by the NJDOT's engineer, Taylor, Wiseman & Taylor (TWT) for the sanitary sewer work involving replacement and resetting of a manhole frame and cover at Shell Road (Rt 130) and Bianco Avenue. There were no objection to their proposed work.

Regarding the Delaware Avenue Pump Station Force Main, an odor control chemical feed, Bioxide, was initiated at the pump station in an effort to reduce the odors in the Gary Avenue area.

Sickels & Associates are currently in disagreement with the contractor of the E-Street Sanitary Sewer Replacement project regarding the project completion and are presently working out an alternative for removal and disposal of the soil pile and cleanup of the site. The Salem County Landfill has agreed to take the soil and use as an alternate daily cover. It was suggested to close out the project with the current contractor and hire another contractor to remove the soil, take it to the landfill and clean up the site. A suggestion was made to install a temporary 6 foot chain link fence surrounding the pile until it is able to be removed.

Superintendent's Report

Mr. Robert DeBlock reported the following:

The RBC operation remains satisfactory. Shaft 2B has been restored and in service.

The RBC Shaft 2C has failed and will need to purchase a new shaft and have a contractor remove the existing shaft and install the new one. It was requested authorization for the authority engineer to prepare specifications and solicit bid proposals to repair RBC 2C. On motion by Mr. Rullo, seconded by Mr. Gatanis it was moved to proceed with the authority engineer to prepare specifications and solicit bid proposals to repair RBC 2C.

Mr. Robert DeBlock provided an update regarding Gary Avenue. He explained that the pilot bioxide feed system and H2S monitoring of Gary Avenue have been installed and are operational. Manhole inserts for the Gary Avenue area have been installed by Authority staff.

Mr. Robert DeBlock spoke to the owner of the Red Carpet Inn regarding the need to provide evidence of compliance with the Authority Rules and Regulations for sewer disconnection. The owner is having the contractor contact Mr. Robert DeBlock to discuss arrangements for inspection.

Mr. Robert DeBlock said that he will develop a form for the disconnection of sewer requests as a requirement to be completed by the property owner prior to approving the discontinuation of sewer billing. Once this form is developed, Mr. Robert DeBlock will forward it to the authority's solicitor for review.

Business Office Report

Mrs. Cleary's report reflects January monthly revenue of \$169,296.34 and expenses of \$72,977.54.

Edmunds was contacted regarding auto payments through the authority's website. The annual service fee is \$600. On motion by Mr. Rullo, seconded by Mr. Pelura it was moved to proceed with the Web Inquiry and Payment Portal through Edmunds.

It was recently discovered that the authority back up data files are on the same server as the current data files. In the event of a catastrophic system malfunction, all data is at risk to be lost. It was agreed to purchase two separate external hard drives as a temporary solution. Terrance R. Layfield Computer and Networking consultant will be contacted for virtual options and prices. It was suggested to inquire how Carneys Point Township backs up their data.

Public Session

No one from the public wished to be heard.

Closed Session

Resolution 2017-23 Authoring Executive Session – On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2017-23 and that a closed session was not necessary at this time.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

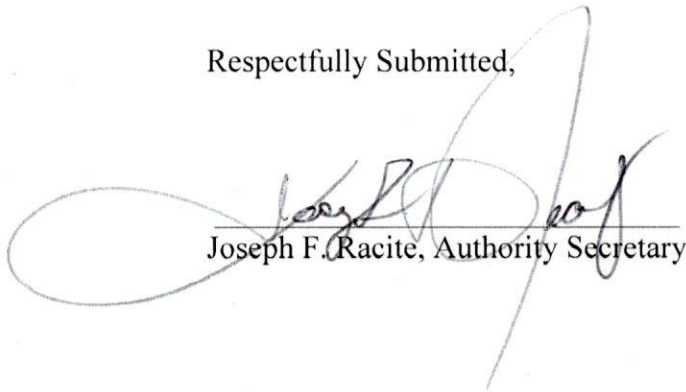
Abstain: None

MOTION CARRIED: 5-0-0

Adjourn

On motion by Dr. Racite, second by Mr. Pelura, it was moved to adjourn the meeting at approximately 6:17 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary