

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY
REGULAR MEETING
August 15, 2017

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call

Present: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Pelura, Mr. Gatanis

Others Present: Mr. Biermann, Mr. Robert DeBlock, Mr. Telsey, Mrs. Cleary

Absent: None

Payment of Vouchers

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Rullo, Mr. Newton, Mr. Gatanis, Mr. Pelura

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes

On motion by Mr. Newton, second by Mr. Gatanis, it was moved to approve the Regular minutes of the meeting of July 18, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Rullo, Mr. Newton, Mr. Gatanis, Mr. Pelura

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Old Business

1. Sickels & Associates, Inc. letter dated May 25, 2017 regarding a Proposal for Professional Services – Sanitary Sewer Operating Maps, S&A Proposal No. 2017-16. This project is included in the Proposed Capital Projects for 2018.

Correspondence

2. Sickels & Associates, Inc. letter dated July 20, 2017 regarding Sanitary Sewer Easement Review No. 1 for Tri-County Real Estate Maintenance Company, Inc. relating to the Laytons Lake Subdivision. Sickels & Associates, Inc. confirmed they reviewed the new easement and have no technical concerns or objections to the Authority accepting the new easement, subject to the three conditions listed in the letter.

3. Sickels & Associates, Inc. letter dated August 1, 2017 regarding a letter to the Municipal Maintenance Company relating to the Primary Sludge Pump No. 1 – VFD, Electrical Renovations to the Wastewater Treatment Plant of the Carneys Point Township Sewerage Authority. It was reported that the VFD (Variable Frequency Drive) was not running on “auto”. Municipal Maintenance Company was contacted immediately, they quickly responded and determined it was a program issue. It was fixed in a reasonable amount of time and there have not been any reported problems since.
4. Sickels & Associates, Inc. letter dated August 9, 2017 regarding the East End Avenue Pumping Station Capacity for Sanitary Sewer Review of KAST Distributors. This letter confirms that the East End Avenue Pumping Station, which will receive the flow from the KAST Distributors warehouse development project, has sufficient additional capacity to convey the projected flow of 1,660 gallons per day. Mr. Adam Telsey wanted it noted that he represents KAST Distributors in the event a matter should occur.
5. Mr. Rooter Plumbing invoice dated April 21, 2017 for the clearing of a sewer back up at the property of Mr. Lawrence Basile, 11 Oakwood Avenue, Carneys Point, NJ. Mr. Basile is requesting a refund of the cost to clear the main in the amount of \$208.41. On motion by Dr. Racite, second by Mr. Newton, it was moved to refund Mr. Basile the cost to clear the main in the amount of \$208.41.

A roll call vote was taken:

RECORDED VOTE: Aye: Dr. Racite, Mr. Rullo, Mr. Newton, Mr. Pelura, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

New Business –

Resolution 2017-37 Certifying 2016 Annual Audit with Affidavit.

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2017-37.

A roll call vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mrs. Telsey had nothing to report.

Engineer's Report

Mr. Biermann reported the following:

Route 295 Pump Station Gravity Main Reconstruction – A video of the sewer will be scheduled to complete the punch list for the project.

Phase 2 Sewer Replacement Project – Pioneer Pipe was scheduled to complete the punch list today. However the inclement weather today may have delayed completion. Sickels & Associates, Inc. will follow up.

Superintendent's Report

Mr. DeBlock reported the following:

RBC 2C remains off line pending shaft replacement.

Average daily flow for the month of July was 0.781 MGD. Average daily flow for the month of August to date is 0.745 MGD.

Flows continue to remain lower then historically reported.

The manhole cover and frame have been replaced in the alley behind 29 E. Line Street.

The Line Street Pump Station wet well has been cleaned.

A Backup High Level alarm has been installed at Line Street.

Responses have been provided for the Loss Control Report.

Preventative maintenance logs are being updated as requested in the Loss Control Report provided by CAN Risk Control.

Authority Operations Staff are confirming connected load during generator testing. Quotes are being solicited for a logging ammeter.

Business Office Report

Mrs. Cleary's report reflects July monthly revenue of \$141,094.49. Operating expenses of \$100,967.98. In addition, a payment for Hickory Ave. Pump Station in the amount of \$18,371.08 and a payment for Phase 2 Sanitary Sewer Improvements in the amount of \$187,030.55. Total payments in July were \$306,369.61.

Online payment activity continues to increase each month.

2nd Quarter Consumption Invoices were sent out Friday, July 21, 2017.

Delinquent notices will be mailed out this week.

The Tax Sale is scheduled for October 16, 2017.

Mrs. Connie Anderson gave formal notification that she is resigning from the Carneys Point Sewerage Authority. Her last day is Friday, August 25, 2017. This position will need to be advertised as soon as possible to have potential candidates at the next board meeting.

On motion by Mr. Pelura, second by Mr. Gatanis, it was moved to approve for Mrs. Cleary to advertise this position.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Pelura, Mr. Gatanis
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

Public Session

No one from the public wished to be heard.

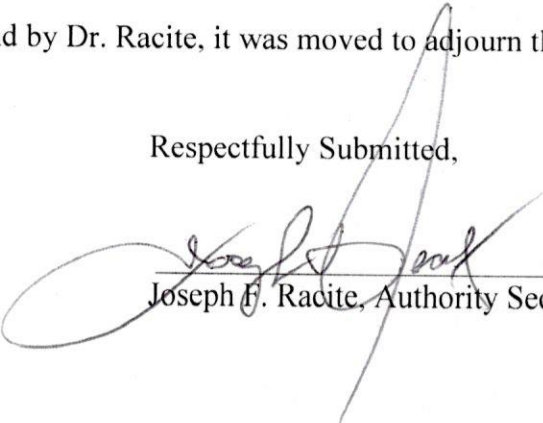
Closed Session

A closed session was not necessary at this time.

Adjourn

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 5.58 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary