

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY
REGULAR MEETING
April 18, 2017

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call

Present: Present: Mr. Pelura, Mr. Gatanis, Mr. Rullo, Mr. Newton, Dr. Racite
Others Present: Mr. Telsey, Mrs. Cleary
Absent: Mr. Biermann, Mr. Robert DeBlock

Payment of Vouchers

On motion by Mr. Gatanis, second by Mr. Pelura, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes

On motion by Mr. Newton, second by Dr. Racite, it was moved to approve the Regular minutes of the meeting of March 21, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Old Business

1. **Resolution 2017-2 Authorizing Reduction of Billing for America's Best Value (Red Carpet Inn) – JSK Hospitality, LLC** – This resolution authorizes the reduction of billing for America's Best Value (Red Carpet Inn) located at 632 S. Pennsville-Auburn Rd., account number 2906-2 from 150 units to 100 units.

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt resolution 2017-2.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Pelura, Mr. Rullo, Mr. Newton
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Correspondence

2. Sickels & Associates, Inc. email dated March 22, 2017 regarding the Notice of Public Hearing with the Planning Board of Carneys Point Township for 424 Harding Highway, Block 68, Lot 5.03. The wooded site behind the East End Avenue Pumping Station.
3. Sickels & Associates, Inc. letter dated March 27, 2017 regarding the inspection work cost estimate for Route 130/Hollywood Ave. Intersection Improvements.
4. The State of New Jersey Department of Environmental Protection dated March 27, 2017 regarding a request for a Treatment Works Approval for the Gateway Business Park.
5. Sickels & Associates, Inc. letter dated March 29, 2017 regarding the Declaration of Emergency and Recommendation of Award for "E" Street Sanitary Sewer Reconstruction.
6. Sickels & Associates, Inc. letter dated March 31, 2017 regarding "E" Street Sanitary Sewer Reconstruction Soil / Product Approval Contract Form and Certification.
7. The Salem County Improvement Authority/Solid Waste Division Energy Production Resource Recovery Facility correspondence dated April 11, 2017 regarding excavated soils from the "E" Street Project.
8. Civalier Engineering & Surveying, Inc. letter dated April 13, 2017 regarding an Application for Sewer Service and NJDOT Application for Utility Opening at 424 Harding Highway.
9. McLane New Jersey Inc. notice of Application to Property Owners within 200' of Subject Property – regarding request for Preliminary and Final Major Site Plan approval.
10. Laytons Lake Subdivision received on April 18, 2017 the first payment for Connection Permit and Fee from Ryan Homes for property location of 64 Oak Lane.

New Business –

Resolution 2017-26 Authorizing Allocation of Previously Received Sewer Reserve Payment Toward Current Sewer Connection Fee for Laytons Lake Major Subdivision – This resolution authorizes the allocation of the \$70,112.50 payment received on March 22, 2007 as reserve for EDU's to be credited in the amount of \$1,000.00 per building lot toward the current sewer connection fee applicable at the time the application is submitted for sewer connection for the Laytons Lake Major Subdivision Project. On motion by Mr. Pelura, second by Dr. Racite, it was moved to adopt Resolution 2017-26.

RECORDED VOTE: Aye: Mr. Pelura, Mr. Gatanis, Mr. Rullo, Dr. Racite, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2017-27 Authorizing Sanitary Sewer Easement for Block 29 Lot 5, Oldmans Township – This resolution confirms the Carneys Point Sewerage Authority approves the proposed Sanitary Sewer Easement with regard to Block 29 Lot 5, Oldmans Township which is needed in connection with the expansion of the Gateway Business Park. On motion by Mr. Gatanis, second by Mr. Newton, it was moved to adopt Resolution 2017-27.

RECORDED VOTE: Aye: Mr. Pelura, Mr. Gatanis, Mr. Rullo, Dr. Racite, Mr. Newton

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mr. Telsey had nothing to report.

Engineer's Report

Mr. Biermann was not present at the meeting.

Superintendent's Report

Mr. DeBlock was not present at the meeting.

Business Office Report

Mrs. Cleary's report reflects March monthly revenue of \$204,122.95 and expenses of \$154,621.69.

There were two annual payments that resulted in an increase in expenses for March. A payment to the Carney's Point Township for the "E" Street Project in the amount of \$42,000. A second payment to Bowman & Company for the 2016 Annual Audit in the amount of \$22,120.

The 1st Quarter 2017 Consumption Invoices were sent out on April 12, 2017. The billed amount was approximately \$76,000.

Mrs. Cleary reported that Edmunds is in the process of building the on-line payment system. The estimated project completion and implementation is mid-May.

Financial Disclosure notices were sent out by the Carneys Point Township and must be filed by April 30, 2017.

Mrs. Cleary had met with Marie Stout, CFO of Carneys Point Township regarding their current IT Service. Marie Stout suggested an IT shared service agreement between Carneys Point Township and the Carneys Point Township Sewerage Authority. Mr. Adam Telsey, the authority's solicitor, will advise Mrs. Cleary of the options for early termination of the current IT Service contract with Terrence R Layfield Computer and Networking.

Public Session

No one from the public wished to be heard.

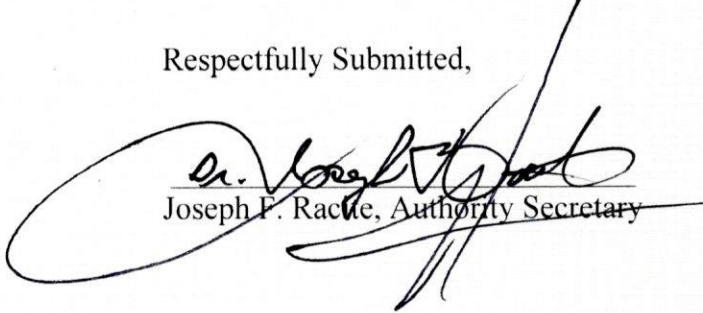
Closed Session

A closed session was not necessary at this time.

Adjourn

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 5:53 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary