

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

July 15, 2014

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Racite, Dr. Graham

Absent: Mr. Gatanis

Others Present: Mr. Rosenberger, Mr. Margron, Mr. Macconi

Approval of Properly Audited Vouchers:

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Approval of Minutes:

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to approve the minutes of the Meeting of June 17, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Old Business

Notes Payable Expenditures Balance – Mr. Margron reviewed the Ricky Slade payment for spot repairs (Project 21) that was posted to the bond money and it includes a payment of \$4,958.51. He believes there was an emergency situation and since he was already mobilized and doing work for us, the decision was made to have them complete the work. This should have been charged to Renewal and Replacement Account. Mr. Macconi will research if the five contingency repairs were approved for R&R. Dr. Racite questioned the #4 item because it was due to unmarked water mains and he wanted to know who had this responsibility. Mr. Margron will research this item and follow-up at the next meeting.

Professional Contracts – Dr. Racite pointed out that it was voted on last month to revise the contracts to expire January 31, 2015 because all professionals are limited to one year contracts. Revised copies of the contracts are available tonight for signatures to execute the new terms.

Ranney Station Usage – Mr. Margron explained there is only \$64.92 left in the escrow account. Mr. Margron will estimate the necessary balance charges and Mr. Macconi will request a reimbursement to the escrow account.

Labor Agreement Corrections – Mr. DeBlock was not present and will report at the next meeting. This is still unresolved according to Mr. Margron. Dr. Racite asked who is holding up the negotiations. Mr. Margron said the union needs to discuss the changes with Mr. DeBlock.

1999 Dodge Ram Sale – Mr. DeBlock was not present and will report at the next meeting.

Correspondence

Urban Engineers Inc. - Route 130 and Hollywood Ave Intersection Improvements

This project will involve replacing the exiting three-legged intersection with a single lane roundabout. This roundabout has been discussed with the Township for many years. Mr. Margron said the costs spent by the Authority for any of his time is reimbursable from NJDOT.

New Business

Resolution 2014-15 Permanent Laborer Appointments

There were two new laborers hired in May 2014. Mr. Margron said that Robert DeBlock's report recommends permanent appointment of the operators.

On motion by Dr. Graham, seconded by Mr. Rullo, it was moved to appoint the plant operators to permanent employees effective August 1, 2014.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Dr. Graham, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2014-16 Releasing Maintenance Bond for Lakeview Woods.

The resolution is for the release of a maintenance bond for Lakeview Woods. Mr. Rosenberger advised the insurance company agreed to pay \$22,770.75 in the event the sewerage improvements that were installed required any maintenance. The bond was good for two years. The project was done by a former engineer. This is a bookkeeping matter, an official document. On motion by Dr. Graham, seconded by Mr. Rullo, it was moved to release the bond.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Dr. Graham, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Reports

Solicitor's Report

Mr. Rosenberger reported that the bond council for PCFA has not gotten back to him about the possible financing for the upcoming project. He thinks it may not be bondable because we may not fit the definition of pollution control.

Engineer's Report

Mr. Margron announced the Electrical Evaluation of the Wastewater Treatment Plant has been completed and will be emailed to Mr. Macconi for distribution to the Board Members. It is

recommended that due to space limitations in the existing electrical room, the remaining 3 VFDs on the Sludge Pumping Station Building, be installed on the outside wall facing the Office. The motors will also have to be replaced. This work can be delayed by the Authority but should be done at some time in the future if it is not done as part of this project. New conduits and wiring should be installed from the Electrical Room to the Sludge Pumping Station Building. New conduits and wiring should be installed from the Electrical Room to the Grit Chamber. Electric Manhole #2 should have a sump pump installed to remove any standing water. It is estimated that the cost for the work would be in the range of \$85,000 to \$95,000 for the total project; and approximately \$25,000 less if the VFD work is left for a later time.

Dr. Racite asked how this would be funded and Mr. Margron recommended that it go through the Renewal and Replacement fund.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to authorize Mr. Margron to move forward with the specs of the electrical work.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Dr. Graham, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Superintendent's Report

Mr. DeBlock's report was included for the meeting in his absence.

Business Office Report

Mr. Macconi's report reflects monthly revenue of \$295,059.03 and expenses of \$128,280.01.

The Ranney Station escrow account balance is currently \$64.92.

Public Session

No one from the public wished to be heard.

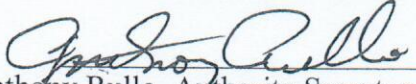
Closed Session

A closed session was not necessary.

Adjourn

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to adjourn the meeting at approximately 5:48 pm.

Respectfully Submitted,


Anthony Rullo, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

August 19, 2014

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Graham, Mr. Gatanis, Dr. Racite

Others Present: Mr. Rosenberger, Mr. Margron, Mr. R. DeBlock, Mr. Macconi

Approval of Properly Audited Vouchers:

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes:

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to approve the minutes of the Meeting of July 15, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Old Business

Electrical Evaluation of Wastewater Treatment Plant

The Electrical Evaluation was presented at the last meeting. The report was been completed and is included in the handouts tonight. This project will cost between \$90,000-\$95,000 and will be paid through Revenue and Replacement.

Ricky Slade Contingency Repairs

Mr. Margron is still reviewing and will work it out with the business office. Dr. Racite pointed out that #4 listed in the attachment (\$1742.50 for Margerum Ave.) will be refunded by Ricky Slade.

Estimate of Harding Highway gravity line and sleeves

Mr. Margron explained there are three crossings across Route 48 (Layton's Lake, East End Ave., and Game Creek) and the cost would be roughly \$100,000 each. If you were to maximize the amount of area you could sewer based on the available depths at the pumping stations, to do the sleeve and extend the sewer as far as possible: East End connection would be \$1.2 million, Game

Creek \$1.1 million and Layton's Lake would be \$.4 million. Mr. Margron will send a letter to the Authority to show the areas we could extend to and maximum what we could do. Mr. Reed asked how much the Authority would benefit in connection fees. Mr. Margron will do a Lot count and estimate the benefits to the Authority for the Layton's Lake piece. There was some question to the amount of sewered properties on East End Ave. Mr. Margron will get the information and email. Mr. Rullo questioned if the \$100,000 estimate is to run the sewer from across the street to this side?

Labor Agreement Corrections

Mr. DeBlock discussed the corrections with the union business agent. The rep will contact him tomorrow. Dr. Racite commented, if this continues to be stalled, maybe Mr. Rosenberger and Mr. Reed (since they negotiated the contract) could intervene with the union if he doesn't respond to Mr. DeBlock's request.

1999 Dodge Ram Sale

Mr. DeBlock explained there is a resolution on the agenda tonight to address the authorizing of the disposal of the surplus property.

Dr. Racite announced that in communication with Craig Gargano, from Parker McCay, it is possible to make a good faith payment on the 2013 Series Bond currently on the books. If a payment is made it doesn't commit us to continue with payments. A resolution and amount of payment would have to be determined. It was suggested we discuss the amount with Shawn Glynn of Bowman & Co.

Correspondence

DuPont-Notification of Permit Application

Mr. Margron explained this is a standard notification that they have applied for a land use permit.

NJDOT-Utility Agreement Modification (Buy America Requirements) Layton's Lake Dam

Mr. Margron said that his understanding is, if there is a utility modification needed, the cost is on them. Mr. Margron will discuss this with them and then pass on any information to Mr. Rosenberger and the Chairman. He suggested to authorize the Chairman to sign the document subject to the Solicitor and Engineer's recommendation.

On motion by Dr. Graham, seconded by Mr. Rullo, it was moved to authorize the Chairman to sign the agreement after it has been investigated.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Carl Gaskill – Gateway

Mr. Margron explained there is a slight modification to the original plans for a new building at Gateway. There is a change in the usage down from 6,100 gals per day to 6,000. There is excess capacity left in the agreement.

New Business

Resolution 2014-17 Authorizing Disposal of Surplus Property

On motion by Dr. Graham, seconded by Mr. Rullo, it was moved to authorize the disposal of surplus property (1999 Dodge Ram truck.)

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2014-18 Authorizing the Issuance and Sale of Sewer Project Notes, Series 2014

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to authorize the Issuance and Sale of Sewer Project Notes, Series 2014.

Dr. Racite asked why this note refers to the Series 2013 notes. Mr. Rosenberger explained this is funding the notes of 2013.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mr. Rosenberger had nothing else to report.

Engineer's Report

Mr. Margron announced the J and Bay Street bids were received. There were two bids and the low bid was Ricky Slade at \$47,000+ and the Garrison bid was \$49,000+. There were a couple of issues they are still reviewing and then a recommendation will be made.

Superintendent's Report

Mr. DeBlock reported the average daily flow for the month of July was 838,000 gals per day.

New belt press wipers were installed by the authority staff. Within the collection system the operators had to dislodge a manhole rim on Route 48.

It was previously mentioned there were two residents, Senior Housing on DuPont Road and 286 B Street, which had lateral issues. They were both the property owner's responsibility.

A main break on the Delaware Ave pump station force main was discovered on August 6. In consultation with the Chairman it was declared an emergency. It was in the vicinity of 168 North Broad Street. We have had breaks in the past and during the time to repair the main we bypassed Delaware Ave. pump station to Penns Grove Sewerage collection system. Garrison Construction made the necessary repairs were completed on August 8.

The operators received their CPR and First Aid training.

There was an issue today. ACUA (Atlantic County Utilities Authority) transports our sludge cake from the belt press. They called a couple of weeks ago to inform that there is a volatile organic compound within the sludge cake and it was catching fire. It could be gasoline etc. We did not think it was a concern. Today we were notified the sludge tested positive again. Effective today we are depositing sludge on the belt press, every day the press runs. We are going to composite sludge on the day the container leaves our facility. There will be additional test costs coming from QC labs in the coming months.

Mr. DeBlock would also request Board acknowledgement of the August 6th emergency declaration for repairs to the Delaware Ave. force main at 168 North Broad Street and authorize the charge of costs to the R&R account.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to authorize the repair costs charged to the R&R account.

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Business Office Report

Mr. Macconi's report reflects monthly revenue of \$193,308.50 and expenses of \$444,997.27. The expenses include the Capital Project payment of \$335,409.71 and Ranney Station escrow payment of \$4,018.00. The actual net expenses were \$105,569.56.

A Ranney Station escrow reimbursement of \$1,000.00 was requested on 7/16/14.

Public Session

No one from the public wished to be heard.

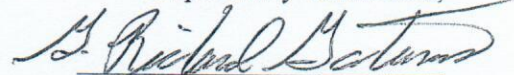
Closed Session

A closed session was not necessary.

Adjourn

On motion by Mr. Gatanis, seconded by Mr. Rullo, it was moved to adjourn the meeting at approximately 5:56 pm.

Respectfully Submitted,



G. Richard Gatanis, Alt. Secretary/Treasurer

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

September 23, 2014

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Reed, Dr. Graham, Mr. Gatanis, Dr. Racite

Absent: Mr. Rullo

Others Present: Mr. Rosenberger, Mr. R. DeBlock, Mr. Macconi

Approval of Properly Audited Vouchers:

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Approval of Minutes:

On motion by Mr. Reed, seconded by Mr. Gatanis, it was moved to approve the minutes of the Meeting of August 19, 2014.

RECORDED VOTE: Aye: Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Old Business

Ricky Slade Contingency Repairs

Mr. Margron is still reviewing and will work it out with the business office.

NJDOT Laytons Lake Dam Utility Agreement

Dr. Racite spoke with Fred Margron. We are not doing any construction in that area. He thinks that letter was not meant to be sent to us. Fred is waiting for consultation concerning this matter.

Laytons Lake Gravity Line Estimate

Dr. Racite pointed out that the estimate is included in tonight's handout. Mr. DeBlock explained the cost is high because of the jacking and boring of the highway. It would not be cost effective when the connection fees etc. are calculated.

Labor Agreement Corrections

Dr. Racite said the corrections have been made, signed and completed. Mr. DeBlock said the union representative understood the changes and agreed the changes needed to be made.

1999 Dodge Ram Sale

Mr. DeBlock explained the GovDeals offer has been completed. The offer was in the neighborhood of \$4,500.00. We will be receiving a check directly from GovDeals.com.

ACUA Sludge

Mr. DeBlock said it has been resolved because we have not had any more issues. We are still collecting samples. We are not analyzing them. In the event something else catches on fire, we will have a real sample.

PG VFW Grounds Keeping Agreement

The PG VFW have completely settled the past due amount on their account. Contract has been signed. It is a yearly contract and it will be reviewed every January.

Correspondence

Sickels & Associates, Inc.-Carneys Point Food Franchise, LLC

This is a notice in case there was sewer in that area.

New Business

Education Enhancement for Principals of Public Purchasing for John Macconi

Dr. Racite asked for a motion to authorize.

On motion by Mr. Reed, seconded by Mr. Gatanis, it was moved to authorize the course

RECORDED VOTE: Aye: Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Recommendation of Bid Award for J and Bay Streets

Mr. Margron has supplied documentation and his recommendation is to award Ricky Slade Construction, Inc. Dr. Racite commented that this is the bid where there was a squabble from one of the bidders but it has been settled. Mr. Rosenberger reviewed the bidding documents and gave his legal opinion to award to Ricky Slade.

On motion by Mr. Reed, seconded by Dr. Graham, it was moved to award the bid to Ricky Slade Construction, Inc.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Salem County Pollution Control Financing

Craig Gargano, from Bond Counsel, was here last week to explain this financing and presented analysis handouts for tonight. His opinion was that the Salem County Pollution Control would accept the interest rate presented. Dr. Racite said they meet the first Tuesday of the month and hopefully this will be on their next agenda.

Resolution 2014-19 Additional time needed to Properly Prepare the Budget

The budget needs to be introduced 60 days prior to the end of the year. This resolution is needed since the budget will not be completed by October 1, 2014. Dr. Racite has a budget meeting set for Oct. 6 with Jim DeBlock to review the budget for introduction.

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to authorize the additional time needed to complete the budget.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Laytons Lake Performance Bond

Dr. Racite explained that Mr. Margon received a call from a potential buyer of the Heritage Laytons Lake Project. This property may sell in October. There is a partial bond on this property and the buyer would like this released so they can get their own bond. The buyer will send a letter of intent to purchase. Mr. Rosenberger stated that it should not be released until there is a new bond in place.

Reports

Solicitor's Report

Mr. Rosenberger had nothing else to report.

Engineer's Report

Mr. Margon was not present for the meeting.

Superintendent's Report

Mr. DeBlock reported the average daily flow for the month of August was 0.81 MGD.

The roof at the treatment plant requires repairs. Mr. Harman is soliciting quotes for repair and sealing of the roof.

The new operators have started their *Introduction to Water/Wastewater Course*.

The trees on E Street will be addressed tomorrow.

Dr. Racite noted the lining company is out repairing some of the leaks from the lining project. Mr. DeBlock said that Mr. Margon will have the specifics. The work was caused by a bubble in the liner after it was repaired.

Business Office Report

Mr. Macconi's report reflects monthly revenue of \$66,441.06 and expenses of \$122,505.23. Revenue was down for the month because taxes were due August 1st and the tax sale was the first week of September.

The tax sale was held on September 9th. \$72,559.26 was collected for delinquent sewer charges.

Public Session

No one from the public wished to be heard.

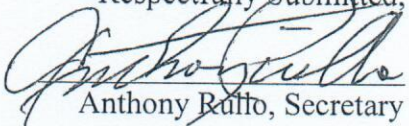
Closed Session

A closed session was not necessary.

Adjourn

On motion by Dr. Graham, seconded by Mr. Gatanis, it was moved to adjourn the meeting at approximately 5:56 pm.

Respectfully Submitted,



Anthony Rullo, Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

October 21, 2014

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Graham, Mr. Gatanis, Dr. Racite

Others Present: Mr. Rosenberger, Mr. Margron, Mr. DeBlock, Mr. Macconi, Mr. Glynn, Mr. Ludwigsen

Approval of Properly Audited Vouchers:

On motion by Dr. Graham, seconded by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes:

On motion by Mr. Gatanis, seconded by Dr. Graham, it was moved to approve the minutes of the Meeting of September 23, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Old Business

NJDOT Laytons Lake Dam Utility Agreement

Mr. Margron explained that we received an NJDOT agreement which included a Buy American clause. There was a question if we should sign it since we are not doing the construction.

NJDOT is required to have this document. Mr. Margron learned that they agreed we can modify the language to reflect we are not doing the construction. Mr. Margron and Mr. Rosenberger will look over the modified document and Mr. Margron asked that the Board authorize the Chairman to sign the revised agreement.

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to authorize the Chairman to sign the revised agreement.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Salem County Pollution Control Financing Authority

Mr. Rosenberger announced our request for the loan was approved. He will follow up with their bond counsel.

Ricky Slade Contingency Repairs

Mr. Margron explained that Ricky Slade Construction refunded \$1742.50. Mr. Margron requested the remaining \$3216.01 be charged to the R&R account for emergencies encountered during the construction phase.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to charge the \$3216.01 to the R&R account.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Heritage Layton's Lake Performance Bond

This was discussed at the last meeting. The buyers are prepared to draw up a new performance bond and Mr. Margron has given them all the necessary information. Once the bond is prepared the existing bond can be released. Dr. Racite would like to propose once the new bond has been put on the property by the new owners, the Chairman can sign the release the old bond.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to authorize the Chairman to sign to release the old bond.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Correspondence

Drinkler, Biddle & Reath LLP

This was a letter referencing the property at 19 East Line Street. They are requesting a reduced payoff. The current sewer charges due total \$12,495.85. Mr. Rosenberger said we do not need to do anything at this point because there is a municipal lien on the property.

New Business

CPTSA GASB45 Actuarial Valuation

This valuation needs to be completed every three years. This process is to calculate the intended accrued liability and annual required contribution for other post-employment benefits in accordance with GASB45. Dr. Racite informed we had used Summit Benefit Consultants LLC in the past.

On motion by Dr. Graham, seconded by Mr. Gatanis, it was moved to authorize Summit Benefit Consultants LLC to complete the valuation.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Authority's Current Officers Compensation

Dr. Racite explained the State of NJ is requiring new forms to accompany the budget. These forms include the Authority's Current Officers Reported Compensation. The instructions are not clear why this information is necessary. A decision was made to complete the forms as "not provided."

2015 Budget Introduction

A budget meeting was held on October 7th with the Auditors, Dr. Racite, Mr. DeBlock and Mr. Macconi. There is one correction to the salary budget line from \$75000 to \$55000. This was a typographical error. There was a large increase in the health insurance projection. The budget also includes a payback amount of \$110,000 for the current bond. The Capital Budget has been revised to remove 2 projects that were to extend the sewer lines to rural areas. These projects were considered when the economy was better. The filtration project was moved to 2019.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to introduce the budget as amended.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Dr. Racite asked about attendance for the November 18th meeting since the budget will be reviewed for approval. Mr. Gatanis and Dr. Graham will not be available to attend and Dr. Racite will be out of state at that time. Mr. Rosenberger advised a motion should be made tonight for those that cannot make the meeting, to call in via conference call.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to allow members of the Board to dial in via a conference call for the 11/18/14 meeting.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mr. Rosenberger had nothing else to report.

Engineer's Report

Mr. Margron asked since the source of financing has been finalized for the project and the planned specs have been sitting for some time. He asked if it was acceptable to go out to bid. Mr. Rosenberger advised we wait for the money to be in the bank since we could not sign a bid contract without it. PCFA bond council advised Mr. Rosenberger this could be completed before the end of the year.

Superintendent's Report

Mr. DeBlock's report was included in the handouts for review.

Business Office Report

Mr. Macconi's report reflects monthly revenue of \$140,110.22 and expenses of \$101,870.67.

605 late notices, totaling \$320,258.69, were mailed 10/15/14.

Public Session

No one from the public wished to be heard.

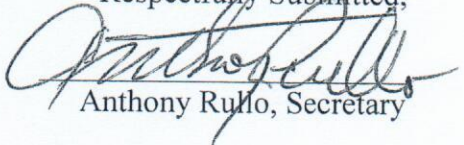
Closed Session

A closed session was not necessary.

Adjourn

On motion by Mr. Gatanis, seconded by Mr. Rullo, it was moved to adjourn the meeting at approximately 6:12 pm.

Respectfully Submitted,



Anthony Rullo, Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

November 18, 2014

The meeting was called to order by the Treasurer at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Racite (by telephone)

Excused: Dr. Graham, Mr. Gatanis

Others Present: Mr. Rosenberger (arrived 5:32pm), Mr. Margron, Mr. DeBlock, Mr. Macconi

Approval of Properly Audited Vouchers:

On motion by Mr. Rullo, seconded by Dr. Racite, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

Approval of Minutes:

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to approve the minutes of the Meeting of October 21, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

Old Business

Salem County Pollution Control Financing Authority

Mr. Rosenberger reported there is no change since the last meeting. We are waiting for Bond Council to process the approval with the Department of Community Affairs.

Correspondence

DuPont – Notification of permit application filing

This is the required DEP notification anytime a permit application is filed.

New Business

Recommendation of Award for Survey Services-Phase 2 Sanitary Sewer Improvements

On motion by Mr. Rullo seconded by Mr. Reed, it was moved to award the professional survey services for Contract 3-2014 to Boston & Seeberger, P.C. for \$11,495.00.

Dr. Racite reminded that this project is being financed with the PCFA loan money.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

Resolution 2014-20 Accepting Performance Bond Layton's Lake Subdivision

On motion by Mr. Rullo seconded by Mr. Reed, it was moved to accept the Performance Bond for Layton's Lake Subdivision (#62197804 \$76,624.00.)

Mr. Rosenberger introduced the Attorney for the new owner, Dave Avedissian, and he would like to get copies of the resolutions after they are signed by Mr. Rullo.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

Resolution 2014-21 Returning Performance Bond (Heritage Layton's Lake Estates)

On motion by Mr. Reed seconded by Mr. Rullo, it was moved to release the Performance Bond (Heritage Layton's Lake Estates #5022841 \$442,500.00.)

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

Resolution 2014-22 Budget Transfers

On motion by Mr. Reed seconded by Mr. Rullo, it was moved to authorize the budget transfers for the 2014 year.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

RFP's for Professional Contracts

On motion by Mr. Rullo seconded by Mr. Reed, it was moved to authorize the advertisement for Professional Contracts for Engineer, Auditor, Solicitor and Bond Council.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 3-0-0

Acceptance of Resignation of Business Manager

On motion by Mr. Reed seconded by Mr. Rullo, it was moved to accept the resignation of John Macconi, the Business Manager.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite
Nay: None
Abstain: None

MOTION CARRIED: 3-0-0

Reports

Solicitor's Report

Mr. Rosenberger will try to get an answer from PCFA on the loan approval.

Engineer's Report

Mr. Margron had nothing else to report other than the subjects discussed earlier.

Superintendent's Report

Mr. DeBlock reported that quotes have been updated for the repairs to the bearing and gearbox for RBC 1A. Following a review by the QPA the work is being awarded to Ram Industries. Total Cost for the repair is \$10,380.00.

The hose on the Authority jet truck was damaged while attempting to clear a blockage on the gravity system servicing River's Bend Apartments. Root 24 was mobilized to clear the blockage caused by heavy grease.

The Line Street and East End pump station wet wells were cleaned.

CPTSA staff met with representatives of Goya regarding their connection to the sanitary sewers.

The Bay Street work has been completed.

A request for Board authorization to charge the expenses for the repair of RBC 1A bearing to the R&R account.

On motion by Mr. Reed seconded by Mr. Rullo, it was moved to charge the costs for these expenses to the R&R account.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite
Nay: None
Abstain: None

MOTION CARRIED: 3-0-0

Business Office Report

Mr. Macconi's report reflects monthly revenue of \$204,241.992 and expenses of \$71,976.25.

4th quarter 2014/1st quarter 2015 billing statements will be mailed the first week of December.

The Carneys Point Senior Apartments have paid their outstanding balance of \$43,352.98.

Public Session

No one from the public wished to be heard.

On motion by Mr. Reed seconded by Mr. Rullo, it was moved to go into Closed Session.

Closed Session

The meeting went into closed session for personnel matters.

On motion by Mr. Reed seconded by Mr. Rullo, it was moved to go back into Open Session.

Dr. Racite has appointed a committee of Paul Reed, Tony Rullo and John Macconi to review and interview prospective candidates for the open Office Manager position.

On motion by Mr. Reed seconded by Mr. Rullo, it was moved the Authority enter into an agreement with John Macconi and hire him as a part-time employee during the transition of Office Manager employees.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite

Nay: None

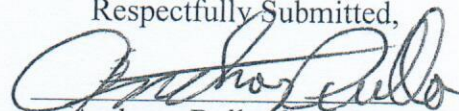
Abstain: None

MOTION CARRIED: 3-0-0

Adjourn

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to adjourn the meeting at approximately 6:04 pm.

Respectfully Submitted,



Anthony Rullo, Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

December 16, 2014

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Graham, Mr. Gatanis, Dr. Racite

Others Present: Mr. Rosenberger, Mr. Margron, Mr. DeBlock, Mr. Shawn Glynn, Mr. Macconi

Approval of Minutes:

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to approve the minutes of the Meeting of November 18, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: Dr. Graham

MOTION CARRIED: 4-0-1

Old Business

Salem County Pollution Control Financing Authority

Mr. Rosenberger explained that the Authority's Bond Council completed the application to the NJ Local Finance Board and it must be signed. The next meeting of the PCFA is January 14th. The goal is to have the settlement and closing early February and the closing will be a bond, rather than a promissory note. We are borrowing \$1,100,000.00.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to approve Resolution 2014-24, the submission of the application to the NJ Local Finance Board corrected to \$1,100,000.00 and authorizing the Business Manager to sign the certification.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Mr. Gatanis, Dr. Graham

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Mr. Rosenberger recommended we authorize the Secretary to sign any other papers that may be necessary to complete this process.

On motion by Mr. Reed, seconded by Mr. Gatanis, it was moved to authorize the Secretary, Mr. Rullo, to sign any necessary paperwork.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Dr. Racite announced that the RFP's for Professional Contracts were advertised and will be discussed at the January 2015 meeting.

Correspondence

There was no correspondence received during the month.

New Business

Resolution 2014-23 Adoption of Annual Budget

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to adopt the Annual Budget as reviewed.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Mr. Gatanis, Dr. Graham

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Properly Audited Vouchers:

On motion by Dr. Graham, seconded by Mr. Reed, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Dr. Racite asked Mr. DeBlock for an update on a sewer application for 152-154 North Broad Street. Mr. DeBlock stated that he spoke to the owner and it would require a railroad crossing. Before he would give any direction to proceed, he asked the owner to put his request in writing so it could be evaluated and he could be advised the best direction to take.

Reports

Solicitor's Report

Mr. Rosenberger advised Mr. Margron to hold on sending out request for bids until the money is received from PCFA.

Engineer's Report

Mr. Margron received a call from Craig Gargano and he needs some information to complete application for the state. He will get the information to Craig by the end of the week.

Superintendent's Report

Mr. DeBlock's report shows an average daily flow for the month of November was 0.78 MGD.

A new motor was installed on the odor control system serving the Laytons Lake Pump Station.

Electrical safety training was completed by the operators.

An operator tripped while doing rounds at the plant over the weekend. It is a worker's compensation claim and he is seeing the doctor.

Mr. DeBlock asked that the other bill for Ram Industries for approximately \$16,000.00 be charged to the R&R account.

On motion by Mr. Reed, seconded by Mr. Gatanis, it was moved to charge the balance of \$16,000.00 to the R&R account.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Mr. Gatanis, Dr. Graham
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Business Office Report

Mr. Macconi's report reflects monthly revenue of \$342,561.75 and expenses of \$85,180.33. 4th quarter 2014/1st quarter 2015 billing statements were mailed on December 9th.

Public Session

No one from the public wished to be heard.

On motion by Mr. Reed, seconded by Mr. Gatanis, it was moved to enter into closed session for a personnel matter.

Closed Session

Discussion on hiring a new Office Manager.

On motion by Mr. Gatanis, seconded by Dr. Graham, it was moved to return to open session.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to offer the position of Office Manager to Jay Todd to begin January 1st or 16th, 2015 at a starting salary of \$37,500.00 to be increased to \$40,000.00 after 90 day probation.

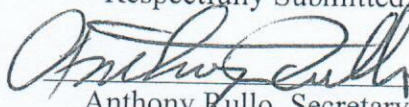
RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Mr. Gatanis, Dr. Graham
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Adjourn

On motion by Mr. Gatanis, seconded by Mr. Rullo, it was moved to adjourn the meeting at approximately 6:52 PM.

Respectfully Submitted



Anthony Rullo, Secretary