

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY
REGULAR MEETING
January 19, 2016

The meeting was called to order by Chairman Rullo at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

Payment of Vouchers

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes

On motion by Dr. Graham, second by Dr. Racite, it was moved to approve the Regular and Executive meeting minutes of December 15, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Old Business – None.

Correspondence – None.

New Business

Resolution 2016-1: Approving Change Order for Phase I Sewer Main Relining Project and Authorizing Final Payment to AM Liner East – Mr. Biermann reported, in response to question from Dr. Racite, that all outstanding issues have been addressed, and this change order includes the final payment due AM Liner East. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2016-1.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

Resolution 2016-2: Awarding Route 295 Pump Station Force Main Rehabilitation Project -
On motion by Dr. Graham, second by Mr. Newton, it was moved to adopt Resolution 2016-2.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

Resolution 2016-3: Awarding Purchase of RBC Drive – Mr. Biermann indicated, in response to question by Mr. Rullo, that this drive transfers the power from motor to rotate media through the wastewater. This drive replaces one that broke that we couldn't get spare parts to repair. Mr. Biermann reported that drive will be installed by plant employees. On motion by Dr. Graham, second by Mr. Newton, it was moved to adopt Resolution 2016-3.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

Resolution 2016-4: Authorizing Maintenance Bond and Releasing Performance Bond for 2 Gateway Boulevard – Mr. Biermann reported that the sanitary sewer has been built so performance bond will be released after we receive maintenance bond and it's approved by our Solicitor.

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2016-4.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

Resolution 2016-5: Reducing Performance Bond for 7 Gateway Boulevard – Mr. Biermann reported that the sanitary sewer has been built and pressure tested; S&A is not recommending release of performance bond because they have not completed paving and are still doing grading around manholes. On motion by Dr. Graham, second by Mr. Newton, it was moved to adopt Resolution 2016-5.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

Resolution 2016-6: Authorizing Hold Harmless Agreement Form for the Adult Day Care Project – Mr. Biermann reported this is required because they are connecting directly to our force main; this document protects us if there is backflow of sewerage onto their property. Biermann indicated we are waiting for an easement from the applicant for a valve on our force

main. On motion by Dr. Graham, second by Mr. Newton, it was moved to adopt Resolution 2016-6.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

Reports

Solicitor's Report

Mr. Telsey reported he just received email from MMTM regarding easement needed on Adult Day Care project; email shows an existing easement. MMTM is asking that the easement be approved tonight so MMTM can get a C.O. before next meeting. No objections from Mr. Telsey for Board to approve the easement tonight.

Motion: Authorize Easement at Adult Day Care property - On motion by Dr. Graham, second by Mr. Newton, it was moved to approve existing easement received from applicant, subject to final approval by Solicitor and Engineer.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Engineer's Report

Mr. Biermann reported that one manhole, which receives flow from the Delaware Avenue Pump Station force main, cannot be rehabilitated with methods used on the other manholes. S&A is evaluating options. The Authority will clean and video inspect the sewer main to determine condition of pipe and whether it needs to be lined.

Had preconstruction meeting with Municipal Maintenance, contractor hired to do the electrical system upgrades at the plant. Work to start next week.

Regarding the E Street Sanitary Sewer Replacement project, we received TWA approval so S&A will prepare bid package and prepare to advertise for bids.

Superintendent's Report

Mr. DeBlock reviewed items in his report provided in packet:

Average daily flow for December was .806 MGD; this is lower than historical flows during this time of year. It appears our re-lining work is reducing infiltration and inflow.

Game Creek Pump #1 has been removed for evaluation.

The Laytons Lake Pump Station flow meter has been replaced and calibrated.

Business Office Report

Mr. Todd's report reflected December revenue of \$213,041.71 and expenses of \$88,791.80.

Todd indicated that the proposals for 2016 from various professionals have been distributed to the Board tonight; asked Board members to take them home to prepare for Reorganization meeting in February.

Public Session

No one from the public wished to be heard.

Resolution 2016-7: Authoring Executive Session – On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2016-7 and enter executive session at 5:45 p.m. to discuss union contract negotiations and potential pay increase for an employee.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Closed Session

On motion by Dr. Graham, second by Dr. Racite, it was moved to return to open session at 5:53 p.m.

Motion: Authorize Pay Increase - On motion by Dr. Graham, second by Mr. Newton, it was moved to increase the hourly pay rate for Connie Anderson from \$13.00/hour to \$13.50, effective December 31, 2015, as she has completed her 90-day probation successfully.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

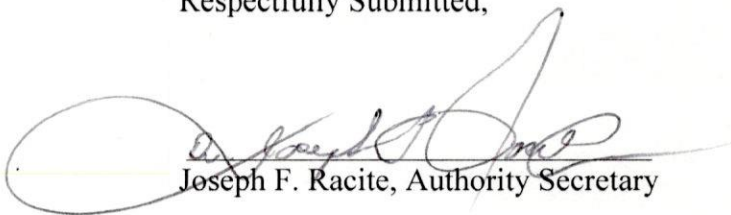
Abstain: None

MOTION CARRIED: 5-0-0

Adjourn

On motion by Mr. Newton, second by Dr. Racite, it was moved to adjourn the meeting at approximately 5:54 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP
SEWERAGE AUTHORITY MEETING
EXECUTIVE SESSION MINUTES
January 19, 2016

The meeting was called into executive session at 5:45 p.m.

PRESENT: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Also Present: Solicitor A. Telsey, Engineer E. Biermann,
Assistant Superintendent R. DeBlock, Office Manager J. Todd

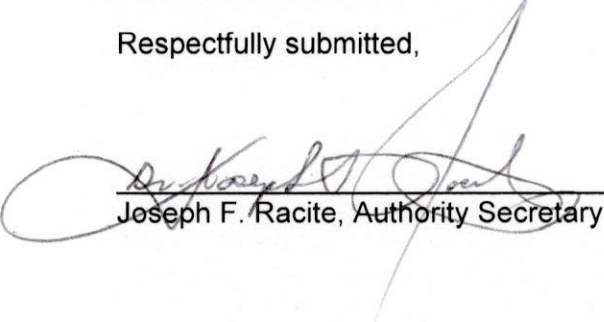
Dr. Racite reported the next union contract negotiation meeting is scheduled for January 20th. The Board is represented by Dr. Racite and Mr. Newton.

Mr. Todd passed out a copy of minutes from the August 8, 2015 Board meeting regarding hire of Ms. Connie Anderson; Todd reported that the minutes show Ms. Anderson is now eligible (after 90 days probation) for a pay rate bump of .50¢ from \$13.00/hour to \$13.50. There was agreement to make a motion in open session to grant this pay rate increase.

Mr. Rullo reported that Mr. Todd's 1-year anniversary with the Authority was January 16th and asked if the Board wishes to grant him a pay increase to match any increase received by the plant employees. It was agreed to wait until the union contract is settled to discuss a possible pay increase for Todd.

Adjourned at 5:53 p.m.

Respectfully submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REORGANIZATION MEETING

February 16, 2016

The meeting was called to order by Solicitor Telsey at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Solicitor Telsey administered the oath of office to the new Board Member, Mr. Wayne D. Pelura, for a five-year term beginning February 1, 2016 through January 31, 2021.

Roll Call:

Present: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Others Present: Mr. Telsey, Mr. Jim De Block, Mr. Todd

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Anthony Rullo as Authority Chairman.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

The meeting was turned over to Chairman Rullo.

On motion by Mr. Newton, second by Mr. Rullo, it was moved to appoint Richard Gatanis as Authority Vice-Chairman.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Gatanis, second by Mr. Rullo, it was moved to appoint Charles Newton as Authority Treasurer.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Joseph Racite as Authority Secretary.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Wayne Pelura as Authority Alternate Treasurer/Secretary.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Approval of Properly Audited Vouchers:

On motion by Dr. Racite, second by Mr. Newton, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes:

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to approve the minutes of the Meeting of January 19, 2016.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: Mr. Pelura

MOTION CARRIED: 4-0-1

Old Business

None.

Correspondence

None.

New Business

Resolution 2016-8 Authorizing Hearing for 2016 Connection Fee

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to set a hearing date of March 15, 2016 for discussion of 2016 connection fee.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-9 Authorizing Depository

On motion by Mr. Newton, second by Dr. Racite, it was moved designate Fulton Bank and Cape Bank as the Authority's official depositories.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-10 Authorizing Signatures

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to authorize the signature cards to include the committee Chairman, Committee Treasurer and the Authority Office Manager.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-11 Acceptance of Cash Management Plan

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to accept the attached Cash Management Plan for the time period February 16, 2016 to February 20, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-12 Compliance with Open Public Meetings Act

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to post the dates and times of the Sewerage Authority monthly meetings.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-13 Newspaper Publications

On motion by Mr. Newton, second by Mr. Gatanis, it was moved to designate South Jersey Times and Elmer Times as the newspapers for public notices according to the "Notice of Public Meetings Act".

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-14 Tax Sale Authorization

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to authorize the creation and execution of a tax sale for delinquent sewerage accounts.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-15 Qualified Purchasing Agent

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to keep the bid threshold at \$40,000.00, when purchases are made with the approval of Frank Hartman, the Authority's Qualified Purchasing Agent.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-16 Appointment of Authority Solicitor

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Puma, Telsey & Rhea, P.A., the Solicitor for the Authority for a 1-year term expiring February 20, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-17 Appointment of Authority Engineer

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Sickles & Associates, Inc., the Engineer for the Authority for a 1-year term expiring February 20, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-18 Appointment of Authority Accountant/Auditor

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Bowman & Company LLP, the Accountant/Auditor for the Authority for a 1-year term expiring February 20, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2015-19 Appointment of Authority Bond Counsel

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Parker McCay, P.A., the Bond Counsel for the Authority for a 1-year term expiring February 20, 2017.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-20 Appointment of Risk Management Consultant

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Michael C. Avalone, of Conner Strong & Buckelew, the Risk Management Consultant for the Sewerage Authority for a 3-year term beginning March 20, 2016 and ending March 19, 2019.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-21 Authorizing Assignment of Deed of Easement

Solicitor Telsey explained that this relates to an old sewer easement held by the PCFA regarding the new Adult Day Care property; the PCFA project is done, and Mr. Telsey has asked the PCFA to assign the easement to the Authority (as was originally planned), and the PCFA has done so. The PCFA's assignment of the deed of easement is attached to the resolution. The Authority must now authorize the deed of easement, accepting its conditions. Telsey reported that after resolution is adopted, he will have deed of easement recorded by the County Clerk.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to adopt Resolution 2016-21.

RECORDED VOTE: Aye: Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: Dr. Racite

MOTION CARRIED: 4-0-1

Resolution 2016-22: Authorizing Maintenance Bond and Releasing Performance Bond for Adult Day Care Center

– Mr. Biermann reported that sanitary sewer punchlist items have been completed and they have connected to our force main. Before performance bond will be released the developer must replenish escrow, provide as-built plans, and provide maintenance bond all as described in S&A letter attached. Mr. Gatanis and Chairman Rullo reported on significant drainage problems at the site; Mr. Biermann responded that the performance and maintenance bonds being voted on tonight are related solely to the sewer facilities, and that the Township Engineer must handle the drainage problems.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to adopt Resolution 2016-22.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-23 Authorizing Consent of the CPTSA for a TWA Application by Multani Brothers, Inc., for the Deepwater Diner Sanitary Sewer Pumping Station and Force Main

– Mr. Biermann reported on this application submitted in November for a new pumping station to replace their septic field. The Diner owner has concerns with the septic field and would like to connect to our system. Owner is now prepared to apply for a TWA permit from DEP, and the Authority must consent to this application. Biermann is requesting that the applicant make a change in their piping plans and that they post an escrow.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to adopt Resolution 2016-23.

RECORDED VOTE: Aye: Dr. Racite, Mr. Gatanis, Mr. Newton, Mr. Rullo

Nay: None

Abstain: Mr. Pelura

MOTION CARRIED: 4-0-1

Reports

Solicitor's Report

Mr. Telsey had nothing to report.

Engineer's Report

Mr. Biermann reported that all but one manhole have been rehabilitated. The one that has not been done is at the discharge of the Delaware Avenue force main. DeBlock is working with plant personnel to video the line; concerned that line may be deteriorated to the point where line must also be addressed.

Pre-construction meeting is scheduled this Thursday for Route 295 Force Main Lining project. Work must be completed before college lets out.

Regarding Phase 2 Sewer Replacement, we received today approval for the TWA application.

Regarding E Street Sanitary Sewer project, bid opening is scheduled for March 3rd, and preconstruction meeting is scheduled for this Friday.

Superintendent's Report

Mr. Jim DeBlock passed on Rob's apologies for being unable to attend tonight and reviewed items in his report provided in packet:

The RBC operation remains satisfactory. 2B remains off line pending replacement of the pinion gear.

Average daily flow for January was .913 MGD. Average daily flow for February to date is 1.12 MGD.

Recommends repair of the problem manhole.

Business Office Report

Mr. Todd's report reflects January monthly revenue of \$234,408.40 and expenses of \$154,275.61.

Auditors mostly completed the 2015 audit last week; they will need to return for a day or two in 4 to 6 weeks after a State report is available. Chairman Rullo reported that Shawn reported that everything looks good.

Public Session

No one from the public wished to be heard.

Resolution 2016-24: Authoring Executive Session – On motion by Dr. Racite, second by Mr. Newton, it was moved to adopt Resolution 2016-4 and enter executive session at 5:54 p.m. to discuss the union contract.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Closed Session

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to return to open session at 6:23 p.m.

Motion: Authorize Pay Correction – This action involves an incorrect salary rate calculation for the pay rate starting December 1, 2014 for Mr. Barry Whitehead and Mr. Kevin Ziegler (see Executive Session minutes of February 16, 2016). On motion by Dr. Racite, second by Mr. Newton, it was moved to: (1) effective with February 29th payroll, the pay rate for Barry Whitehead and Kevin Ziegler will be reduced from \$18.24/hour to \$17.88/hour, and (2) when the new contract is signed, the overpayment will be re-paid to the Authority by these two employees, either over a 1-year period, or partially or totally from their retroactive paycheck.

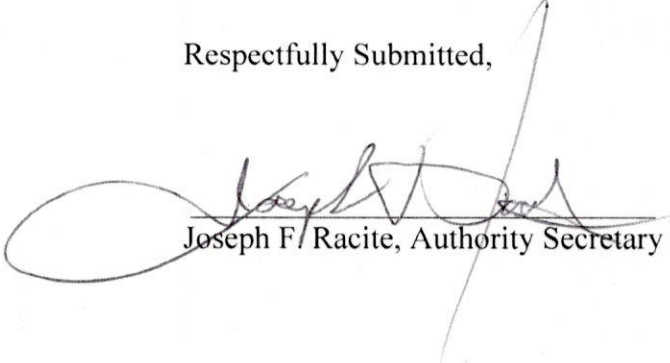
RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Adjourn

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:24 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP
SEWERAGE AUTHORITY MEETING
EXECUTIVE SESSION MINUTES
February 16, 2016

The meeting was called into executive session at 5:54 p.m.

PRESENT: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatani, Mr. Pelura
Also Present: Solicitor A. Telsey, Engineer E. Biermann,
Superintendent Jim DeBlock, Office Manager J. Todd

Dr. Racite reported on last union contract negotiation meeting. The Board was represented by Dr. Racite and Mr. Newton, and the union by Mr. Andy Whittaker and Mr. Tom Lyon. The union was offered salary increases of 1.5%/ 1.5%/ 1.5% and they discussed option of adding stipend to base salary. The union reps were told that salary increases would be 0%/ 0%/ 0% if union wants stipend added to salary. Dr. Racite reported that the Authority is waiting for a response from union.

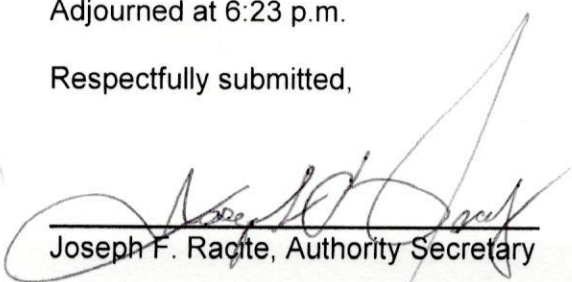
Dr. Racite reported that Tom Lyon (Teamsters rep) called him to report that Whitehead and Ziegler want their pay bump from 90% of base to 95% (from expired contract) now rather than waiting for new contract to be signed. Mr. Todd reported that he, Mr. Telsey, and Mr. Macconi discussed, on a conference call, this request about a month ago, and they all agreed that this retroactive payment, if provided for in new contract, should not occur until the new contract is signed. Todd reported that he called the NJ IROC (retroactive section) last week and was told that the State will not approve any increase in union salaries associated with a new labor contract until it is signed; Authority must send copy of signed contract to State for approval before instituting new salary rates.

Mr. Telsey explained that granting the "bump" increase to these two employees before the new contract is signed could create problems if, for instance, the bump percentages are lowered during negotiations and we have already paid the higher rate. It was agreed to wait until new contract is signed before paying any "bump" increase to Whitehead and Ziegler. Mr. Telsey agreed to call Mr. Lyon to inform him of this decision.

Mr. Rullo reported that a salary overpayment to Barry Whitehead and Kevin Ziegler was discovered by Rob DeBlock. Mr. Todd passed out spreadsheet (attached) prepared by John Macconi showing calculation of salary increase effective 12/1/14. Todd explained that Mr. Macconi granted the two employees an additional 2% increase to \$18.24/hour on top of the "bump" to 90% of base (\$17.88/hour) the employees were entitled to, creating an overpayment through February 12th payroll of approximately \$770 (includes overtime). It was agreed that a motion will be made in open session to: (1) correct the pay rate for Whitehead and Ziegler effective with the February 29th payroll, and (2) wait until new contract is signed to begin withdrawing the overpayment from the employees' paychecks. Whitehead and Ziegler will be given the option of paying back the overpayment over a one-year period or paying back all or a portion of the overpayment from their retro check. Mr. DeBlock agreed to inform the two employees of this decision.

Adjourned at 6:23 p.m.

Respectfully submitted,



Joseph F. Racite, Authority Secretary

2014 RATE INCREASES

2014 Rate Increases	Base 12/01/14	2% Increase	Total New Base	Total New Base	Longevity	Hourly Rate	OT Rate
Michael Chiacchi	\$44,088.68	\$881.77	\$44,970.45	\$44,970.45	\$4,497.05	\$21.62	\$32.43
James Coyle	\$43,620.62	\$872.41	\$44,493.03	\$44,493.03	\$3,559.44	\$21.39	\$32.09
Robert LaRosa	\$41,347.08	\$826.94	\$42,174.02	\$42,174.02	\$0.00	\$20.28	\$30.41
Theodore Whittaker	\$41,347.08	\$826.94	\$42,174.02	\$42,174.02	\$0.00	\$20.28	\$30.41
Alexander Whittaker	\$44,133.27	\$882.67	\$45,015.94	\$45,015.94	\$3,601.27	\$21.64	\$32.46
Barry Whitehead	\$37,190.40	\$743.81	\$37,934.21	\$37,934.21	\$0.00	\$18.24	\$27.36
Kevin Zeigler	\$37,190.40	\$743.81	\$37,934.21	\$37,934.21	\$0.00	\$18.24	\$27.36
	\$214,536.73	\$4,290.73	\$218,827.46	\$218,827.46			

(Barry and Kevin began their 2nd year of service 12/1/14 per union contract Article 17)
 12/01/14 Base = 19.87 * 90% * 2080 = 37,190.40

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY
REGULAR MEETING
March 15, 2016

The meeting was called to order by Chairman Rullo at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and the Elmer Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call

Present: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

Payment of Vouchers

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes

On motion by Mr. Newton, second by Dr. Racite, it was moved to approve the minutes of the meeting of February 16, 2016.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Old Business

None.

Correspondence

None.

New Business

Public hearing on 2016 Connection Fee

Chairman Rullo opened the floor for public comments on the 2016 connection fee. There were no comments from the public. Chairman Rullo closed the floor for public comments.

Resolution 2016-25: Establishing Connection Fee for 2016

Dr. Racite asked what the maximum allowable connection fee is for 2016. Mr. Todd responded that the Auditor gave a verbal estimate today of \$4,501.00 as the maximum allowable fee. On

motion by Mr. Gatanis, second by Dr. Racite, it was moved to keep the connection fee at the current amount of \$4,445.00.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2016-26: Making Fiscal Year 2016 Budget Amendments

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to amend the 2016 budget to pay the Township \$80,000.00 to use in their 2016 budget.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mr. Telsey reported that he is working with Mr. Biermann on the Gateway Business Park expansion regarding possibly transferring excess capacity service units to the property on the other side of Straughn's Mill Road.

Engineer's Report

Mr. Biermann reported the Route 295 Force Main Lining project will begin on March 17th.

Regarding the Phase 2 Sewer Replacement project, the TWA permit was approved. Waiting for waiver from the Soil Conservation District.

Regarding the NJDOT Route 130 and Hollywood Avenue Roundabout project, it is moving ahead again and they expect to provide us with plans for review and markup within the next month or two. Biermann will work with Frank to review the plans.

Regarding E Street Sanitary Sewer Replacement project, six bids were opened on March 3rd. Mount Construction Co. was the low bidder at \$690,540.94. Award to Mount Construction is on the Township meeting agenda for March 16th per the funding agreement between the Township and the Authority.

Regarding the Gateway Business Expansion project, the applicant has requested evaluation of the possible transfer of sewer connection service units to an expansion of the business park to the north side of Straughn's Mill Road. Through an agreement with the SCPCA, the current business park has been allocated 123,000 gpd of treatment capacity; the park will probably not need all of this capacity which is why the developer (Matrix) has requested the transfer. Mr. Biermann will calculate how much capacity can be transferred, and Mr. Telsey will investigate the legality of such a transfer.

Superintendent's Report

Mr. DeBlock reviewed items in his report provided in packet:

The grit chamber is off line for repairs to the screw by Authority staff.

The Game Creek Pump Station pump #1 has been rebuilt and returned to service.

The contractor working on the Layton's Lake Dam project damaged the Layton's Lake force main; they notified the Authority and made immediate repair under the supervision of the Authority.

Completed internal inspection of Fenwick Avenue main to locate home laterals. Homeowners have been advised of the need to install cleanouts on their laterals at the curb.

Received Proficiency Testing samples; they are being analyzed by Authority staff and will be reported online to maintain the lab certification.

Average daily flow for February was 1.19 MGD. Average daily flow for March to date is 1.02 MGD.

Business Office Report

Mr. Todd's report reflects February monthly revenue of \$112,826.63 and expenses of \$71,370.81.

Public Session

Two individuals from the Deepwater Diner were present to discuss pending connection to the Authority's sewer system and the estimated connection fee by the Authority Engineer. These individuals complained about the \$164,465.00 estimated connection fee by the Engineer. Mr. Biermann explained that the connection fee is based on water usage; the amount is \$4,445.00 times the number of service units ((total daily water flow / 200 gallons) x \$4,445.00)).

The individuals from Deepwater Diner believe the estimated flow used by Mr. Biermann is too high. Mr. Biermann reported that he had a prior phone conversation with Mr. Singh in which they discussed the possibility that the NJAWC water meter readings are not accurate and may not match the readings on the Diner's two water meters.

It was agreed that the individuals from the Deepwater Diner will provide their water meter readings to Mr. Biermann who will then recalculate the connection fee amount and prepare new letter. Mr. Biermann pointed out that the Deepwater Diner escrow account must be replenished before he can perform any additional work on this project.

Resolution 2016-27: Authoring Executive Session – On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2016-27 and enter executive session at 5:55 p.m. to discuss the union contract.

RECORDED VOTE: Aye: Dr. Racite, Mr. Pelura, Mr. Gatanis, Mr. Newton, Mr. Rullo
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

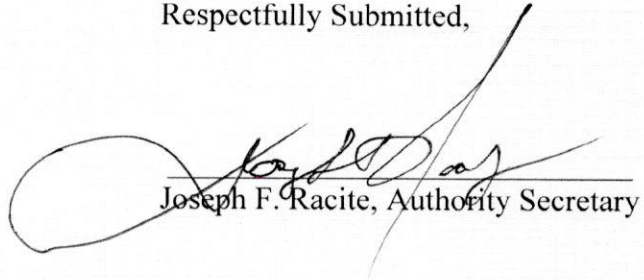
Closed Session

On motion by Dr. Racite, second by Mr. Newton, it was moved to return to open session at 6:08 p.m.

Adjourn

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:09 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP
SEWERAGE AUTHORITY MEETING
EXECUTIVE SESSION MINUTES
March 15, 2016

The meeting was called into executive session at 5:56 p.m.

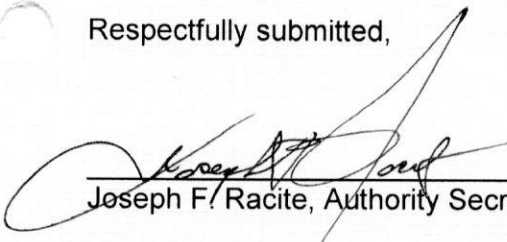
PRESENT: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis, Mr. Pelura
Also Present: Solicitor A. Telsey, Engineer E. Biermann,
Superintendent R. DeBlock, Business Manager J. Todd

Dr. Racite reported on last union contract negotiation meeting held on March 8, 2016. The Board was represented by Dr. Racite and Mr. Newton, and the union by Mr. Andy Whittaker and Mr. Tom Lyon. At this meeting it was discussed making stipend part of base salary; if done, union would need to accept 0%/0%/0% pay increases and agree to additional givebacks. At March 8th meeting it was also discussed 2%/2%/2% pay increases with givebacks.

Board agreed to offer union 2%/2%/2% pay increases with the following two givebacks: (1) union would give up the \$500 received for not using any sick time in a year, and (2) the savings realized from getting health insurance from the Teamsters rather than the Township will be changed from 50/50 split to 70% to Authority/ 30% to union employees.

Adjourned at 6:08 p.m.

Respectfully submitted,



Joseph F. Racite, Authority Secretary