

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

July 21, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

**Payment of Vouchers**

Approval of Properly Audited Vouchers: on motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

**Approval of Minutes**

Approval of Minutes: on motion by Dr. Graham, second by Dr. Racite, it was moved to approve the minutes of the Meeting of June 16, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None.

MOTION CARRIED: 5-0-0

**Old Business**

**Discussion of Projects and debt** - Mr. Mike Welding, our Auditor at Bowman & Company, discussed the Authority's current debt position and ongoing and planned capital projects. Mr. Welding discussed a list (provided to the Board) he prepared of the various projects and proposed funding for each:

- Morgan Street emergency repair - paid for out of R&R;
- Manhole rehab - paying for out of note proceeds left at Fulton Bank;
- Wastewater treatment plan electrical improvements – will pay for out of R&R
- East Street sanitary sewer replacement - will do interlocal project with the Township; Authority would do sewer work in conjunction with Township rebuilding street with DOT grant. Authority would pay back Township the \$330,000 over 10 years, paying principal plus interest that Township pays BAN to fund it. Township would contract for



the work. Mr. Biermann indicated Authority should try to have the financing in place by year end.

- Route 295 force main rehab - will pay from revenue bond proceeds;
- Phase 2 sewer replacement - will pay from revenue bond proceeds. Mr. Welding indicated he spoke to Craig Gargano from Parker McCay who said the State has approved the revenue bond sale and financing should be in place by the end of August.
- Ultraviolet disinfection system - new financing needed.

Mr. Welding indicated the Authority must go to the State for permission to either convert the outstanding note of \$990,000 to permanent financing or continue to roll it over. Mr. Welding indicated the Authority must decide how to finance the UV disinfection project.

In response to a question from Dr. Racite, Mr. Welding reported the Authority's unrestricted surplus is now \$2.6 million, up from \$2.2 million last year. Mr. Welding reported that last year the Authority put \$650,000 back into surplus because appropriated funds were not spent.

Mr. DeBlock reported that Authority's permit allows .017 parts per million of chlorine residual in flow to the river. The EPA has announced they expect DEP to strictly monitor and enforce the new chlorine residual standard. There is no official determination yet from DEP regarding enforcing the new standard. Measuring at the new lower level requirements could result in violations. Mr. Biermann indicated the Authority would, in order to establish an accurate budget number, need to do an engineering study to determine what equipment is needed, what configuration at plant is needed, and what is needed to get the new configuration, etc.

Mr. Welding indicated the Authority could combine the leftover \$990,000 note with the new \$937,000 needed for the UV project for a single \$1.9 bond issue. State tends to push municipalities to use NJ Infrastructure Trust funds which can be very bureaucratic. Dr. Racite indicated he would like to see a plan for the Authority to pay back the debt. Mr. Welding suggested the Authority talk to the Township to get E Street project underway.

**Job description for Foreman position** – Chairman Rullo reported he and Dr. Racite met with Solicitor Telsey. Dr. Racite reported on the meeting and indicated they also talked to the Shop Steward and union rep. The Board discussed the sample job description. There was discussion about requirement for S3 and C3 licenses. It was agreed to add language that these licenses must be obtained within a period of time to be established by the Board.

On motion by Mr. Gatani, second by Dr. Graham, it was moved to accept the job description as the working job description, as revised above, for the Foreman position.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatani

Nay: None

Abstain: None

Dr. Racite asked for authorization for an MOU for the Foreman position to establish salary and a clause allowing any individual currently working for the Authority to return to his previous



position without loss of seniority and his previous salary should he not stay in the Foreman position. Dr. Racite then discussed salary research on similar position in other Authorities. On motion by Mr. Gatanis, second by Dr. Graham, it was moved to authorize an MOU indicating an increase of \$3.50/hour (\$7,280/year) for any current Authority employee and a clause as described above if individual doesn't stay in Foreman position.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

Dr. Racite indicated the next step would be posting the job opening at the plant. Mr. DeBlock indicated the revised job description should be posted at the plant. Solicitor Telsey suggested the salary not be included at this time in the posting. Mr. DeBlock indicated the union will take care of posting the position.

### **Correspondence**

Review letter and bond/escrow letter (Sickels & Associates) for Adult Day Care of Salem Co. – Mr. Biermann indicated there is a resolution on agenda approving items in this letter and the letter next on the agenda regarding 2 Gateway Boulevard.

Letter from Sickels & Associates re. proposed warehouse at 2 Gateway Boulevard – there is a resolution on agenda approving items in this letter.

Letter from Sickels & Associates re. proposed warehouse at 7 Gateway Boulevard – requirements from S&A regarding this project.

Preliminary resignation letter from Ms. Shirley Walmsley – Chairman Rullo reported Ms. Walmsley's letter includes a schedule of actions she recommends regarding interviewing and hiring. There were no objections to proceeding according to this schedule. Mr. Todd will submit advertisement for publication tomorrow. Will need to discuss pay rate.

### **New Business**

#### **Resolution 2015-26: Declaring an Emergency and Authorizing Repair**

Mr. DeBlock reported that this involved a collapsed sewer main at a garage on Magnolia Avenue. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-26.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

#### **Resolution 2015-27: Authorizing Refund of Leftover Escrow Funds**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to refund leftover escrow funds for the Wellshire Farms and Carneys Point Senior Center projects.

*A Roll Call Vote was taken:*



RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-28: Establishing Performance Bond Amount and Inspection Escrow for Adult Day Care of Salem County**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-28.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-29: Contingent Approval of Project 2 at Gateway Boulevard**

Mr. Biermann reported this project was reviewed and approved in 2008 by PCI who issued several letters regarding design issues. S&A researched the file and could find no resolution approving the project. Developer wants to begin site work next week. S&A looked at plans that PCI approved, and Mr. Biermann sees no problems; Mr. Biermann has no problem with approval of this project. Approval is contingent upon posting of performance bond and paying inspection escrow.

On motion by Dr. Graham, second by Dr. Racite, it was moved to adopt Resolution 2015-29.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-30 Authorizing Purchase of Electricity Supply Services for Public Use on an Online Auction Website**

Mr. DeBlock reported the Authority has participated in this auction for several years; auction took place today. Winner was Constellation Energy for a two-year period; they are our current provider. Savings over current Atlantic Electric rates will be about \$7,000 per year.

On motion by Dr. Graham, second by Dr. Racite, it was moved to adopt Resolution 2015-30.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Reports**

**Solicitor's Report**

Mr. Telsey had no report.

**Engineer's Report**

Mr. Biermann reviewed items in his report:

Mr. Biermann reported vendor plans to begin the manhole rehab project on August 17<sup>th</sup> which includes 9 manholes. No digging in streets required.



## **Superintendent's Report**

Mr. DeBlock reviewed items in his report provided in packet:

Fecal coliform results were slightly high last week and required additional sampling. The high results were a result of reduced nitrification which consumed more chlorine. Additional process samples were collected today and sent to QC Labs to identify why our nitrification process has slowed. Have never seen this problem before, but it should be easy to fix. Will report back at next meeting.

Effluent pump #2 was returned to service on July 1.

RBC 2B is being prepared to be returned to service.

The transfer switch for the Rt. 295 pump station has failed. Quotes have been solicited for repair. It can be transferred by hand if necessary, and as an additional precaution we have the backup trailer mounted generator on site.

Franc Environmental has cleaned the East End, Laytons Lake, Delaware and Miller Avenue pump stations wet wells.

Mr. DeBlock requested authorization to solicit bids for laboratory services. In the past the Authority has appointed a vendor as a professional service; this is no longer permitted by the State. Mr. Frank Hartman has prepared a bid package for Mr. DeBlock and Mr. Biermann to review. Mr. Telsey suggested that Mr. DeBlock consider using the competitive contracting process (RFP's).

On motion by Dr. Graham, second by Dr. Racite, it was moved to authorize solicitation of bids for laboratory services.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Mr. DeBlock reported that three of our operators sat for the licensing exam. Results won't come until mid-August.

(Mr. Newton left the meeting at this time).

## **Business Office Report**

Mr. Todd's report reflects June revenue of \$217,344.15 and expenses of \$213,226.71.

Todd reported on bank interest research for extra funds (\$274,404.04): (all rates shown are money market rates which allow a maximum of 6 transactions/month):

- current bank is Cape Bank: .40 fixed until end of year; then becomes variable;
- Century Bank: .45 variable rate;
- 1<sup>st</sup> Colonial Bank: .30 variable rate.



Since the quoted rates are very comparable, Todd suggests we keep our excess funds at Cape Bank and move an additional \$1,000,000.00 into the account from our Fulton Bank revenue account (current balance: \$2,431,000 at .15%) in order to enjoy the higher interest rate at Cape Bank. In response to a question from Dr. Racite, Todd indicated that the account at Cape Bank is quite liquid.

On motion by Dr. Racite, second by Dr. Graham, it was moved to authorize moving \$1,00,000 from the revenue fund at Fulton Bank to our account at Cape Bank.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

Mr. Todd indicated that this was the Board meeting that the Board planned to decide on Todd's probation period. In response to a question from Dr. Racite, Todd indicated he predicts he would not need more than about two hours per month assistance from Mr. Macconi in the future; he will need some help for the upcoming tax sale and the year-end close. Todd reported he has been employed at the Authority for six months. After some discussion, it was moved by Dr. Graham, second by Mr. Gatanis, to approve ending probation period for Todd and increasing his salary to \$40,000.00 (as offered at Todd's hire) effective August 1st, contingent on Chairman getting positive reports from professionals.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

### **Public Session**

No one from the public wished to be heard.

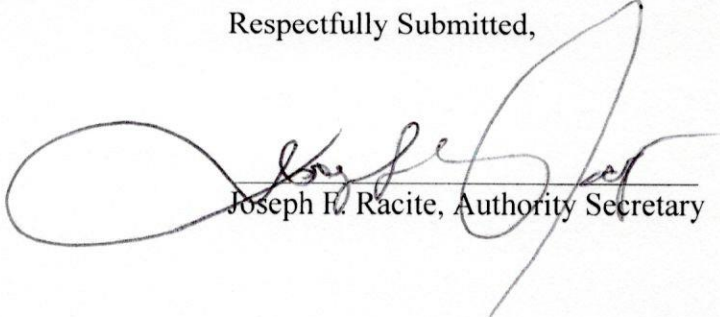
### **Closed Session**

A closed session was not necessary.

### **Adjourn**

On motion by Dr. Graham, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:52 pm.

Respectfully Submitted,



Joseph R. Racite, Authority Secretary



# CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

## REGULAR MEETING

August 18, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

### **Roll Call**

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

### **Payment of Vouchers**

Approval of Properly Audited Vouchers: on motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

### **Approval of Minutes**

Approval of Minutes: on motion by Dr. Graham, second by Dr. Racite, it was moved to approve the minutes of the Meeting of July 21, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 5-0-0

### **Old Business**

**Discussion of Foreman position** – Dr. Racite reported the contract addendum and job description for Foreman position were reviewed by the Union. Job opening will be posted at the plant.

### **Correspondence**

Letter dated July 23, 2015 from NJ Turnpike Authority regarding property for sale – Chairman Rullo reported DOT is trying to sell property on South Game Creek Road.

Letter from Sickels & Associates re. proposed warehouse at 7 Gateway Boulevard – requirements from S&A regarding this project. Mr. Biermann will discuss during his report.



**New Business**

**Resolution 2015-31: Authorizing the Issuance and Sale of its Sewer Project Notes, Series 2015, in the Principal Amount of up to \$990,000** - On motion by Dr. Racite, second by Mr. Newton, it was moved to adopt Resolution 2015-31.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-32: Establishing Performance Bond Amount and Inspection Escrow for 2 Gateway Boulevard** - On motion by Dr. Racite, second by Mr. Newton, it was moved to adopt Resolution 2015-32.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Reports**

**Solicitor's Report**

Mr. Telsey had no report.

**Engineer's Report**

Mr. Biermann reviewed items in his report:

Mr. Biermann reported he received plans for warehouse at 7 Gateway Boulevard. He has no objections regarding approval of this project. The PCFA purchased, years ago, the EDU's required for this project and others at the Gateway Industrial Complex. Mr. Gatanis asked if there is sufficient capacity for this project; Mr. Biermann and Mr. DeBlock answered in the affirmative. Mr. Biermann asked that this project be approved by resolution, along with establishment of a performance bond amount and inspection escrow.

**Resolution 2015-33: Approving Project and Establishing Performance Bond Amount and Inspection Escrow for 7 Gateway Boulevard (Block 29, Lot 6.03)** - On motion by Mr. Gatanis, second by Dr. Graham, it was moved to adopt Resolution 2015-33.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

Mr. Biermann reported that today he received plans and specs for the electrical system upgrade at the plant. Is now requesting authorization to advertise for bids contingent on Biermann's approval of plans. Funds are available from the R&R account; construction estimate is



\$130,000. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to authorize the Engineer to advertise for bids for the electrical system upgrade at the plant.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 5-0-0

Mr. Biermann reported that manhole rehab project will start tomorrow. Re-assessed the 10 manholes that were originally selected for rehab; they weren't in bad shape. Worked with plant personnel and found 8 manholes that need repair and can be done for contracted amount of \$23,850. Found another manhole in very bad shape at Delaware Avenue force main; will get quotes to repair this manhole.

Mr. Biermann reported that they are waiting for PCFA bond sale to take place so they can begin Route 295 force main rehab project. Mr. Todd reported that Craig Gargano said things are moving along and sale should take place in September.

Mr. Biermann reported that DOT held pre-construction meeting regarding Layton Lake Dam relocation project. Sickels is coordinating work schedule with DOT.

Mr. Biermann reported that sewer lining project completed last year has an outstanding claim related to extra work contractor did to repair one of the lines; work was subbed out to Ricky Slade. A very high bill was submitted, and it was then found that Ricky Slade already had a contract with the Authority to do spot repairs. PCI is recommending payment of \$10,575.28 for the repair as opposed to \$39,216.00 that AM Liner East requested. Mr. Biermann is waiting for info from PCI before he can approve payment of \$10,575.28 payment.

Mr. Biermann discussed proposed warehouse on north side of Straughns Mill Road across from Gateway complex. Engineer for Matrix Development has asked if Authority has extra capacity to grant regarding this sewer service area in Oldman Township, and is there a possibility of transferring allocated units from the Gateway complex to the proposed development across the street. Mr. Biermann and Mr. Telsey discussed the issue, and they feel an escrow should be provided before additional research is done by professionals. On motion by Dr. Graham, second by Dr. Racite, it was moved to require a \$6,000 escrow amount to fund research related to the request from Matrix regarding a proposed warehouse on north side of Straughns Mill Road.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 5-0-0

### **Superintendent's Report**

Mr. DeBlock reviewed items in his report provided in packet:

The grit classifier is in poor condition and will require replacement in the near future. Cost for replacement unit will be about 30,000. DeBlock contacted Logan Township Sewer Authority who has a new unit in storage that they used for one day. Mr. Hartman and Mr. Whittaker



visited Logan and determined it will work with our unit. Mr. Hartman and Mr. DeBlock are recommending the Authority purchase the unit from Logan for \$5,000.

RBC 2B was put back online but had an immediate problem with the gearbox. It has been sent to Ram Industries for evaluation.

Filter #2 has been returned to service and works well.

UV disinfection continues to be supplemented with sodium hypochlorite to ensure permit compliance. Sherwood Logan was brought in to service the UV unit. We are currently 70% operational and will need to do something as we are using too much hypochlorite.

Onan repaired the generator transfer switch at the Rt. 295 pump station.

JIF inspection took place on August 10<sup>th</sup>. Report is forthcoming.

Replied to DEP compliance inspection report. Response is in Board office.

Authority staff removed a tree that fell on the plant fence.

Reported that Mr. Whitehead passed his C-1 exam. Still waiting to hear exam results from other Operator.

### **Business Office Report**

Mr. Todd's report reflects July revenue of \$236,461.88 and expenses of \$213,226.71.

Todd reported he transferred \$1,000,000 from Fulton Bank to Cape Bank as directed by the Board at the last meeting. This will earn an additional \$208.33 per month.

Need to set up meeting to begin working on the 2016 budget. Todd will coordinate with Mr. DeBlock.

Mr. Todd reported that last week Chairman Rullo, Shirley Walmsley (in the audience at this meeting), and Todd interviewed six applicants for the AP/AR Clerk position that will be open when Ms. Walmsley retires in early October. Two finalists are present tonight for the Board to meet.

### **Public Session**

No one from the public wished to be heard.

On motion by Dr. Graham, second by Dr. Racite, it was moved to enter into closed session at 5:56 p.m for a personnel matter.

### **Closed Session**

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to return to open session at 6:07 p.m.



On motion by Dr. Racite, second by Mr. Newton, it was moved to hire Connie Anderson for the Accounts Payable/Accounts Receivable position at \$13.00/hour for a 90-day probation period after which she will be eligible for an increase to \$13.50. Ms. Anderson will train under Ms. Walmsley beginning on September 8<sup>th</sup>.

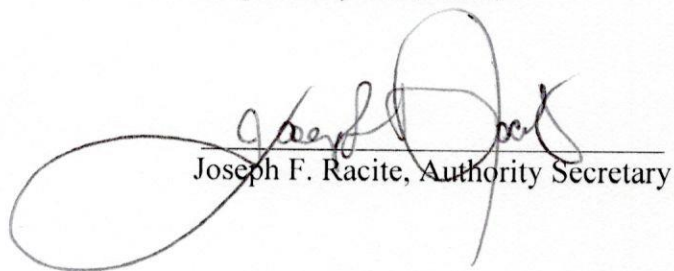
RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

**Adjourn**

On motion by Dr. Racite, second by Dr. Graham, it was moved to adjourn the meeting at approximately 6:18 PM.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary



CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY  
REGULAR MEETING  
September 15, 2015

The meeting was called to order by Chairman Rullo at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Absent: Dr. Graham

Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

**Payment of Vouchers**

Approval of Properly Audited Vouchers: on motion by Mr. Gatanis, second by Dr. Racite, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

**Approval of Minutes**

Approval of Minutes: on motion by Dr. Racite, second by Mr. Gatanis, it was moved to approve the minutes of the Meeting of August 18, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 4-0-0

**Old Business** – None.

**Correspondence**

Letter from David Avedissian, Esq., regarding proposed construction of warehouse on Harding Highway – Chairman Rullo reported this project has already been approved by the Planning Board.

Official resignation letter from Ms. Shirley Walmsley – Mr. Rullo reported Ms. Walmsley is asking for an \$18/hour consultation fee for any work-related advice she provides to the office after her retirement date of October 7<sup>th</sup>. On motion by Dr. Racite, second by Mr. Gatanis, it was moved to accept Ms. Walmsley's resignation letter and to approve her request for an \$18/hour fee as described above.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis  
Nay: None  
Abstain: None.

MOTION CARRIED: 4-0-0

### **New Business**

**Resolution 2015-34: Additional Time Needed to Properly Prepare the Budget** - On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2015-34.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-35: Annual Audit Report** – Mr. Rullo reported that the audit exit conference was held. Mr. Todd reported the audit for year ending November 30, 2014 showed that the Authority's financial position is sound. On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2015-35.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-36: Authorizing Execution of Treatment Works Approval (TWA) Forms for the E Street Project** – Mr. Biermann reported this sewer reconstruction project is in anticipation of the Township rebuilding the road. The Authority will use a different sewer configuration than currently exists; it will be deeper with a better slope, allowing each lateral to be tied in separately. These changes require DEP approval through a TWA application. On motion by Dr. Racite, second by Mr. Newton, it was moved to adopt Resolution 2015-36.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis  
Nay: None  
Abstain: None

### **Reports**

#### **Solicitor's Report**

Mr. Telsey had no report.

#### **Engineer's Report**

Mr. Biermann reviewed items in his report:

Mr. Biermann reported on manhole rehab; all have been rehabbed. Need final punch list inspection before paying contractor.



Funding for Route 295 Force Main Lining is part of pending bond sale which should close next week.

Biermann asked for authorization to advertise for bids. On motion by Mr. Newton, second by Mr. Gatanis, it was moved to authorize Mr. Biermann to advertise for bids for the Route 295 Force Main Lining project.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 4-0-0

Mr. Biermann reported he will be doing a walkthrough tomorrow with PCI to review electrical system upgrade project at the plant.

The TWA application filed by PCI for the Phase 2 Sewer Replacement project was deemed administratively incomplete due to two items; PCI has provided DEP the requested info.

The contractor of the Sewer Lining Project done last year contacted Mr. Biermann and indicated there are two outstanding payment requests he submitted in December of 2014. Neither Mr. Biermann nor Mr. Todd have any information on these payment requests. Biermann has asked PCI to investigate and provide a recommendation on whether these pay requests are valid.

Sewer main and connection at 2 Gateway Boulevard have been completed; S&A is working on closeout punch list.

Work on connection at 7 Gateway Boulevard started today.

Regarding request from Straughns Mill Road project on possible transfer of sewer units and/or capacity, Matrix is not prepared to move forward by posting an escrow for the Authority's research.

Regarding request from Deepwater Diner regarding possibly routing sewer from the diner and gas station to the Route 295 pump station due to their failing septic system, the property owner's engineer has prepared a schematic for S&A to review; involves installing a ½-mile force main. In response to a question from Mr. Gatanis, Mr. DeBlock indicated the Authority will need to determine if there is sufficient capacity at the 295 pump station for this project to move forward. Will also have to look at discharges from diner: grease, etc.

Dr. Racite asked Mr. Biermann how long he will be working with PCI on transition; this requires us to pay for two engineers. Mr. Biermann responded that after the walkthrough on the electrical upgrade project at the plant, PCI should be out of it. Regarding the phase II sewer replacement, PCI will be done after the TWA application is complete.

### **Superintendent's Report**

Mr. DeBlock reviewed items in his report provided in packet:

Scheduling with Logan Sewerage Authority for pickup of the grit classifier is ongoing.

The North (2) Primary Clarifier is being taken off line for valve replacement and flight and chain inspection by Authority staff.

The RBC operation remains satisfactory; 2B remains off line pending pricing on a pinion gear.

Average daily flow for August was 0.7560 MGD; for September is has been 0.613 MGD.

Reported that two employees have been registered for the Advance Collection System Course at Burlington County College.

### **Business Office Report**

Mr. Todd's report reflected August revenue of \$139,541.25 and expenses of \$83,614.06.

Ms. Connie Costello started training with Shirley Walmsley on September 8<sup>th</sup>; going well so far.

Todd requested permission to attend a Rutgers training on closing out the general ledger on October 2<sup>nd</sup>. Cost is \$245. On motion by Mr. Newton, second by Mr. Gatanis, it was moved to authorize training on October 2<sup>nd</sup> for Mr. Todd at a cost of \$245.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 4-0-0

Todd reported an ad-hoc committee will be needed to negotiate the new Teamsters contract which expires November 30<sup>th</sup>. Mr. Rullo reported he discussed this matter before the meeting, and Mr. Newton and Dr. Racite have agreed to serve on the committee.

### **Public Session**

No one from the public wished to be heard.

**Resolution 2015-37: Authorizing Closed Session** – On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2015-37 and enter into closed session at 6:03 p.m.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: None

### **Closed Session**

On motion by Mr. Newton, second by Dr. Racite, it was moved to return to open session at 6:20 p.m.

**Resolution 2015-38: Authorizing the Hiring of a Working Foreman** – On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adopt Resolution 2015-38 hiring Andrew Whittaker as Working Foreman effective September 16, 2015 at a pay increase of \$3.50 per hour as per the MOU that has been approved.

*A Roll Call Vote was taken:*



RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis  
Nay: None  
Abstain: None

**Adjourn**

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:21 p.m.

Respectfully Submitted,



Joseph H. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP  
SEWERAGE AUTHORITY MEETING  
EXECUTIVE SESSION MINUTES  
September 15, 2015

The meeting was called into executive session at 6:03 p.m.

PRESENT: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

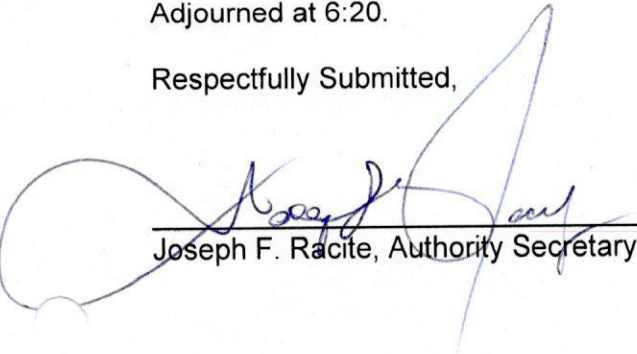
Also Present: Solicitor A. Telsey, Engineer E. Biermann, Office Manager J. Todd

ABSENT: Dr. Graham

The Board discussed hiring a Plant Foreman. The Board interviewed Mr. Andy Whittaker who was the only applicant for the Foreman position.

Adjourned at 6:20.

Respectfully Submitted,



\_\_\_\_\_  
Joseph F. Racite, Authority Secretary



CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY  
REGULAR MEETING  
October 20, 2015

The meeting was called to order by Chairman Rullo at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Absent: None

Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

**Payment of Vouchers**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Approval of Minutes**

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to approve the Regular and Executive meeting minutes of September 15, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: Dr. Graham

MOTION CARRIED: 4-0-1

**Old Business** – None.

**Correspondence**

Letter from Sickels & Associates regarding performance bond reduction for 2 Gateway Boulevard – Mr. Biermann reported they inspected the sewer main infrastructure, and punch list items were completed; S&A is now recommending a reduction down to 30% of the original bond amount (paving is not yet complete). This is a cash bond so the Authority office will send a check for difference between \$63,279.60 and \$18,983.88. On motion by Dr. Graham, second by Dr. Racite, it was moved to approve reduction in performance bond for 2 Gateway Boulevard down to \$18,983.88.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 5-0-0

**New Business**

**Resolution 2015-39: Authorizing Refund of Leftover Escrow Funds** – This resolution authorizes refund of leftover escrow funds to Heritage Construction Company related to the Hidden Meadows project completed in 2010. On motion by Dr. Racite, second by Mr. Gatanis, this resolution was tabled until more information can be obtained.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-40 39: Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Amendment to the Lower Delaware Water Quality Management Plan** – Mr. Biermann reported this amendment buffers around environmentally-sensitive areas. The State has requested all municipalities to pass a resolution approving the amendment. Mr. Biermann recommends approval of this amendment. On motion by Dr. Graham, second by Dr. Racite, it was moved to adopt Resolution 2015-39.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-40: Introduction of 2016 Budget** – Mike Welding, Bowman & Co., discussed the 2016 proposed budget. Appropriations includes a \$40,000 increase in salary item that was under-budgeted in 2015 and a \$40,000 decrease in R&R to \$150,000. Debt service principal was doubled to \$220,000 which is composed of \$110,000 note payment and \$110,000 needed to make payment on the new bond issued this year. Reported that funds for E Street are not in budget but will cost \$42,000/year for 10 years as shared service with the Township; can amend budget later to include these funds. Regarding revenue, we're using a little more from water rents and the same from miscellaneous revenues. Using \$250,000 from surplus to balance the budget; last year we used \$155,000. Projected surplus, after using the \$250,000, for year-end is \$2,376,328. Can pay Township up to \$98,565 if Board chooses to do so; would need to amend budget. Will have a better picture of financial situation after next audit. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-40.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None



## **Reports**

### **Solicitor's Report**

Mr. Telsey reported he was on phone conversation yesterday regarding funding agreement with Township related to E Street project.

### **Engineer's Report**

Mr. Biermann reviewed items in his report:

Route 295 Force Main Lining project is located in front of County College on Hollywood Avenue. County will pave road in the spring which gives us plenty of time to complete project. Putting together bid documents now.

Had pre-bid meeting today on electrical system upgrade project at the plant; currently three potential bidders have requested plans. Bids will be opened on November 6<sup>th</sup>.

Contacted DOT regarding their Laytons Lake Dam Relocation project. South State is contractor, and construction is not immediately pending. Biermann will report any updates.

Has been back and forth over last month regarding American Liner East and the Phase I Sewer Lining Project and PCI trying to figure out payments made, outstanding amount owed, etc. Biermann will be submitting request to Board for payment to contractor soon.

Dr. Racite asked about increased cost estimate of E Street project. Mr. Biermann reported that current sewer line is very shallow and must be replaced before road can be rebuilt. New line must run below storm sewer which is much deeper than originally thought which significantly increases de-watering costs which are now estimated at \$80,000.

### **Superintendent's Report**

Mr. DeBlock reviewed items in his report provided in packet:

The RBC operation remains satisfactory; 2B remains off line pending pricing on a pinion gear.

The carriage drive for filter #2 was repaired by Authority staff.

Wet wells were cleaned at Delaware, Line, East End, Laytons Lake, and Hickory Pump stations.

The lateral servicing 267 C Street required replacement from the curb to the main; work was done by Authority staff.

Average daily flow for September was 650 TGD and for October has been 750 TGD.

### **Business Office Report**

Mr. Todd's report reflected September revenue of \$154,322.00 and expenses of \$200,926.80.

Ms. Connie Costello continues to do very well in the office.

**Public Session**

No one from the public wished to be heard.

On motion by Dr. Racite, second by Dr. Graham, it was moved to enter Executive Session at 6:11 p.m.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 5-0-0

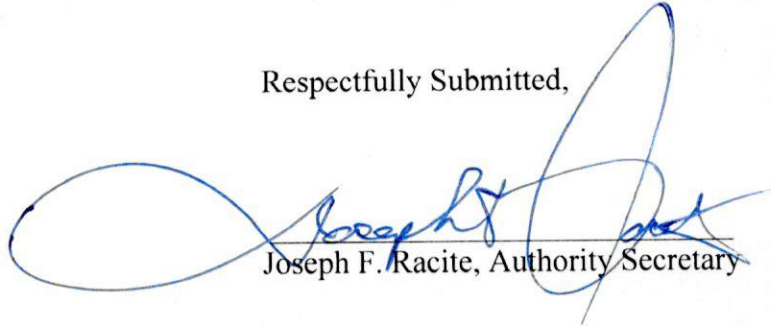
**Closed Session**

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to return to open session at 6:22 p.m.

**Adjourn**

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:22 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary



CARNEYS POINT TOWNSHIP  
SEWERAGE AUTHORITY MEETING  
EXECUTIVE SESSION MINUTES  
October 20, 2015

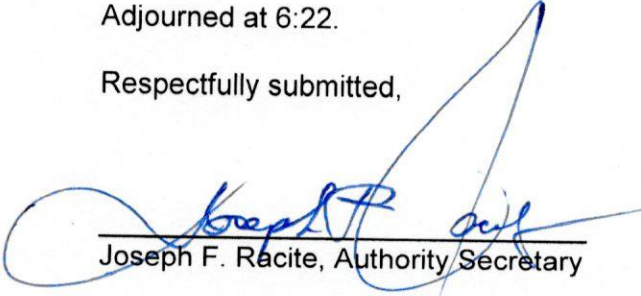
The meeting was called into executive session at 6:11 p.m.

PRESENT: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Also Present: Solicitor A. Telsey, Engineer E. Biermann, Office Manager J. Todd

Dr. Racite reported on ongoing union contract negotiations. Reviewed union proposals and cost to Authority.

Adjourned at 6:22.

Respectfully submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY  
REGULAR MEETING  
November 17, 2015

The meeting was called to order by Chairman Rullo at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Absent: Dr. Racite

Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

**Payment of Vouchers**

On motion by Mr. Gatanis, second by Dr. Graham, it was moved to approve all properly audited vouchers. Mr. Rullo asked Mr. Biermann about \$8,557.57 invoice received from PCI. Mr. Biermann explained the greatest share of this invoice is for the electrical rehab project. Charge is for a meeting PCI attended, plan revisions, and addenda they prepared. Mr. Biermann has asked PCI to review the bill; is on hold and not on current bill list.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

**Approval of Minutes**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve the Regular and Executive meeting minutes of October 20, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

**Old Business** – None.

**Correspondence**

Letter from Sickels & Associates regarding escrow for proposed Straughns Mill Road Development – Mr. Biermann reported this proposed project is across the road from the Gateway Industrial Park. Will require a great deal of research regarding capacity, etc. Discussed this matter at a prior Board meeting. Requesting \$4,950.00 escrow deposit.



**New Business**

**Resolution 2015-41: Adopting 2016 Budget** – Mr. Todd reported that the budget was discussed at length at last meeting with Mike Welding. On motion by Mr. Newton, second by Dr. Graham, it was moved to adopt Resolution 2015-41.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-42: Authorizing Refund of Leftover Escrow Funds** – Mr. Rullo reported this was tabled at last meeting until location of development could be determined. Subsequently Mr. Todd requested and received letter from Heritage Construction (attached to resolution) showing block/lots and street names. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-42.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-43: Authoring Budget Transfers** – On motion by Mr. Newton, second by Dr. Graham, it was moved to adopt Resolution 2015-43.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-44: Authorizing Submission of Pollutant Minimization Plan for Polychlorinated Biphenyls for the CPTSA** – Mr. Biermann reported this plan is required by the State each year from all sewage treatment plants in the Delaware River basin. PCB's are the oils that used to be transformers; it is a carcinogen and has been mostly eliminated for years. This is a good faith plan. This plan says there are possible sources of PCB's in Carneys Point, and we have identified methods to test for them periodically as funds are available to do so. On motion by Dr. Graham, second by Mr. Newton, it was moved to adopt Resolution 2015-44.

*A Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Resolution 2015-45: Awarding Electrical Renovations to Wastewater Treatment Plant Project (Contract 1-2015)** – Mr. Biermann reported that 4 bids were received; Municipal Maintenance Co. was low bidder, and Sickels & Associates has experience working with them. Mr. DeBlock reported that this bidder has been very responsive when DeBlock has needed emergency work done.

Mr. Rullo asked Mr. Biermann about the discrepancy in the estimate for this work (\$130,000.00) and the low bid amount (\$174,795.00). Mr. Biermann responded that while the estimate may have been low, a change was added during bid period: electric cabinets were changed from painted steel to stainless steel for durability. Also the estimate was prepared a year ago, and prices have risen significantly since then. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-45.

*At Roll Call Vote was taken:*

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

**Motion: Authorize Advertisement for RFP's for Professional Contracts** - On motion by Mr. Gatanis, second by Dr. Graham, it was moved to authorize advertisement for RFP's for professional contracts.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

### **Reports**

#### **Solicitor's Report**

Mr. Telsey had nothing to report.

#### **Engineer's Report**

Mr. Biermann reviewed items in his report:

Requests an Executive Session to discuss change order request from AM Liner East. PCI is recommending payment of \$10,575 and AM Liner East is requesting \$39,000.

Re. the E Street Sanitary Sewer Replacement Project, S&A submitted the TWA application to NJDEP for expedited review on November 4<sup>th</sup>, and he expects a response by mid-December.

#### **Superintendent's Report**

Mr. DeBlock reviewed items in his report provided in packet:

Water table is down which is good. Average daily flow for November so far is .662 MGD which is as low as we've ever had.

Request for quotes for chemical purchase has been issued; will get quotes by Friday.

Request for proposals for lab services (online reporting) will be ready for publication by next week.



**Business Office Report**

Mr. Todd's report reflected October revenue of \$225,495.14 and expenses of \$167,686.68.

As shown on last page of report, we have refunded and closed 8 leftover escrow accounts since the start of 2015.

**Public Session**

No one from the public wished to be heard.

**Resolution 2015-46: Authoring Executive Session** – On motion by Mr. Gatanis, second by Dr. Graham, it was moved to adopt Resolution 2015-46 and enter executive session at 5:53 p.m.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

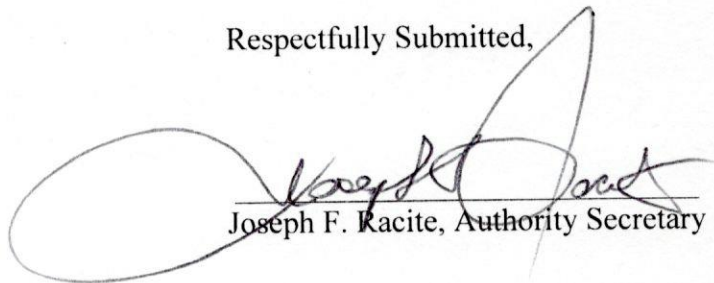
**Closed Session**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to return to open session at 6:08 p.m.

**Adjourn**

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to adjourn the meeting at approximately 6:08 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP  
SEWERAGE AUTHORITY MEETING  
EXECUTIVE SESSION MINUTES  
November 17, 2015

The meeting was called into executive session at 5:53 p.m.

PRESENT: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

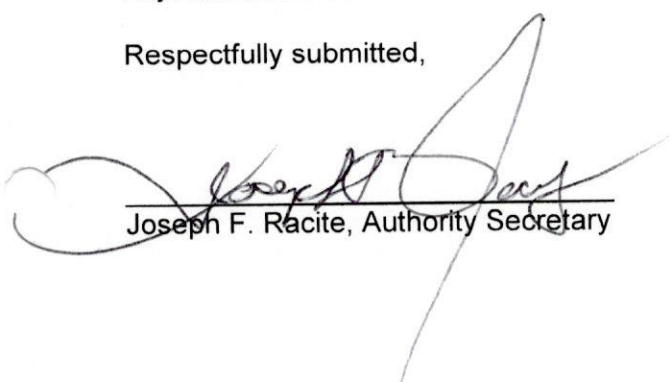
Also Present: Solicitor A. Telsey, Engineer E. Biermann, Office Manager J. Todd

ABSENT: Dr. Racite

Mr. Biermann described an ongoing dispute regarding final payment (change order) for the sewer lining project completed by AM Liner East. It was agreed that Mr. Rullo and Mr. Gatanis, along with Mr. Biermann and Mr. Hartman, will meet with AM Liner East representatives to negotiate a resolution.

Adjourned at 6:08.

Respectfully submitted,



Joseph F. Racite, Authority Secretary



CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY  
REGULAR MEETING  
December 15, 2015

The meeting was called to order by Chairman Rullo at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

**Roll Call**

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

**Payment of Vouchers**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers. Dr. Racite asked, regarding the payment to PCI, if there is money in the budget for Project 22. Mr. Todd responded in the affirmative.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

**Approval of Minutes**

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve the Regular and Executive meeting minutes of November 17, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

**Old Business** – None.

**Correspondence**

Letter from Ms. Laura Smith, 253 C Street – Mr. DeBlock reported that Ms. Smith called to report a sewer backup. Plant employees responded and told her there was no blockage. Because she was still having problems, she had Roto-Rooter come out to snake the line; lateral was clear. Our employees revisited the property and found they had unfortunately gone to the wrong property before. They cleared the clogged main. Frank Hartman visited the property and apologized to the homeowner. Ms. Smith sent letter requesting reimbursement from the Authority for Roto-Rooter bill of \$411.95 she spent (due to getting incorrect information). Mr. DeBlock recommends reimbursement to homeowner. On **motion** by Dr. Racite, second by Dr. Graham, it was moved to authorize reimbursement of \$411.95 to Ms. Smith.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**New Business** - None.

**Reports**

**Solicitor's Report**

Mr. Telsey had nothing to report.

**Engineer's Report**

Mr. Biermann had no action items for tonight. He referred the Board to his written report.

**Superintendent's Report**

Mr. DeBlock reviewed items in his report provided in packet:

Pleased to report that flows remain low. Average daily flow for November was .669 MGD.

Valve at Gateway Pump Station failed; we're soliciting quotes to make repair.

Quotes were received for sodium hypochlorite and sodium bisulfite were received. Univar provided the lowest pricing and was the only vendor to provide a full response to the RFQ.

JIF inspection was completed November 18<sup>th</sup>. Report of recommendations is pending.

Tree roots present a regular maintenance issue in certain areas of collection system. We are evaluating purchase of a chain cutter for use with jet truck as well as a new nozzle to use with jet truck to clean the wet wells. Also considering a pilot project for chemical root treatment.

Barry Whitehead recently completed the Advanced Collection Operations course; will receive .50¢ stipend for this certificate.

**Business Office Report**

Mr. Todd's report reflected November revenue of \$203,114.66 and expenses of \$63,767.28.

Recommends we move another \$1 million from Fulton Bank to Cape Bank. We currently have \$1.6 million in Fulton Bank earning .15% interest, and we have \$1.3 million in Cape Bank earning .4% interest. We moved \$1 million in July from Fulton Bank to Cape Bank in order to get additional interest revenue.

Moving another \$1 million from Fulton to Cape Bank will earn an additional \$208.33 per month and will leave \$600,000 in Fulton Bank which is more than enough to cover our monthly expenses. On **motion** by Dr. Graham, second by Mr. Newton, it was moved to authorize transferring \$1,000,000 from Fulton Bank to Cape Bank.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis



Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

**Public Session**

No one from the public wished to be heard.

**Resolution 2015-47: Authoring Executive Session** – On motion by Dr. Racite, second by Dr. Graham, it was moved to adopt Resolution 2015-47 and enter executive session at 5:43 p.m. to discuss union contract negotiations.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

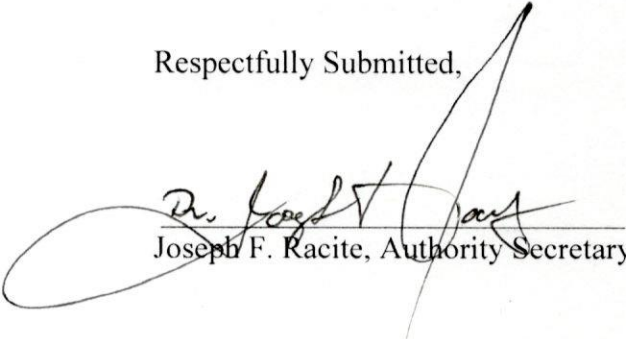
**Closed Session**

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to return to open session at 5:58 p.m.

**Adjourn**

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to adjourn the meeting at approximately 5:58 p.m.

Respectfully Submitted,



Joseph F. Racite, Authority Secretary

CARNEYS POINT TOWNSHIP  
SEWERAGE AUTHORITY MEETING  
EXECUTIVE SESSION MINUTES  
December 15, 2015

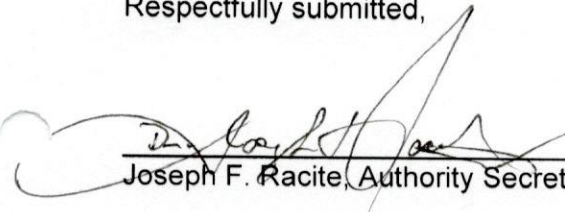
The meeting was called into executive session at 5:43 p.m.

PRESENT: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis  
Also Present: Solicitor A. Telsey, Engineer E. Biermann, Assistant Superintendent  
R. DeBlock, Office Manager J. Todd

Dr. Racite reported on ongoing negotiations with union representatives regarding the union contract. It was agreed to offer salary increases of 1.5%/ 1.5%/ 1.5%. Dr. Racite indicated that he and Mr. Newton will schedule another meeting with the union representatives to make this offer.

Adjourned at 5:58.

Respectfully submitted,



Joseph F. Racite, Authority Secretary