

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

January 20, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Graham, Mr. Gatanis, Dr. Racite

Others Present: Mr. Rosenberger, Mr. Margron, Mr. DeBlock, Mr. Macconi, Mr. Todd

Approval of Properly Audited Vouchers:

On motion by Mr. Reed, seconded by Dr. Graham, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes:

On motion by Mr. Graham, seconded by Mr. Reed, it was moved to approve the minutes of the Meeting of December 16, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Old Business

Salem County Pollution Control Financing Authority

Mr. Rosenberger reported that the project was approved by DCA on January 14th. Loan should be finalized in early February. The Board Secretary has been authorized to sign all loan and bond paperwork.

Correspondence

Received a letter from DOT regarding Maintenance Roadway Resurfacing Contract No. S206, DP13428. Mr. Margron reported there were no issues to report.

Received hardship letter from the Warriners. In arrears slightly over \$500; husband will return to work April 1st.

On motion by Mr. Gatanis, seconded by Dr. Graham, it was moved to grant sewer bill extension to the Warriners.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

New Business

RFP's for Professional Contracts for 2015

Mr. Rosenberger recommended extending current professional contracts through the end of February in order to ensure coverage until new professional appointments are made. Discussion ensued. Mr. Block explained that fines could be levied by the State if the Authority incurs a gap of time without staff who hold required sewer operating licenses. Mr. Margron reported on several projects currently underway: lining project on 295 Pump Station still needs to go out to bid; specs are 60% complete for the electrical rehab work at the plant; and sewer project which is 40% complete. Board will need to make a decision on how to finish these projects. Mr. Rosenberger explained that the new Board will determine what projects will be finished by the current engineer and which will be taken over by the new engineer.

On motion by Mr. Reed, seconded by Dr. Graham, it was moved to extend all current professional contracts through the end of February in order to provide coverage for sewer operations.

RECORDED VOTE: Aye: Mr. Reed, Mr. Rullo, Mr. Gatanis, Dr. Graham, Dr. Racite

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Dr. Racite reported that Mr. Rosenberger, Mr. Margron, Mr. Reed, and Mr. Macconi are all leaving us. Dr. Racite thanked them for their service and wished them the best in the future.

Reports

Solicitor's Report

Mr. Rosenberger had nothing to report other than what has already been discussed.

Engineer's Report

Mr. Margron had nothing to report other than what has already been discussed.

Superintendent's Report

Mr. DeBlock reported RBC 2B is off line pending bearing being replaced by RAM Industries.

Average daily flow for the month of December was 0.995 MGD.

All of the Pump Station alarm systems will require software updates at \$180 per unit before the end of the year in order to be compatible with the updated cellular networks.

The NJPDES permit expires 9/30/2015. The Permit renewal application is due to the Department by 4/3/2015.

Jetter Safety training has been completed.

Requests authorization to apply charges for the repair of RBC 2B to the R&R Account.

On motion by Mr. Reed, seconded by Mr. Rullo, it was moved to charge the repair of RBC 2B to the R&R Account.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Racite, Mr. Gatanis, Dr. Graham

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Business Office Report

Mr. Macconi's report reflects December revenue of \$198,302.19 and expenses of \$120,197.62. Mr. Macconi reported that he worked with the new Business Manager, Jay Todd, last Saturday, and they will meet again this Saturday to work on payroll, etc. Mr. Todd thanked the Board for his appointment and thanked Mr. Macconi for the excellent training to date.

Public Session

No one from the public wished to be heard.

On motion by Dr. Graham, seconded by Mr. Gatanis, it was moved to enter into closed session for a personnel matter.

Closed Session

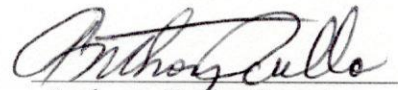
Personnel issues were discussed.

On motion by Mr. Gatanis, seconded by Dr. Graham, it was moved to return to open session.

Adjourn

On motion by Dr. Graham, seconded by Mr. Rullo, it was moved to adjourn the meeting at approximately 6:20 PM.

Respectfully Submitted,


Anthony Rullo, Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

SPECIAL MEETING

January 28, 2015

The meeting was called to order by the Chairman at 5:00 p.m. stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Reed, Dr. Graham, Mr. Gatanis, Dr. Racite

Others Present: Mr. Todd

Resolution 2015-1 – Authorizing the Issuance and Sale of its Revenue Bonds, Series 2015, in the Principal Amount of up to \$1,100,000; Delegating to Certain Authority Officials the Power to Make Certain Determinations and to Award and Sell the Bonds; Approving Certain Terms and Provisions of the Bonds and the Pledge of Revenues to Secure the Payment of the Bonds; and Determining Certain Matters in Connection Therewith.

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-1.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Reed, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: Dr. Racite

MOTION CARRIED: 4-0-1

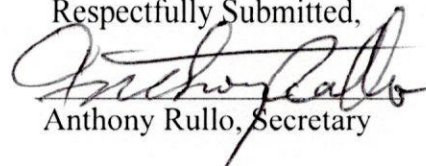
Public Session

No one from the public wished to be heard.

Adjourn

On motion by Mr. Reed, second by Mr. Gatanis, it was moved to adjourn the meeting at approximately 5:03 PM.

Respectfully Submitted,



Anthony Rullo, Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REORGANIZATION MEETING

February 17, 2015

The meeting was called to order by Solicitor Rosenberger at 5:30 p.m. with the pledge of allegiance and stating the following: This meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Solicitor Rosenberger administered the oath of office to the new Board Member, Mr. Charles Newton, for a five-year term beginning February 1, 2015 through January 31, 2020.

Roll Call:

Present: Dr. Racite, Mr. Newton, Mr. Rullo, Mr. Gatanis

Absent: Dr. Graham

Others Present: Mr. Rosenberger, Mr. R. De Block, Mr. Todd

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to appoint Anthony Rullo as Authority Chairman.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

The meeting was handed over to Chairman Rullo.

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to appoint Albert Graham as Authority Vice-Chairman.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to appoint Charles Newton as Authority Treasurer.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis

Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Joseph Racite as Authority Secretary.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Newton, second by Dr. Racite, it was moved to appoint Richard Gatanis as Authority Alternate Treasurer/Secretary.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Approval of Properly Audited Vouchers:

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Approval of Minutes:

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to approve the minutes of the Meeting of January 20, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: Mr. Newton

MOTION CARRIED: 3-0-1

Approval of Minutes:

On motion by Dr. Racite, second by Mr. Gatanis, it was moved to approve the minutes of the Meeting of January 28, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: Mr. Newton

MOTION CARRIED: 3-0-1

Old Business

None.

Correspondence

None.

New Business

Resolution 2015-2 Maximum Connection Fee Allowable

This resolution was tabled until the Auditor can calculate the maximum connection fee.

Resolution 2015-3 Authorizing Depository

On motion by Dr. Racite, second by Mr. Newton, it was moved designate Fulton Bank as primary depository and Colonial Bank as secondary depository.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-4 Authorizing Signatures

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to authorize the signature cards to include the committee Chairman, Committee Treasurer and the Authority Office Manager.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-5 Acceptance of Cash Management Plan

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to accept the attached Cash Management Plan for the time period February 17, 2015 to February 15, 2016.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-6 Compliance with Open Public Meetings Act

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to it was moved to post the dates and times of the Sewerage Authority monthly meetings.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-7 Newspaper Publications

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to designate South Jersey Times and Elmer Times as the newspapers for public notices according to the "Notice of Public Meetings Act".

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-8 Professional Services by Certified Testing Laboratories

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to designate QC Inc. and DeBlock Environmental Services LLC as providers of the testing services.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-9 Tax Sale Authorization

On motion by Mr. Newton, second by Mr. Gatanis, it was moved to authorize the creation and execution of a tax sale for delinquent sewerage accounts.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-10 Qualified Purchasing Agent

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to keep the bid threshold at \$36,000.00 with the approval of Frank Hartman, the Authority's Qualified Purchasing Agent.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-11 Appointment of Authority Solicitor

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Puma, Telsey & Rhea, P.A., the Solicitor for the Sewerage Authority for a 1-year term expiring February 16, 2016.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

The Board thanked Mr. Rosenberger for his many years of service. Mr. Adam Telsey of Puma, Telsey & Rhea came forward and sat in the Solicitor's chair.

Resolution 2015-12 Appointment of Authority Engineer

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Sickles & Associates, Inc., the Engineer for the Sewerage Authority for a 1-year term expiring February 16, 2016.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Erik Biermann of Sickles & Associates came forward and sat in the Engineer's chair.

Resolution 2015-13 Appointment of Authority Accountant/Auditor

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to appoint Bowman & Company LLP, the Accountant/Auditor for the Sewerage Authority for a 1-year term expiring February 16, 2016.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Resolution 2015-14 Appointment of Authority Bond Counsel

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to appoint Parker McCay, P.A., the Bond Counsel for the Sewerage Authority for a 1-year term expiring February 16, 2016.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis

Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

PCI, Inc. – Recommendation for Award and Summary of Bids – Manhole Rehabilitation: PCI No. 109-53. Office Administrator Todd reported that there is no money left in the Project 21 budget to make this award. It was agreed to table this award and to get more information.

Reports

Solicitor's Report

Mr. Telsey had nothing to report as he had just been appointed.

Engineer's Report

Mr. Biermann had nothing to report as he had just been appointed.

Superintendent's Report

Mr. DeBlock reported that there was a sewer stoppage in the alley between C and D Streets on January 24th that was reported by a resident. The blockage was cleared and ServPro was mobilized to clean and disinfect the basement.

We received a letter from Am-Liner East regarding a spot repair that was done that they identify as being outside the contract. Mr. DeBlock will forward the correspondence to the Board for a decision regarding payment.

The NJPDES permit expires September 30th and the renewal application is due to the department by April 3rd. The process is in progress; requires significant analytical work.

The NJDEP and DRBC require the development of a PCB PMP Plan to comply with our existing NJPDES permit. Mr. DeBlock recommends that the Authority direct the Engineer to begin work on a pollutant minimization plan for PCB's.

Our two new plant operators have completed part 1 of the introduction to wastewater course. They are on track to complete the course in May.

Mr. DeBlock reported on six projects underway that will need Board determination on coordination of engineer work:

- 1) The Route 295 Force Main Lining project is ready for bid. They are awaiting finalization of the financing to put the project out to bid.
- 2) Phase 2 Sewer Replacement Project design is complete. The TWA package has been started, and the permit application needs to be completed. The project is ready for bid once DEP approval is received.
- 3) The Manhole Rehab Project was on tonight's agenda for award but was tabled.

- 4) The WWTP Electrical Rehab project design is 90% complete.
- 5) Decision will be needed on the request of AM Liner East for payment for point repair during the lining project.
- 6) NJPDES Permit Renewal Application required.

Business Office Report

Mr. Todd's report reflects monthly revenue of \$139,794.52 and expenses of \$105,902.36.

The 4th quarter consumption bills were mailed on February 9th: \$89,337.33.

Mr. Todd thanked John Macconi and Shirley Walmsley for their patience in training Todd.

On motion by Dr. Racite, second by Mr. Newton, it was moved to authorize the Engineer to prepare a PCB minimization plan.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gataniis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Public Session

No one from the public wished to be heard.

On motion by Mr. Gataniis, second by Dr. Racite, it was moved to enter into closed session at 5:53 p.m for a personnel matter.

Closed Session

On motion by Mr. Gataniis, second by Dr. Racite, it was moved to return to open session.

On motion by Dr. Racite, second by Mr. Gataniis, it was moved to handle ongoing capital projects in the following manner as proposed by Mr. R. DeBlock:

1. **Rt. 295 Force Main Lining Project** - With the understanding that the plans and specifications are ready to bid, all plans and specifications will be transmitted to Sickels & Associates in preparation of the bid process;
2. **Phase 2 Sewer Replacement** – PCI will complete the TWA Package, any necessary permits, and prepare the bid plans and specifications. The plans and specifications and project documentation will then be transferred to Sickels & Associates, who will assume responsibility in advance of the bid;
3. **Treatment Plant Electrical Upgrades** - PCI will complete the remaining design work on the treatment plant electrical upgrades and finalize the bid plans and specifications, with

the understanding that the work is presently 90% complete. Sickels & Associates will assume responsibility in advance of the bid;

4. **Manhole Rehabilitation** – Bids have been received but the project was tabled pending required funding. PCI will transmit all project documentation to Sickels & Associates;
 5. **Sewer Lining Project** - PCI will prepare a recommendation to the board for a response to the letter from AM Liner East related to the spot repair completed during the project;
 6. **NJPDES Permit Renewal Application** – Sickels & Associates will assume responsibility for completion and submittal.
7. PCI was authorized to coordinate as necessary to transition engineering services and convey plans, specifications, permits and project documentation to Sickels & Associates for the above referenced projects.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Racite, Mr. Gatanis

Nay: None

Abstain: None

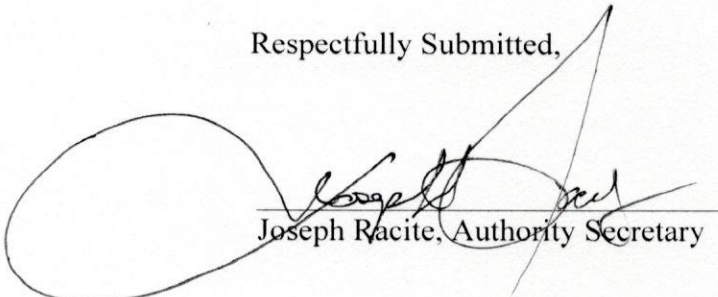
MOTION CARRIED: 4-0-0

Dr. Racite asked about the cost overage on the manhole rehab project (part of Project 21). Mr. DeBlock indicated he would research this matter, and a decision can be made at the March meeting.

Adjourn

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:25 PM.

Respectfully Submitted,



Joseph Racite, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

March 17, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

Approval of Properly Audited Vouchers:

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes:

On motion by Dr. Racite, second by Mr. Newton, it was moved to approve the minutes of the Reorganization Meeting of February 17, 2014.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Mr. Gatanis

Nay: None

Abstain: Dr. Graham

MOTION CARRIED: 4-0-1

Old Business

Request from AM Liner East for payment for point repair – Mr. DeBlock reported the Board agreed to allow PCI to complete this item; PCI is working on it. DeBlock reported he sent letter to PCI regarding the various projects and who would be handling which project, so this matter should be resolved soon. Mr. Biermann indicated he will be following up with PCI next week on each of the projects.

Manhole rehab project – Mr. Todd reported the award of this project was tabled at last meeting due to insufficient funds in budget; Auditor began 2014 audit today, and Todd discussed this matter with him. Mr. Glynn will look at the budget to determine if funds are available.

Correspondence

Letter dated 3/3/15 from the N.J. Local Finance Board regarding \$1.1 million revenue bonds - Mr. Todd reported that this letter was sent by the LFB to our Bond Counsel (Parker McCay) approving what Parker McCay has done so far in setting up the 2015 \$1.1 million bond sale. This letter is also part of Resolution 2015-16 appearing later in the meeting.

New Business

Resolution 2015-2: Maximum Connection Fee Allowable

Office Manager Todd reported that the Auditor sent an email today informing that the new maximum allowed connection fee is \$4,544.00 which is \$99 more than the current amount. It was agreed to table this resolution until we get the official letter from the Auditor regarding new maximum connection fee.

Resolution 2015-15: First Supplemental Bond Resolution of the CPTSA to a Bond Resolution Adopted on January 28, 2015 Amending, Supplementing, and Clarifying Certain Provisions of Said Bond Resolution; and Taking Related Actions

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt the first supplemental bond resolution to bond resolution adopted on January 28, 2015.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: Dr. Racite

MOTION CARRIED: 4-0-1

Resolution 2015-16: Confirming the Findings of the New Jersey Local Finance Board

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to confirm the findings of the New Jersey Local Finance Board with regard to the upcoming \$1.1 revenue bond sale.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: Dr. Racite

MOTION CARRIED: 4-0-1

Resolution 2015-17: Authorization to Remove Fixed Assets

Mr. DeBlock reported that DeBlock prepares the list each year and adds new items that generally have a value in excess of \$5,000 and a have at least a 5-year life expectancy. A number of items have been added to the list and some are recommended for removal; the list is attached to the resolution. On motion by Dr. Graham, second by Mr. Gatanis, it was moved to authorize the removal and addition of fixed assets as recommended by Mr. DeBlock.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Money Market Fund selection for \$1.1 million revenue bonds – Mr. Todd reported that the trustee for the \$1.1 million revenue bond sale is Mellon Bank of New York. The trustee sent a list of qualified money market funds (list is provided in the Board’s meeting packet) for us to choose from; the \$1.1 will reside in the money market fund we select. Todd called Mellon’s representative (Mr. Dan Davis) at Bond Counsel’s suggestion and was told by Mr. Davis that all of the funds are good quality and are quite liquid. Todd recommends the Goldman Sachs fund as it currently has the highest monthly yield. On motion by Dr. Graham, second by Mr. Newton, it was moved to instruct Mellon Bank of NY to use the Goldman Sachs money market for the upcoming \$1.1 million revenue bond sale funds.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor’s Report

Mr. Telsey reported that he has investigated a property in bankruptcy at request of Mr. Todd. Telsey found the property owner also owes significant unpaid taxes. Telsey spoke to the Township Solicitor who will include the past due sewerage charges in the Township’s bankruptcy proceedings regarding the property.

Engineer’s Report

Mr. Biermann reported that they are in the process of transferring projects from the past engineer.

Reported that emergency repair on Delaware Avenue pump station force main was done well. Biermann is concerned that repair was done close to prior repair on the main; from looking at photos and hearing reports from the field, he believes the line is in poor shape and will need to be replaced at some point. Current line is concrete which doesn’t hold up well as a sewage line.

Will follow up with PCI next week on all the current projects as described in Mr. DeBlock’s letter. Biermann reported that the re-lining will remove infiltration which will reduce the flows to the plant and will reduce loads on the pumps.

Superintendent’s Report

Mr. DeBlock reported the VFD for influent PS is not operating properly. The factory service representative has to be called to evaluate and service.

A new heater was installed at the influent pump station by Authority staff.

RBC 2B has been returned to service following bearing replacement by RAM Industries.

On March 11th a leak was discovered on the Delaware Avenue Pump Station force main on Florence Avenue. In consultation with the Authority Engineer, an emergency was declared and

Garrison Enterprise was mobilized to make the repair. Mr. DeBlock concurs with Mr. Biermann that this concrete line will need to be addressed at some point.

The NJPDES permit renewal documents are underway; DeBlock will get them to the Engineer for review by the end of the week and then subsequent submittal to DEP.

On the recommendation of Mr. DeBlock, a motion was made by Dr. Graham, second by Gatanis, to acknowledge emergency repair of Delaware Avenue pump station force main which failed on March 11, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On the recommendation of Mr. DeBlock, a motion was made by Dr. Graham, second by Gatanis, to approve charging repairs of the Delaware Avenue pump station force main to the R&R account.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On the recommendation of Mr. DeBlock, a motion was made by Dr. Graham, second by Gatanis, to approve charging repairs of the RBC 2B bearings to the R& R account in the amount of \$16,958.00. Repair was done by RAM Industries.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Business Office Report

Mr. Todd's report reflects February revenue of \$45,145.00 and expenses of \$96,026.79.

Office mailed 454 delinquency for \$164,187.79. Todd reported that this revenue is starting to come in.

The 2014 audit started today.

Public Session

No one from the public wished to be heard.

On motion by Dr. Graham, second by Dr. Racite, it was moved to enter into closed session at 5:55 p.m for a personnel matter.

Closed Session

On motion by Mr. Gatanis, second by Dr. Racite, it was moved to return to open session at 6:50 p.m.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to extend Office Manager Jay Todd's probation period from April 16 to the *July* meeting at which time the Board will again discuss Todd's progress.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

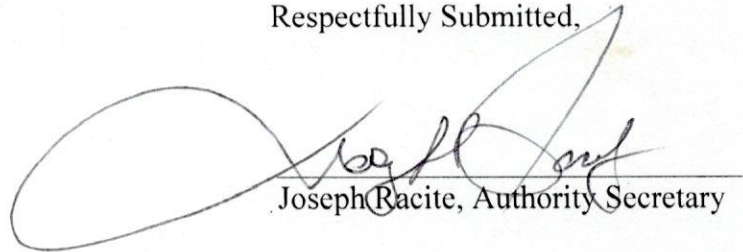
Abstain: None

MOTION CARRIED: 5-0-0

Adjourn

On motion by Dr. Racite, second by Dr. Graham, it was moved to adjourn the meeting at approximately 6:55 PM.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read 'Joseph Racite', is written over a horizontal line. The signature is fluid and cursive, with a large loop at the beginning.

Joseph Racite, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

April 21, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Absent: Dr. Racite

Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

Approval of Properly Audited Vouchers:

On motion by Mr. Gatanis, second by Dr. Graham, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Approval of Minutes:

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve the minutes of the Meeting of March 17, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Old Business

Resolution 2015-2: Maximum Connection Fee Allowable

Mr. Todd reported the Authority received letter today from Auditor (attached to resolution) authorizing maximum connection fee amount of \$4,544.00. There was discussion about whether or not to increase the connection fee. It was agreed to have a hearing at the May meeting as required and decide at the meeting whether or not to raise the fee.

On motion by Dr. Graham, second by Mr. Newton, it was moved to adopt Resolution 2015-2.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

Manhole rehab project – Mr. Todd reported that he received email today from Auditor Shawn Glynn indicating that funds are available in remaining note proceeds for this project to be awarded. Mr. Biermann reported that PCI had previously solicited quotes for this project and a company called Sewer & Water Evaluation & Rehabilitation Procedures (SWERP) was the low bidder at \$23,850.00. Biermann talked to the company owner who is ready to move forward; Biermann agrees with prior recommendation from PCI to award project to SWERP for \$23,850.00.

On motion by Mr. Gatanis, second by Mr. Newton, it was moved to award the manhole rehab project to Sewer & Water Evaluation & Rehabilitation Procedures for \$23,850.00.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Correspondence

Proposed Utility Engineering and Construction Agreement from NJDOT for Route 130 and Hollywood Avenue Roundabout Project - Mr. Biermann reported that this Agreement requires cooperation from the State and Authority regarding any modifications required to the Authority's infrastructure. The State will design and pay for infrastructure changes and will reimburse the Authority for engineering expenses. An estimate of engineering expenses already submitted to the State is \$6,500. PCI has already provided information on our sanitary sewer infrastructure to the State over the last year. Mr. Telsey reported he has reviewed the agreement and has no problems with it. Dr. Graham asked if Board will be able to review the plans before implementation; Mr. Biermann answered in the affirmative. Mr. Gatanis reported that DOT proposed this project to the Township in 2003; they should come back to report to us any changes made to the plans since that time; Mr. Biermann responded that he can have DOT attend a future meeting to discuss the project. Mr. Biermann reported that we will also need to sign a "Buy America Commitment Letter" which is now required on federally-funded projects.

On motion by Mr. Gatanis, second by Dr. Graham, it was moved to approve the DOT agreement for the Route 130 and Hollywood Avenue Roundabout project.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

New Business

Resolution 2015-18: Declaring an Emergency and Authorizing a Repair

Mr. Manager Todd reported that this involves an emergency repair to the Delaware Avenue force main that ruptured in March. He reported the Board approved this by motion at the last meeting, but Auditor has indicated we should now memorialize it by resolution.

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-18.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Application for sewer service from MMTM Associates (Adult Day Care of Salem County) – Mr. Biermann reported that the application was received subsequent to last meeting. Due to location they will not be able to connect to a gravity main, so will need to connect to a nearby force main. They will need to build a pump station on site and connect to our force main system. Projected flows are fairly low; we have enough capacity. There are some technical issues involving multiple pump stations tying into a force main. The engineering documents provided to Mr. Biermann are not sufficient to alleviate his concerns. Will also need legal agreement absolving Authority should there be backflow problems. Will need a vault at the connection to contain valves and pipes; ownership of vault should remain with Authority. Biermann recommends approval of application contingent on approval of all outstanding legal and technical issues. On the recommendation of Mr. Biermann, a motion was made by Dr. Graham, second by Mr. Gatanis, to approve the application contingent on approval of all outstanding legal and technical issues.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Application for sewer service from Pointe Buick GMC – Mr. DeBlock reported that this is a simple application involving installing a lateral and bathroom in a 2-car garage. DeBlock will provide the applicant with detail on the connection including a cleanout. On the recommendation of Mr. DeBlock, a motion was made by Dr. Graham, second by Mr. Gatanis, to approve the application.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

2015 Financial Disclosure Statements - June has emailed each Board member instructions for filling out the on-line form (due April 30th).

Reports

Solicitor's Report

Mr. Telsey had nothing to report.

Engineer's Report

Mr. Biermann reviewed items in his report provided in packet:

Adult Day Care - will be preparing a bond estimate for the project.

Manhole Rehab – will move ahead since project was awarded tonight and will coordinate with contractor.

Biermann and Mr. DeBlock met with Fred Margron last week and reviewed ongoing projects; he received plans and specs on some of the projects.

Phase 2 Sewer Replacement – has plans and specs. Asked for authorization for PCI to: (1) file for plan approval by the Cumberland-Salem Soil Conservation District, and (2) file application for a TWA approval with NJDEP.

On the recommendation of Mr. Biermann, a motion was made by Dr. Graham, second by Mr. Gatanis, to provide these two authorizations.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Biermann reported that the TWA approval requires a resolution:

Resolution 2015-19: Authorizing Execution of Treatment Works Approval Forms for the CPTSA

On the recommendation of Mr. Biermann, a motion was made by Dr. Graham, second by Mr. Newton, to adopt Resolution 2015-19.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

Treatment Plant Electrical System Improvements - Mr. Margron provided draft plans. Will meet with PCI's electrical engineer to review plans and install what's necessary.

Route 295 Force Main Lining – need to confirm funds are available before advertisement for bids.

NJDOT project: Route 130 Plant Street to High Hill Road – Biermann reported the agreement for this repaving project will be on the next meeting agenda.

Superintendent's Report

Mr. DeBlock reviewed items in his report provided in packet:

W.T. Sales has serviced the level control system for a temporary operation.

A new logic controller has been ordered. Following installation, the existing logic control will be evaluated for repair to serve as a backup.

A new motor was installed on the grit pump.

RBC 2B is off line as a result of anchor failure. The Authority Engineer has prepared plans for the repair.

The NJPDES permit renewal application has been submitted.

Laboratory PT sample results have been submitted online.

Mr. Hartman is soliciting updated quotes for repair of the flat roof over the lab, office, and garage.

Spring cleaning of plant grounds are underway.

Licensing applications are being prepared for our two new operators who are scheduled to complete the introduction course this week. These operators will receive stipends in pay when certificates are received.

DeBlock recommends sending two operators to PACP Certification 2-day course (May 12 and 13) in Atlantic City in conjunction with NJWA conference. This training teaches a uniform way of identifying and classifying defects in a collection system so we can get clear reports of defects in mains, etc. Cost is \$785 per operator. DeBlock reported that our current flow is very high, and it is important that our operators are skilled at identifying defects in the system. Discussion ensued. There were no objections to sending two operators (Barry Whitehead and Jim Coyle) to this course.

Flows have been very high so he and Mr. Biermann will need to re-enter capacity assurance program and will prepare letter and report detailing work they are doing which will include the PACP training.

Had blockage yesterday on Morgan Avenue between Norman and Miller. Our operators were unable to clear it with our jet truck; had to mobilize a contractor who had little success. We had an overflow which was reported to NJDEP hotline; Frank is preparing follow-up letters. We set up a bypass pump to relieve the flow. The blockage was broken today, but is not completely cleared. We're keeping equipment onsite in case there are more problems. After flows recede we will use camera to see if there is a problem with the pipe. Mr. Gatani asked Board to consider doing a shared purchase in the future with the Township of a heavy-duty sewer jet-vac truck. Cost would be approximately \$300,000.

Business Office Report

Mr. Todd's report reflects March revenue of \$243,343.79 and expenses of \$101,142.05.

We received over \$16,000 from delinquent notices mailed in March.

Mailed 1st quarter consumption bills on April 15th: \$77,935.32.

Public Session

No one from the public wished to be heard.

On motion by Mr. Gatani, second by Dr. Graham, it was moved to enter into closed session at 6:20 p.m for a personnel matter. Dr. Racite participated in the closed session via telephone.

Closed Session

On motion by Dr. Graham, second by Mr. Newton, it was moved to return to open session at 6:37 p.m.

On motion by Dr. Graham, second by Mr. Gatani, it was moved to extend Office Manager Jay Todd's probation period for three additional months until the July meeting; his salary will remain at current amount during probation period.

A Roll Call Vote was taken:

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatani

Nay: None

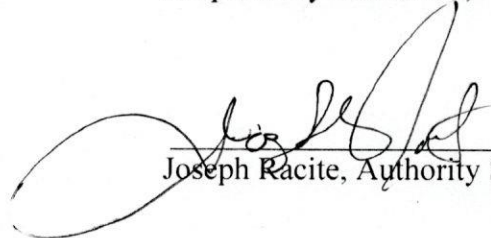
Abstain: None

MOTION CARRIED: 4-0-0

Adjourn

On motion by Mr. Newton, second by Mr. Gatani, it was moved to adjourn the meeting at approximately 6:40 p.m.

Respectfully Submitted,



Joseph Racite, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

May 19, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call:

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Others Present: Mr. Telsey, Mr. Biermann, Mr. R. De Block, Mr. Todd

Approval of Properly Audited Vouchers: on motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes: on motion by Dr. Graham, second by Mr. Newton, it was moved to approve the minutes of the Meeting of April 21, 2015. Dr. Racite asked that minutes be revised to reflect that he participated in closed session by telephone.

RECORDED VOTE: Aye: Mr. Rullo, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: Dr. Racite

MOTION CARRIED: 4-0-1

Old Business - None.

Correspondence

Proposed Utility Engineering and Construction Agreement from NJDOT for Route 130 Plant Street to High Hill Road - Mr. Biermann reported that this agreement is for a pavement rehab project that would include the Township.

New Business

Resolution 2015-20: Connection Fee

After brief discussion, the Board agreed to keep the connection fee at the current amount of \$4,445.00.

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-20 which will be revised to reflect no change in the connection fee.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2015-21: Authorizing Refund of Leftover Escrow Funds

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to refund \$89.05 in leftover escrow funds to Scarborough Land Group in regards to the Lakeview Woods project.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2015-22: Declaring an Emergency and Authorizing Repair

Mr. Biermann reported that a sinkhole developed in late April next to a manhole on Morgan Street between Miller Street and Norman Avenue. It's a 12" reinforced concrete sewer line downstream from a pump station; a video of the line showed severe deterioration. The Authority was partially successful in clearing the line, but there was risk that the entire line could collapse. So Sickles & Associates recommended the Authority immediately contract with a vendor to replace the line between Miller and Norman which is 310'. Manhole will also be rehabbed. Dr. Racite asked why problem wasn't discovered with recent smoke test; Biermann responded that a smoke test would not show this problem and that video was required. Dr. Racite asked, given the high cost of the repair, if a temporary fix could have been done to allow advertisement for formal bids; Mr. Biermann responded that there was not time.

On motion by Mr. Newton, second by Mr. Gatanis, it was moved to adopt Resolution #2015-22.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Application for sewer service from Mr. Kareem Pitts, 356 Highland Avenue – Mr. DeBlock reported that a sanitary sewer line runs in front of the property and that Mr. Hartman has spoken to the property owner. After connection fee is paid, we will provide a standard for the connection. There may be an issue with the grade at the curb, so they may need a small internal ejector pump station to bring the wastewater to the curb.

On the recommendation of Mr. DeBlock, a motion was made by Mr. Newton, second by Mr. Gatanis, to approve the application.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Dr. Racite asked for discussion about promoting Mr. Andy Whittaker to a Plant Foreman in anticipation of possibly making him a Superintendent in the future. Discussion ensued. Mr. DeBlock offered to reach out to other Authorities to research this matter. Mr. DeBlock was directed to research potential union issues and to assemble sample job descriptions; he will work

with Dr. Racite and Mr. Telsey on this matter. Mr. Rullo indicated that he thinks the idea is a good one if we can do it. Mr. Gatanis suggested that a title other than Foreman (i.e. Senior Operator) be considered.

Reports

Solicitor's Report

Mr. Telsey reported that he has been working with Mr. Todd on various matters including bankruptcies and refunding unused escrow monies.

Engineer's Report

Mr. Biermann reviewed items in his report provided to the Board:

Biermann asked for a vote to approve the Utility Engineering and Construction agreement from NJDOT for Route 130 Plant Street to High Hill Road. This is pavement rehab from Plant Street (main entrance to DuPont) to High Hill Road. Mr. Biermann reported that we will also need to sign a "Buy America Commitment Letter. Mr. Gatanis reported on a meeting he had today with N.J. American Water Company regarding the poor condition of roads throughout the township due to work done by NJAWC; he received a call later today that NJAWC will be doing roadwork soon to fix some of the problems.

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve the DOT agreement.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Manhole Rehab – S & A is scheduling preconstruction meeting with the contractor in two weeks.

Township paving of E Street – the sewer line on E Street is shallow (about 2'), and there is concern that the paving could cause collapse of the sewer line. Mr. Biermann recommends that the Authority video the line to see if sections of the main need repair and/or stabilization before the paving.

Superintendent's Report

Mr. DeBlock reviewed items in his report provided in packet:

Percent removal for BOD and TSS during the month of March was 74.96% and 71.54% respectively. The permit limits are 87.5% for BOD and 85% for TSS. Effluent pollutant concentrations were approximately 60% below the effluent limitations. These low rates of removal are a result of very high Inflow and Infiltration which has reduced our influent pollutant concentrations. We had tremendous I&I in March mostly due to the high water table; water table is dropping now, so April percent removals were in compliance and we are continuing to improve based on reduced I&I.

Average daily flow for April was 1.25 MGD. Average flow for May has been 0.94 MGD.

Received notice that the permit renewal application was administratively complete.

JIF training on *Employee Conduct and Violence Prevention* has been completed.

Business Office Report

Mr. Todd's report reflects April revenue of \$148,713.67 and expenses of \$120,381.20.

Will need to spend about \$1,000 for postage to mail bills in June.

There is only \$2,754.33 left in Renewal & Replacement. May need budget amendment to get through the year; may also need amendment to pay for plant electrical rehab project which was not budgeted in 2015. Todd passed out detail of spending from R&R account so far this year. Mr. DeBlock indicated that we may be able to transfer funds in order to avoid a budget amendment. DeBlock pointed out the R&R spending so far this year includes the \$83,716 recently approved for the emergency repair at Morgan Street and Norman Avenue.

Todd will continue to work on refunding old unspent escrow accounts. He is contacting the companies and is keeping the Solicitor and Engineer in the loop before putting any refunds on the agenda.

Mr. Gatani pointed out that we're getting 0.4% interest rate from Colonial Bank and only 0.15% from Fulton Bank. He asked Mr. Todd to find out if we move \$1 million to Colonial Bank would we get the 0.4%.

Public Session

No one from the public wished to be heard.

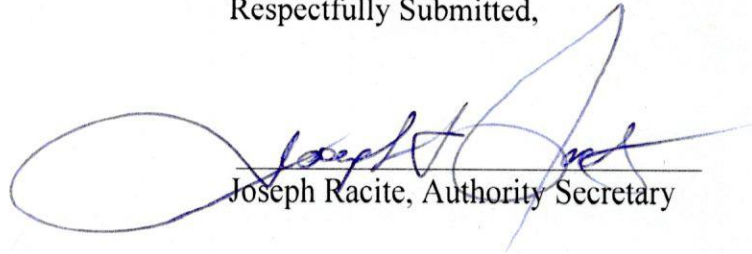
Closed Session

A closed session was not necessary.

Adjourn

On motion by Dr. Graham, second by Mr. Gatani, it was moved to adjourn the meeting at approximately 6:07 pm.

Respectfully Submitted,



Joseph Racite, Authority Secretary

CARNEYS POINT TOWNSHIP SEWERAGE AUTHORITY

REGULAR MEETING

June 16, 2015

The meeting was called to order by the Chairman at 5:30 p.m. stating the following: this meeting is being held in compliance with the Open Public Meeting Act. Advance notice of this meeting was given by way of the annual notice which was filed with the Carneys Point Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board in the lobby of the Carneys Point Township Municipal Building. The pledge of allegiance was recited.

Roll Call

Present: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Others Present: Mr. Telsey, Mr. Biermann, Mr. Frank Hartman (for Mr. R. De Block), Mr. Todd

Payment of Vouchers

Approval of Properly Audited Vouchers: on motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve all properly audited vouchers.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Approval of Minutes

Approval of Minutes: on motion by Dr. Graham, second by Mr. Gatanis, it was moved to approve the minutes of the Meeting of May 19, 2015.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None.

MOTION CARRIED: 5-0-0

Old Business – Dr. Racite reported regarding the discussion from last meeting on the proposed Foreman position. He explained to the Teamster representative what is being considered; the representative sent Dr. Racite sample job descriptions and MOU. Dr. Racite asked that a Committee of two be formed, along with the Solicitor, to develop a job description and salary (and MOU if needed). Chairperson Rullo volunteered to serve on the Committee with Dr. Racite.

Correspondence

Letter from Matrix Development Group regarding two new proposed warehouse buildings at Gateway Industrial Complex - Mr. Biermann reported that the connection fees are paid already. He believes the PCFA funded this project. Mr. Gatanis provided some background on the process. Biermann indicated that he will send letter to Matrix stating Authority's requirements including design plans, review/inspection escrow. Will also see what approvals (i.e. TWA) have already been received. Mr. Gatanis suggested that Mr. Biermann stop by the office and look

through the files. Biermann said no formal action is required by Board at this time. Mr. Gatanis asked about pumps; Biermann responded that two pumps will probably be required on-site, but their design engineers will need to figure it out.

New Business

Resolution 2015-23: Amending Resolution #2015-22 (Declaring an Emergency and Authorizing Repair)

Mr. Biermann reported this is for the repair at Morgan Avenue; change order was done to include full-width repaving of street. Dr. Racite asked if all expenditures for this repair needs to be charged to Renewal and Replacement line item; concerned that R&R is being depleted rapidly.

On motion by Dr. Graham, second by Mr. Gatanis, it was moved to adopt Resolution 2015-23.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2015-24: Authorizing Refund of Leftover Escrow Funds

On motion by Dr. Racite, second by Mr. Newton, it was moved to refund three leftover escrow funds (CP Investments, Tim Schaeffer Development Group, and Kast Distributors).

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Resolution 2015-25: Making Fiscal Year 2015 Budget Amendments

On motion by Mr. Newton, second by Dr. Graham, it was moved to adopt Resolution #2015-25.

Mr. Todd reported that a budget meeting was held on June 11th and was attended by Chairman Rullo, Jim DeBlock, Mike Welding, Shawn Glynn, and Jay Todd. It was agreed at the meeting to recommend to the Board to amend the budget by adding \$300,000 to the Renewal and Replacement line item broken down this way: \$130,000 for electrical rehab project; \$40,000 for engineering for E Street sewer reconstruction; \$10,000 for design for UV disinfection system; and \$120,000 to replenish the line item which is overspent. Mr. Biermann gave brief description on proposed UV disinfection system. Dr. Racite voiced concerns about the Authority's increasing debt level and asked if some of the \$1.1 million bond sale through PCFA could be used for the UV disinfection system and E Street. Dr. Racite said he, in talking to Rob and Jim over the years, believes the UV disinfection system may be the most important improvement we could make at this time. Mr. Gatanis asked Mr. Biermann how much time we have to convert to UV disinfection; Biermann responded that we probably have over a year. It was agreed to invite Mike Welding and Shawn Glynn to next Board meeting to discuss the Authority's debt, etc.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatanis

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Reports

Solicitor's Report

Mr. Telsey had no report.

Engineer's Report

Mr. Biermann reviewed items in his report:

Biermann asked for authorization to proceed with design for the E Street sanitary sewer replacement project. This project would be in advance of the Township replacing the street. The \$330,000 estimate is high due to the possibility of needing to replace the curb and gutter and separating/replacing laterals. We may be able to move the sewer main to avoid replacing curb and gutter. Will use ductile iron pipe which is expensive.

On motion by Mr. Gatani, second by Dr. Graham, it was moved to authorize the Engineer to proceed with design on the E Street sanitary sewer project.

RECORDED VOTE: Aye: Mr. Rullo, Dr. Racite, Mr. Newton, Dr. Graham, Mr. Gatani

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Superintendent's Report

Mr. Hartman indicated that he would answer any questions related to Mr. DeBlock's report. Dr. Racite asked about use of our camera truck. Mr. Hartman reported that we are using it; two of our Plant Operators attended a two-day training on evaluating pipe condition. We will be getting the manufacturer here to train these two men on retrieving lost data, etc.

Business Office Report

Mr. Todd's report reflects May revenue of \$100,463.84 and expenses of \$100,122.22.

Todd reported he was directed at the last meeting to look into transferring money from Fulton to Colonial Bank (now Cape Bank) as we currently get 0.4% interest rate from Colonial and only 0.15% from Fulton. He talked to Ed Geletka, Senior VP at Cape Bank, who said that we get their 0.4% money market rate because there is no activity on the account. He said we can have up to 6 transactions per month and still enjoy the money market rate.

However Todd called Mr. Geletka today after receiving a letter from Cape Bank that they are dropping their rate for all public funds to .2%. Mr. Geletka said he will get us the .4% but can only guarantee it through the end of the year at which time the rate will become variable. Fulton Bank can only offer the .4% rate with 6-month CD's. Moving \$1 million from Fulton to Cape Bank would earn us \$1,250.00/year more in interest from July 1 through December 31st.

Dr. Racite asked Todd to find out the interest rate at Century Bank.

Public Session

No one from the public wished to be heard.

Closed Session

A closed session was not necessary.

Adjourn

On motion by Dr. Graham, second by Dr. Racite, it was moved to adjourn the meeting at approximately 6:07 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Joseph F. Racite', is written over a horizontal line. The signature is stylized and includes a large loop on the left side.

Joseph F. Racite, Authority Secretary